



FRIENDS OF WHITKIRK PRIMARY SCHOOL PTA

Registered Charity Number 1140340
PTA Minutes



Minutes of PTA Meeting 6pm Wednesday 8th June 2022 At The Brown Cow.

Present: Rebecca Fernandes, Kelly Balmforth-Smith, Olivia Mclean, Tasha MacRae and Helen Rawding.

Apologies for Absence:

RF opened the meeting at 6pm. **Summer Fair Meeting.**

1. Raffle:

Firstly, A Massive THANK YOU to Emma, The School and EVERYONE who has contributed in any way towards donating, gaining, and collecting the awesome prizes on offer for our summer fair raffle. We are blown away! – Thank you so much.

***Action – split raffle books into groups of 30 per class and take to reception to be handed out to children Thursday 09/06/2022. Dojo, email, newsletter, and Facebook posts to accompany tickets going home – Completed 09/06/2022.**

*Ticket tabs to be returned to school in an envelope with money and tabs filled in. Tickets are £1 and a book of five will be sent home with each child. Unused tickets to be returned ASAP to school and requests for further tickets can be sent back too with the correct money included.

*Draw will take place at approximately 1:30pm during the school fair on Saturday 25th June 2022. We hope to live stream this.

***Action - Catherine to ask Helen from JJ if they require tickets – Completed 09/06/2022.**

***Action – Kelly to pass some tickets to Co-Op who kindly offered to sell tickets for us.**

*Spare tickets are in PTA cupboard.

2. External Stalls:

*Kelly has kindly liaised with all our lovely stall holders and gained their acceptance and payments for 15 stalls, including JJ's.

* All the stall holders require 2 tables each (30 tables).

*Earring stall has asked to be inside if raining or under cover.

*Sweets stall requires power.

* Danielle and DF54 have kindly agreed to perform for us.

* Rides guy bringing inflatable slide, inflatable obstacle course, soccer game, Popcorn and candy floss machine.

3. PTA stalls:

* Lucky Dip (£1)

* Pocket money Stall

* Hot food & drinks – Veggie Chilli (£2:50), Hotdogs (£1) & Pulled chicken in gravy with stuffing sandwiches (£2). (3 volunteers)

* Snacks & drinks – crisps (50p), tea & coffee (£1), cans (£1), fruit shoots (50p), capri suns (60p), water (50p), flavoured water (60p). (2 volunteers)

* Raffle (1 or 2 volunteers' dependant on pre-sales)

* Tombola (1 or 2 volunteers' dependant on prizes) – **Action – Request donations from parents to put in reception.**

* Face painting (2 volunteers)

* **Action – Olivia to put together price lists for stalls.** 😊

FOOD STALL POSSIBLY LOCATED UNDER CANOPY.



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Stock required:

- * **Action** – Bex to request 250 breadcakes and 250 hotdog buns from Warburtons for £20.00 – **Completed 09/06/2022**
- * Stock for lucky dip and pocket money stall & cable ties
- * Asda to supply crisps, milk, nachos, cheese & sour cream
- * Prizes
- * Pineapples & Pretend fish
- * Currently have approximately 350 drinks, will check weather closer to fair to decide if more drinks required.
- * Lovely donation acquired for chicken from Olivia 😊 Thank you.
- * Hotdogs from Lidl – ask for discount
- * Veggie Chilli

4. Volunteers:

- * Currently have 14 definite volunteers
- * Looking for Year 6 children volunteers to run some of the game stalls
- * 5 volunteers minimum required for the food stalls.

5. Games:

- * Nerf Gun Alley - £1 for 5 goes – Prize to be confirmed. Punch Balloons?
- * Pick a Stick - £1 for 3 attempts – Football prize.
- * Fishbowl Ping Pong - £1 for 3 goes – Fish in a bag prize.
- * Pineapple Hoopla – 50p for 3 hoops – Pineapple Prize? TBC
- * Play Your Cards Right – 50p – Prize to be confirmed.
- * Hook a duck – 50p – Bouncy ball/bubbles prize.
- * Splat the rat & Charlie clown – Free.

6. AOB

- * Summer fair signs to go up week before fair
- * Residents letters to go out week before fair
- * Manning Stainton signs to go out soon
- * Volunteers for Friday before fair to empty PTA cupboard of stock, source tables and set up
- * Tasha to Match fund Valentines boxes event 😊 and ask if Catherine can match fund Summer Fair 😊 Thank you 😊
- * Friday 17th volunteers to put games together in PTA cupboard.
- * Further discussion on selling ice creams – weather dependant
- * **Action** – Bex to look into an ice cream van for the event.
- * **Action** – Discuss extensions, tables and speaker with Caretaker, Seb.