

Walter Evans PTFA meeting – Weds 4th May 2022 19:30

Held in person at school and also on Zoom

Attendees:

David Brown
Andy Wright
Gill Richardson
Zoe Clarke
Vicky Seal
Rob Owen
Phil Cunliffe
Upnesh Grewal
Raki Raya

1. Apologies

Heather Dunbar
Amy Rigg
Karen Merchant
Michaela Grimley
Mary Terry
Wendy Nimmo

2. Acceptance of 6th April minutes

Thank you for last month's minutes and agreed with minor adjustment for Andy Wright's apologies and the addition of the list of "lessons learned" from the Quiz night

3. Brief update on financial status

Highlights – Income this month is £4.56 from the Salvation Army. Cash in bank and float: £18,719.20. Committed spend to school £395 for the workshop and £2,400 for the climbing frame. Total £2,795. Less £6,000 reserve.
Available cash £9,924

a. Card Reader

Rob will be ordering the new card reader for trial in anticipation of the summer events. c£16 per card reader.

Action: David to check with IT to see if we can use the Wi-Fi in order to use it but alternatively we can use phones as required.

b. Trustees

The Trustees are Andy Wright and Rob Owen at present. Agreed that we need more.

Action: David to check with Ali Dobson

Ideal would be to have 4 to mitigate any succession issues. To ensure that we re-evaluate each year at the AGM.

4. New funding requests and school update

Action: David to supply pictures of the climbing frame that can be shared on PTFA communications.

Fitment is looking like May 2022 half-term

No new funding requests but asked for an indication as to whether the PTFA will fund the ice-creams for sports day again. General agreement is yes.

Also a token for the platinum jubilee for the kids, something around £1 a child. There will be a picnic on the school grounds. Provisionally agreed.

Request from Year 6 parent about bike-ability courses.

Action: David to enquire as to whether it is purely a resource and instructor issue

5. Future Events

a. Summer Fair

a) Date agreed of 17th June 2022. Timings? 5-8? Or 5:30-8:30?

David happy with this now being publicised. Provisionally believe 5pm-8pm to be more appropriate.

Action: David to confirm times from 2019

School are happy to support a non-uniform day before half term and give £1 and chocolate for the summer fair.

Action: David to send out details of these to school

b) Volunteers for planning committee feedback

6 people now on the planning committee. Meeting next week at the Broadway at 8pm.

There is a separate sub-committee that are dealing with the Year 6 stalls. Wendy has a list of the proposed stalls – apple bobbing, nerf gunning, makeup stalls. Year 6's will supply everything for their stalls. They will need tables and chairs. Year 6 typically use the area outside their classrooms. No issues envisaged.

c) Food – do we need kitchen staff support?

Considering chips and hot dogs and samosas

Action: David to check with the kitchen staff with regard to usage of the kitchen.

Shelley confirmed that this is fine.

d) Bar – can Keith arrange the license?

Can man the bar again.

Considering Pimms and lemonade, gin and tonic bar

Action: Need to confirm with Keith that he can arrange the license

e) Agree dedicated planning meeting after the Easter holidays – agree what stalls and businesses and allocate owners

Year 6 stalls

Second-hand uniform stall

Action: David to ask the ice-cream van if they would like to attend

f) Comms

Action: Raki to put out a "Save the Date" comms

Raki to wait until after the planning meeting to send any further details

g) Raffle

Ensure that businesses that have been approached for the Year 1 Disco Raffle are not asked again.

Do a hamper style raffle on the night.

Action: To be confirmed who is on charge of these at next week's planning meeting

h) Funding for Year 6 party

Will pay at least £300. If they raise £100 we will put in £200. If they raise £300 they can have whatever else they raise.

b. Summer Party – Derby Rugby Club, Saturday 2nd July

a) Update from Vicky Seal / Upnesh

Date and location are decided. £200 to hire the rugby club.

Entertainment to be confirmed – a few places have been confirmed.

b) Food options and proposal

Rugby club can do an in-house BBQ (Basic is £8 a head – bread rolls and burgers, £11 a head for upgrade to pork steaks and halloumi)

Punjabi snack shack. Curries etc. Food on the night that they pay for so couldn't include in the food price.

Wonky Table – festival food options, gourmet burgers and slow cooked pork and lamb koftas, vegan plant based burgers, feta rolls around £7-£9.50 a head

Other options are a hog roast.

Agreement to approach the Wonky Table.

Action: Vicky to discuss with the Wonky Table

c) Auction / Raffle

We urgently need some comms out on this.

Andy has spoken to Helen to see if she will assist.

Vicky has a friend that is an auctioneer that will assist.

Derby County and the Derbyshire Cricket Club – can we approach them?

d) Further dedicated planning sessions after Easter holidays

Sub-committee is currently Vicky, Andy and Upnesh, but Phil has another person that is happy to commit.

c. Forward Thinking – Autumn Events

Autumn School Disco provisionally Friday 23rd September 2022

Action: Andy to ask the DJ

Movie night

To be discussed again at the next meeting

6. Communication

Once we have the dates for the sports days we can also communicate that the PTFA will be funding the ice cream van for this.

Communicating the two big up-coming events and also the non-uniform day.

Raki to also promote that we are looking to fund outside space.

Action: David to have a meeting with Raki and Gill before half term to define something to be communicated around the outside area.

A PTFA update to be added to the next school newsletter.

A list of potential events to be added

7. AOB and next meeting date

- a. 8th June at 19:30
- b. 6th July at 19:30
- c. 14th September at 19:30
- d. AGM – 5th October at 19:30