



FRIENDS OF WHITKIRK PRIMARY SCHOOL PTA

Registered Charity Number 1140340
PTA Minutes



Minutes of PTA Meeting 7:30pm Thursday 10th February 2022 At Leodis.

Present: Rebecca Fernandes, Kelly Balmforth-Smith, Suzie Scampton, Olivia Mclean, Joanne Fozzard and Helen Rawding.

Apologies for Absence:

RF opened the meeting at 7:30pm.

1. February Fundraising Event:

* Olivia has designed The Great Whitkirk Tech Target Thermometer for everyone to visually keep track of the funds raised towards purchasing much needed iPads for school. The target is currently £8000.

ACTION – To discuss with school iPad suppliers and apps required – we may be able to source renewed iPads from other suppliers at a lower price.

ACTION FOR ALL – Investigate gaining sponsorship from suppliers, businesses, companies who do work for the school, Asda tokens and Aviva funding.

ACTION FOR OLIVIA - to link the Tech Target slide show on PTA Events if possible.

I Love to Learn Event – 1st challenge to raise funds for The Great Whitkirk Tech Target 2022.

* Every child will be sent home with a cardboard money box and are encouraged to decorate with something they love about school and fill with coins earned for doing jobs around their home & garden

* Cost of boxes approx. £62

* There will be a prize per class for the best money box design (Prize TBC) and each child who returns a box in JJ with receive a small gift.

ACTION FOR BEX & OLIVIA to put together a letter to accompany the boxes when they are handed out week commencing 14th February

ACTION FOR BEX to order boxes

* Boxes to be returned to school by Thursday 3rd March

* Boxes to be organised and winners picked at PTA meeting on Friday 4th March from school drop off in the staffroom.

2. Future fundraising for iPads:

* Discussed in Meeting points 2, 3 & AOB.

3. Easter Disco and Gifts:

* **GIFTS:** Looking to send kids home with a box of mini eggs on Friday 1st April – children will be able to fill the box with change in return for jobs done around their house/garden. Fine details to be discussed and organised but hoping to gain support from local supermarkets in the way of discounts & free stock. - **Raising funds for The Great Whitkirk Tech Target 2022.**



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* DISCO Friday 1st April - In School.

KS1 –

£1 per child donation

Dress down – **ACTION FOR HELEN to ask Miss Quarmby if this will be feasible.**

To be held in classrooms with games

PTA to provide a party pack per class to include, crisps, buns, bubbles and a drink.

KS2 –

JJ to be allowed 15 minutes prior to disco to purchase from stalls

1 hour disco

PTA to provide stalls for kids to purchase snacks, buns, drinks, and pocket money items

Maximum £5 per child allowed

PTA to arrange a couple of games and lucky dip – volunteer dependant

Ask for parents to bake and donate nut free buns

4. Admin Access for PTA Events:

* Bex went through the benefits of the PTA events App/Site.

* Charges 1.75% per transaction, but parents can cover this charge by choosing to pay at point of purchase.

* Olivia has added recent letters, meeting minutes to the site and The Great Whitkirk Tech Target Thermometer to the PTA Events site.

ACTION FOR BEX to add JF & SS as admin on the site – If anybody else would like to also have the admin view please let a member of the board know.

PTA Event platform offerings include:

Lists all events held

Financial reports

Event attendees

Raffle ticket sales

Christmas card payments

Uniform shop

Volunteer management

File management

Viewing of newsletters, meeting minutes etc.

Online auctions

Stripe payments

Debit card/credit card payments

Messages to parents

Stock tallies



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5. Next meeting and Agenda:

- *Friday 4th March from school drop off in the staff room.
- *Agenda so far:
 1. Sort through returned Money boxes and arrange winners.
 2. Mother`s day gifts
 3. Coffee Morning (Friday 25th March)
 4. Easter disco – volunteers, Stock required & fine details

6. Any Other Business & Future dates to remember:

- * Mother`s Day (Sunday 27th March) gifts for sale on PTA events – to discuss & organise at next meeting (March).
- * Coffee morning for all (Friday 25th March) – Welcome new parents, Tea, Coffee, biscuits, and cake.
- ACTION – Anybody happy to bake a cake for the event?**
- *Tuck shop Fridays – sells goodies from 3pm (Ice lollies in summer) – **Raising funds for The Great Whitkirk Tech Target 2022.**

- * Car boot sale 7th or 8th May
- * Bags to School 13th May
- * Royal Bake sale 27th May
- * Newsletter to be produced after half term
- * Possible Crispy Crème event – Doughnuts bought in bulk for 50p each – sell for £1 - **Raising funds for The Great Whitkirk Tech Target 2022.**
- * New Banners required