

Registered Charity Number 1140340 PTA AGM Minutes



Minutes of PTA AGM 6.00pm Wednesday 26th January 2022. held at Whitkirk Primary School.

<u>Present</u>: Rebecca Fernandes, Kelly Balmforth-Smith, Dawn Driver, Catherine Watson, Vikki Groves, Olivia Mclean, Gemma Quarmby, Emma Mitchell, Tasha MacRae. Helen Rawding.

Apologies for Absence:

RF opened the AGM at 6.00pm.

1. Chairperson Report:

Rebecca detailed the previous year's events, fund raising and achievements

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A look back at our Events and fundraising from September 2020 to July 2021

- *Your School Lottery
- *Amazon Smile
- *Halloween Treat Bags
- *Christmas Goody Bags
- *Big PTA Christmas raffle
- *Christmas Cards
- *Summer fair in a bag
- *PTA events online/Online Payments

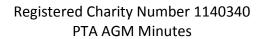
What did we fund from September 2020 to July 2021

- *Helped to coordinate Christmas present appeal
- *Gave every child a Christmas present
- *Sports Day ice Iollies
- *Leavers Hoodies
- *Residential day trip
- *Some year groups school trip payment
- *iPads

2. Treasurer report:

Kelly reported on 2020/2021 profits, costs, balances and accounts for each individual event. 2020/2021 was still a good year in terms of raising funds under the Covid 19 restrictions and the PTA bank account has a healthy balance in place to start the 2021/2022 school year.







PTA AGM Wednesday 26 January 2022

Treasurers Report for the school year 1 September 2020 - 31 August 2021

Balances:

01/09/2020 Opening Balance £8571

Year Raised/Made £5181

Year Spends £8892

31/08/2021 Closing Balance £4860

Income (from PTA fundraising/events):

Halloween Treat Bags x408 approx. sales

Christmas Design Orders x 108 sales

Christmas Treat Bags

Summer Fair In A Bag x300+ sales

Octopus' x200+ sales

Other Income (no effort income):

Big PTA Christmas Online Raffle

Big PTA Summer Online Raffle

School Lottery (approx. £1300)

Amazon Smile (approx. £75)

PTA Contributed to/Funded:

IPADS x 15

Christmas Present for every child in school (age appropriate book or activity book set)

Pin The Nose On The Rudolph game for every class

Party In A Santa Hat for every child in school

Ice Lollies for every child in school for Sports Day

£1000 for year 6 split between hoodies and residential day trip

Year 5 Trip/Bottles (£5 per child in year 5)

2021/2022 Commitments:

Christmas 2021 M&M Panto £1650

Year 6 Residential £1000

Reception School Trip (£5 per child) £300 approx. Years 1 - 5 School Trip (£10 per child) £2700 approx.

Plus annual costs of:

Parentkind/PTA Annual Membership

Insurance

Stripe Fee

Movie License

Gambling License



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*2021/2022 update to date: PLEASE NOTE THESE FIGURES ARE NOT EXACT

Credit

01/09/2021 Starting Balance £4860

Oct 2021 Halloween Trail £720 Nov 2021 Xmas Fair & Manning Boards £1850

Dec 2021 Xmas Cards £TBC
Dec 2021 PTA Big Raffle Commission £180

Debit

Nov Panto £1650

Dec Selection Boxes £400

3. PTA Roles:

Chair – Rebecca confirmed she will continue as Chairperson and take on the role for a 4th year. Thank you for all the Amazing hard work and time you have kindly put into the PTA and this role over the past 3 years.

Treasurer – Kelly confirmed she will continue as treasurer and take on the role for a 3rd year. Thank you to Kelly & Natalie for all the hard work and love you have put into the PTA and this role.

Secretary – Helen confirmed she will continue as Secretary for this year and Tasha has generously offered to help this year in a view to possibly taking over from July 2022 as Helen will be leaving. Thank you, Tasha.

Resignations - None.

2020/2021 Committee Roles -

Chair – RF

Treasurer - KBS

Secretary - HR & TM

4. Funding requests:

1.) Main aim for school is to purchase more iPads as they are invaluable for the school and children to support learning. Discussed holding events solely to raise funds for the iPads

Raise awareness of iPads already funded and matched by the school

Create a BUZZ and raise awareness of how invaluable they are to the children

Create a Visual aid for funds raised/to be raised.

5. PTA Events 2022:

1.) Love helping challenge/like smarties challenge / February half term.

- *Every child is sent home with a small cardboard box that they are asked to fill with coins received for doing chores for relatives.
- *To be linked into the first fund raising event for "iPads for School"
- *The children can decorate the box in a theme linked to valentines like "decorate with something you love"
- *Prize for class who brings in highest coin value
- *Prize for the best decorated box/boxes





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2.) In School Easter Disco Friday 1st April.

- *2 separate key stage discos
- *Include a quite/craft area for kids who prefer this to the disco

3.) Car Boot Sale Sat 7th or Sun 8th May

- * Main car park for stall holders
- *Open to everyone
- *£5 per car
- *Small playground for PTA food/drinks stalls and other PTA stalls.
- *Ask for any donations from parents that the PTA can sell at the event.

3.) Bags to School Friday 13th May

4.) Royal bake sale Friday 27th May

*Theme Red White and Blue for Queens jubilee

5.) Summer Fair Saturday 25th June

- * Teachers to arrange class performances
- * Ask DF54 if they would like to perform again
- *Update banners for summer fair/Christmas Fair

6.) End of term summer disco Friday 22nd July

- *2 separate key stage discos
- *Include a quite/craft arear for kids who prefer this to the disco

5.) **AOB**

- *Discussed Renewing Movie night, but no plans to do any movie nights this school year.
- *Discussed a possible PTA coffee morning to link in with/around Mother's Day and welcome new parents
- *Discussed selling Mother's Day presents online TBC
- * Discussed Linking up the PTA Facebook page with the School Facebook page Action: Miss Quarmby to look into tagging school page into PTA page.
- *Discussed this year's newsletter to follow