

Walter Evans PTFA meeting – Weds 14th September 2022 19:30

Held in person at school and also on Zoom

Attendees:

David Brown
Gill Richardson
Andy Wright
Raki Raya
Rob Owen
Zoe Clarke
Phil Cunliffe
Heather Dunbar
Alexander Waites

1. Apologies

Keith Coull
Karen Merchant
Vicky Seal

2. Acceptance of 6th July minutes

Confirmed and accepted.

3. Brief update on financial status

Summer party: £1,968.86 profit

Figures have been done to the end of the year to 31/07/22. These will be published for the AGM.

Made c£12,800 profit from events last academic year, summer fair made c£4,500. Christmas made nearly £3,000.

Few expenses – insurance etc.

Donated c£14,000 to school over the year covering all year groups and a wide range of things. We spent slightly more than we earned but close to earnings.

Cash in bank at the end of academic year c£13,400 plus petty cash of c£855.

Raki has put a notice board update with what we have spent the money on etc. Also on social media there has been a great response.

Actions: Accounts will be audited in the coming months.

4. New funding requests and school update

No funding requests yet.

School update: Still planning a massive amount of expenditure to create a new nursery. This is still ongoing. DB would like a nursery with an additional room and the additional cost is not significant. There will be a full tendering process through the architects. There could then be reconfiguration of the reception area.

There is also the area near the Year 1 classrooms to develop which will be potential expenditure.

Year 1 toilets are going to be refitted, as are the playground toilets. These won't require any PTFA funding.

Possibly may talk to the PTFA later on in the academic year about add-ons for the new nursery if the funding can be sourced to go ahead, such as astroturf, playground items etc.

5. Recent Events Feedback and Thoughts

a. Tea and Tissues

A couple of parents and PTFA spoken to. Everything was quite informative however there was quite a bit of segregation between parents that knew each other and new parents not knowing people. Could be encouraged to welcome the newer parents next time around.

Discussion around the whatsapp groups. Needs to find a way of showing people how to join this, especially for those parents that are only joining the school in Reception.

Action: See if we can get details of the Reception whatsapp group sent out

Good turnout overall – only 3 from nursery and the rest from reception.

b. Parent Survey

Gill and Clare have been working on a parent survey of their feedback and thoughts on PTFA events. This will go out in the next week

Action: Gill and Clare to send out in the whatsapp groups and then a ParentHub message can also be sent out.

c. Summer Fair

It was discussed at the last meeting around the amount of money that the Year 6 earned from the fair (over £1000). However they didn't actually spend more than £530 and the rest has gone to the PTFA. That is the main thing that the Year 6 have from the PTFA.

6. Future Events

a. Event Calendar

a) Autumn Term

1. School Disco

Sold so far:

Nursery & Reception: 19, Year 1 & 2: 26, Years 3 to 6: 26

3 volunteers come forward so far through PTA Events. License has been sorted.

Squash – Get plenty, can be used for movie night if leftover.

Sweets – Andy will get a load of bags with small packs in, i.e. Haribo. Some small packs of chocolates. No lollipops. Likely around 20p per pack.

Glow sticks – Andy will get these also.

Cookies from Costco for 50p per cookie.

Bar – Bottles, prosecco, cans of pop. Keep the bar separate and outside.

Float to be provided by Rob

Note about someone being on the door to check the tickets and/or take payment on the door for any additional.

2. October: Trail

Decision not to proceed with it as there is a lot on this term

3. November

Christmas Cards – need someone to sort out the items when they come back in. *Action: Need to find out if Mary will still do it but need someone to shadow this also.*

Christmas bauble competition to be launched in November

4. Secret Santa

Provisionally weds 7th and thurs 8th Dec

Action: Kerry will lead on this but need to check who will shadow it for next year

Movie Night (Thursday 15th December)

Christmas Fair on 2nd December Letters to Santa for nursery and reception as they will see Santa at school however this is not a PTFA event.

b) Spring Term

February: Disco

March: Quiz and chips – Rob will lead on that

April: Easter Egg decorating

c) Summer Term

May: Parents party? Possibly will be organised by the Year 6 parents

June / July: Summer fair? Year 6 parents will organise the fair (suggest an upper limit / or percentage of what the profit is)

7. Communication

Raki will be stepping down at the AGM.

Action: Andy will pull together the agenda for the AGM and the list of roles, including potential Trustees.

Action: Create a notice board for the AGM of what has been done of the year with pictures

8. AOB and next meeting date

Thanks from David Brown to all of the PTFA and for everything that has been funded over the past year.

For the AGM:

A number of the committee members are standing down. All roles to be advertised over the next week with brief descriptions. Andy/Gill to provide. Need to promote what has been achieved over the past few years and the events that have been put on, but also with a plea for more people to come forward to support and spread the load or the PTFA will cease.

- a. AGM – 5th October at 19:30
- b. 2nd November at 19:30
- c. 7th December at 19:30