



FRIENDS OF WHITKIRK PRIMARY SCHOOL PTA

Registered Charity Number 1140340
PTA Minutes



Minutes of PTA Meeting 7:30pm Thursday 16th September 2021 At the Brown Cow.

Present: Rebecca Fernandes, Dawn Driver, Kelly Balmforth-Smith, Reva Underwood, Catherine Watson, Olivia McClean, Tasha MacRae, Suzie Scampton, Hayley Hall, Lisa Hammond, Vikki Groves and Helen Rawding.

Apologies for Absence: Claire Nash, Hayley Russell, Claire LP, Laura Cooper, Natalie Morrison, Claire Williamson, and Emma Mitchell.

RF opened the AGM at 7:35pm.

1. Introductions

It was fantastic to meet our lovely new members, thank you for coming to our first PTA meeting of 2021/2022.

2. Halloween

We are unable to hold an after-school Halloween disco this year due to restrictions.

*A possible Movie Night was discussed – to be held in separate classrooms – this would help replace the usual funding generated from the Halloween disco. **Agenda point for next PTA meeting.**

*Halloween bags: Discussed as these were popular last year and are a good profit maker. We will consider this further depending on other Halloween activities, events we may run.

***After-school Halloween/Pumpkin trail** – mainly in the school playgrounds.

Main points:

- a) Event to run 4:30-6pm
- b) Proposed date Thursday 21st October
- c) Hot & cold Food & drinks stall to be run by PTA
- d) Run a Glow and Scary items stall
- e) Kids to bring in carved pumpkins for trail and PTA to run a competition with a prize for the best Pumpkin
- f) Spooky games, like "I'm a celebrity" boxes

3. Christmas

- a) Present already wrapped for mum or dad to be purchased by children – **ACTION FOR ALL** – look out for offers on appropriate gifts.
- b) Use National raffle
- c) In school disco – usual offerings and themed game, Friday 17th December – **ACTION** – Ask school if Assemblies can be moved to accommodate discos.

d) Christmas Weekend Market:

- Proposed dates: Sat 27th or Sunday 28th November
- External stall holders – to pay for entrance and offer a raffle prize
- Rides and games from our usual provider
- Mainly outdoors
- Santa
- Invite DF54 dance and possibly other groups to perform



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- Kids to do carols
- School raffle – **ACTION FOR ALL** – to look out for and request raffle prizes from local/national companies.
- Chocolate tombola – kids to bring in chocolate for non-uniform day – **ACTION** – to check feasibility of non-uniform day with school.
- Temple Moor art students – **ACTION** – ask Miss Quarmby about volunteers to paint or create a sleigh or decorations

4. Valentines

To discuss further: Valentine's goody bag, to be cheap and cheerful and sell on PTA online events

5. Easter

- a) In school disco Friday 1st April – separate key stages – to include the usual offering and easter games
- b) Smarties Challenge – each child to receive a tube of smarties with a note at the start of the easter holidays. The aim is that the children will complete helpful tasks for parent and grandparents etc in return for a coin. The filled smarties boxes can then be returned to school. The class with highest amount returned to win a prize. Possible prize of an extra playtime.

6. Car boot sale

- *Proposed date Sunday 8th May
- *£5 per car
- * 50p entrance
- *PTA to run a stall for food and drinks

7. Summer

Proposing a summer fair date of Saturday 25th June - and possible end of term in-school disco – specifics to be discussed at future PTA meetings

8. Bags to School

Stay with same company and aim for 2 collections this academic year, Friday 21st January (after Christmas clear out) and Friday 13th May.

9. Christmas Cards to school

Using Cauliflower cards as they offer online ordering. **ACTION**: To discuss convenient dates for children to complete artwork in school time with Gemma Quarmby. Need to send artwork off before the 13th October.

10. Current Funding commitments

- *£1650 – school trip £5 contribution per child
- *£1000 – Towards year 6 residential
- *£1600 - Christmas in-school panto for all children (30th November 2021)
- *£40 - Sports day ice pops
- * £400 – Christmas gift
- * £400 - Easter gift
- * Insurance, Movie Licence, Gambling Licence and Banking



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Other income:

School lottery – currently approx. £1000/year

Sponsorship

Donations

Grants

11. AGM

Planning to hold 2021/2022 AGM in school on Thursday 4th November, 6:30pm to 7:30pm. **ACTION** – Arrange with school

12. Any Other Business

- Name the Mascot – will run a competition later in year for this. **Agenda point for next PTA meeting**
- St Marys have kindly offered us a stall at their Christmas fair. **Agenda point for next PTA meeting.**
- Explore the possibilities of selling at Temple Newsam future events in spring/summer. **Agenda point for future PTA meeting**
- Uniform/Lost property – Kelly has kindly organised the non-logo uniform to be donated out. We have a fair amount of uniform with a logo that we have decided to attempt to sell on the PTA Events site – **ACTION:** Vikki and Catherine kindly offered to pick this up and investigate feasibility and organise.
- PTA Facebook page needs maintaining with a possible facelift and new updates – **ACTION:** Suzie kindly volunteered to look after this.
- After school bun sale – we usually ask for bun donations from parents for the in-school discos. We could look to run a bun sale and purchase buns at cheap prices from Crispy Crème or a factory or even look for a donation. **Agenda point for future PTA meeting**
- Match funding – **ACTION FOR ALL:** to ask around and see if any parents within school, work for companies who offer match funding. Catherine and Natasha advised they may be able to do a match funding this year. Thank you.
- School Facebook page to advertise PTA events etc – **Agenda point for AGM/PTA meeting**
- 5p challenge to be discussed further, if the opportunity for such an activity arises during the year
- Use the Asda contact for an event TBC.

Next PTA Meeting TBA.