



## FRIENDS OF WHITKIRK PRIMARY SCHOOL PTA

Registered Charity Number 1140340  
PTA AGM Minutes



### Minutes of PTA AGM 6.00pm Wednesday 26th January 2022. held at Whitkirk Primary School.

**Present:** Rebecca Fernandes, Kelly Balmforth-Smith, Dawn Driver, Catherine Watson, Vikki Groves, Olivia Mclean, Gemma Quarmby, Emma Mitchell, Tasha MacRae. Helen Rawding.

#### **Apologies for Absence:**

RF opened the AGM at 6.00pm.

#### **1. Chairperson Report:**

Rebecca detailed the previous year's events, fund raising and achievements

### **A look back at our Events and fundraising from September 2020 to July 2021**

- \*Your School Lottery
- \*Amazon Smile
- \*Halloween Treat Bags
- \*Christmas Goody Bags
- \*Big PTA Christmas raffle
- \*Christmas Cards
- \*Summer fair in a bag
- \*PTA events online/Online Payments

### **What did we fund from September 2020 to July 2021**

- \*Helped to coordinate Christmas present appeal
- \*Gave every child a Christmas present
- \*Sports Day ice lollies
- \*Leavers Hoodies
- \*Residential day trip
- \*Some year groups school trip payment
- \*iPads

#### **2. Treasurer report:**

Kelly reported on 2020/2021 profits, costs, balances and accounts for each individual event. 2020/2021 was still a good year in terms of raising funds under the Covid 19 restrictions and the PTA bank account has a healthy balance in place to start the 2021/2022 school year.



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### Treasurers Report for the school year 1 September 2020 - 31 August 2021

#### Balances:

01/09/2020	Opening Balance	£8571
	Year Raised/Made	£5181
	Year Spends	£8892
31/08/2021	Closing Balance	£4860

#### Income (from PTA fundraising/events):

Halloween Treat Bags	x408 approx. sales
Christmas Design Orders	x 108 sales
Christmas Treat Bags	
Summer Fair In A Bag	x300+ sales
Octopus'	x200+ sales

#### Other Income (no effort income):

Big PTA Christmas Online Raffle  
Big PTA Summer Online Raffle  
School Lottery (approx. £1300)  
Amazon Smile (approx. £75)

#### PTA Contributed to/Funded:

IPADS x 15  
Christmas Present for every child in school (age appropriate book or activity book set)  
Pin The Nose On The Rudolph game for every class  
Party In A Santa Hat for every child in school  
Ice Lollies for every child in school for Sports Day  
£1000 for year 6 split between hoodies and residential day trip  
Year 5 Trip/Bottles (£5 per child in year 5)

#### 2021/2022 Commitments:

Christmas 2021 M&M Panto	£1650
Year 6 Residential	£1000
Reception School Trip (£5 per child)	£300 approx.
Years 1 - 5 School Trip (£10 per child)	£2700 approx.

#### Plus annual costs of:

Parentkind/PTA Annual Membership  
Insurance  
Stripe Fee  
Movie License  
Gambling License



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\*2021/2022 update to date: PLEASE NOTE THESE FIGURES ARE NOT EXACT

### Credit

01/09/2021	Starting Balance	£4860
Oct 2021	Halloween Trail	£720
Nov 2021	Xmas Fair & Manning Boards	£1850
Dec 2021	Xmas Cards	£TBC
Dec 2021	PTA Big Raffle Commission	£180

### Debit

Nov	Panto	£1650
Dec	Selection Boxes	£400

### 3. PTA Roles:

**Chair** – Rebecca confirmed she will continue as Chairperson and take on the role for a 4th year. Thank you for all the Amazing hard work and time you have kindly put into the PTA and this role over the past 3 years.

**Treasurer** – Kelly confirmed she will continue as treasurer and take on the role for a 3<sup>rd</sup> year. Thank you to Kelly & Natalie for all the hard work and love you have put into the PTA and this role.

**Secretary** – Helen confirmed she will continue as Secretary for this year and Tasha has generously offered to help this year in a view to possibly taking over from July 2022 as Helen will be leaving. Thank you, Tasha.

**Resignations** – None.

### **2020/2021 Committee Roles –**

Chair – RF

Treasurer – KBS

Secretary – HR & TM

### 4. Funding requests:

- 1.) Main aim for school is to purchase more iPads as they are invaluable for the school and children to support learning.  
Discussed holding events solely to raise funds for the iPads  
Raise awareness of iPads already funded and matched by the school  
Create a BUZZ and raise awareness of how invaluable they are to the children  
Create a Visual aid for funds raised/to be raised.

### 5. PTA Events 2022:

#### 1.) Love helping challenge/like smarties challenge / February half term.

\*Every child is sent home with a small cardboard box that they are asked to fill with coins received for doing chores for relatives.

\*To be linked into the first fund raising event for “iPads for School”

\*The children can decorate the box in a theme linked to valentines like “decorate with something you love”

\*Prize for class who brings in highest coin value

\*Prize for the best decorated box/boxes



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### **2.) In School Easter Disco Friday 1<sup>st</sup> April.**

- \*2 separate key stage discos
- \*Include a quite/craft area for kids who prefer this to the disco

### **3.) Car Boot Sale Sat 7<sup>th</sup> or Sun 8<sup>th</sup> May**

- \* Main car park for stall holders
- \*Open to everyone
- \*£5 per car
- \*Small playground for PTA food/drinks stalls and other PTA stalls.
- \*Ask for any donations from parents that the PTA can sell at the event.

### **3.) Bags to School Friday 13<sup>th</sup> May**

### **4.) Royal bake sale Friday 27<sup>th</sup> May**

- \*Theme Red White and Blue for Queens jubilee

### **5.) Summer Fair Saturday 25<sup>th</sup> June**

- \* Teachers to arrange class performances
- \* Ask DF54 if they would like to perform again
- \*Update banners for summer fair/Christmas Fair

### **6.) End of term summer disco Friday 22<sup>nd</sup> July**

- \*2 separate key stage discos
- \*Include a quite/craft arear for kids who prefer this to the disco

### **5.) AOB**

- \*Discussed Renewing Movie night, but no plans to do any movie nights this school year.
- \*Discussed a possible PTA coffee morning to link in with/around Mother's Day and welcome new parents
- \*Discussed selling Mother's Day presents online - TBC
- \* Discussed Linking up the PTA Facebook page with the School Facebook page Action: Miss Quarmby to look into tagging school page into PTA page.
- \*Discussed this year's newsletter – to follow