

Walter Evans PTFA meeting – Weds 8th June 2022 19:30

Held in person at school and also on Zoom

Attendees:

Claire Wilson
Andy Wright
Gill Richardson
Zoe Clarke
Rob Owen
Phil Cunliffe
Heather Dunbar
Vicky Seal
Karen Merchant

1. Apologies

David Brown
Keith Coull
Wendy Nimmo
Clare
Michaela Grimley
Upnesh Grewal
Mary Terry
Amy Rigg
Raki Raya

2. Acceptance of 4th May minutes

Thank you for last month's minutes and accepted

3. Brief update on financial status

Highlights – Income since 02/04/2022 is £4.56 from the Salvation Army, £16.21 from Amazon and £1.96 for the Sumer Fair. Cash in bank and float: £18,737.37. Committed spend to school £395 for the workshop and £2,400 for the climbing frame. Total £2,795. Less £6,000 reserve. Available cash £9,942.37

Few expenses coming for the summer fair but not made it to the bank yet.

a. Card Reader

We have a working card reader and has worked OK.

Action: Rob will order a second card reader and link to Andy's phone prior to the Summer fair

4. New funding requests and school update

Queen's Jubilee pins – office to send the invoice for the pins to Rob

Reading books – school have changed the phonics programme for teaching. All schools have to use a validated scheme. Children will take home certain books to end of year 1. A lot of the old books don't match the new phonics

scheme. Asking for £6,000 and will school will add in up to £10,000 to fund the £16,000 bill. Moving from a “stage” process to a “phase” process (phase 4 by end of reception). Agreement to fund.

Year 1 outside area quote is £25,000. Can’t do that at the moment but for £23,000 should be able to have the new nursery built and therefore this will likely become the priority rather than the original plan.

Fitment of the new climbing frame hasn’t taken place yet but will also have something to show visually at the Summer Fair for the parents to see what is being funded.

Action: Claire to discuss with David with regard to supplying pictures of the climbing frame that can be shared on PTFA communications.

5. Future Events

a. Summer Fair

a) Non-uniform day for chocolate donations

Agreed for Monday 13th June for chocolate donations

Action: Claire to arrange a parenthub message to go out

b) Volunteers and plan

Helen Endacott – cake stall

Phil – nail varnish

Hot food – Andy and Dave Cooke and Shelley

Bar – Clare and Andy

Gin bar – Gill and Vicky

Bouncy castle – Simon McBeth

Chocolate tombola – Claire and Laura

Summer party stall may not be necessary. Vicky will do a poster with a QR code to link to the booking page.

A lot of Year 6 stalls

c) Food

3 x boxes of Costco cookies

Hot dogs with onions

Chips and cheese

Samosas

d) Bar

Keith has arranged the license

Gill to buy squash, 4 x gin, tonic, 8 x pimms, lemonade, lemonade/pepsi cans

Vicky – 6 cases x beer, 20 x prosecco, 10 x white wine

e) List of stalls

See above

Tables will be provided by school but everything else will be provided by parents

f) Comms

£2 adult and £1 child entry, £1 for 3 gos on the bouncy castle

Food and drinks

Action: Zoe to highlight what other donations we need

g) Raffle

Zoe to check what we have had so far and then we can look at what else is needed.

Action: Vicky to provide raffle tickets for the raffle and the tombola. 3 books available.

h) AOB for fair

Canopies are available in case of inclement weather

b. Summer Party – Derby Rugby Club, Saturday 2nd July

a) Update from Vicky Seal

All booked and food arranged.

16 tickets sold. Need to sell at least 100 tickets to break even.

b) Food and entertainment

DJ booked

Food van doing pulled pork cobs, chicken flatbreads, vegan food. All included in the price.

Rugby club will be doing the alcohol

c) Auction / Raffle

No auction but going to do a raffle

Desperate for raffle prizes

d) AOB for party

Push for ticket sales

c. Forward Thinking – Autumn Events

Autumn School Disco provisionally Friday 23rd September 2022

Action: Andy to ask the DJ

Movie night

To be discussed again at the next meeting

6. Communication

Once we have the dates for the sports days we can also communicate that the PTFA will be funding the ice cream van for this.

Communicating the two big up-coming events and also the non-uniform day.

New parents events to be confirmed to PTFA – weds 15th and 22nd June at 6pm. Gill and Andy to support.

7. AOB and next meeting date

- a. 6th July at 19:30
- b. 14th September at 19:30
- c. AGM – 5th October at 19:30

Walter Evans PTFA – Treasurers Report (02.04.2022 to 07.06.2022)

Position as at 02.04.2022

Cash at Bank		£17,859.64
Float		<u>£855.00</u>
<u>Balance</u>		<u>£18,714.64</u>

Income From Events

Salvation Army	£4.56	
Amazon	£16.21	
Summer Fair	£1.96	

TOTAL **£22.73**

Expenses

TOTAL **£0.00**

Donations to School

TOTAL **£0.00**

Net Income/Expenditure **£22.73**

Position (07.06.2022)

Cash at Bank		£17,882.37
Float		<u>£855.00</u>
<u>Balance at (07.06.2022)</u>		<u>£18,737.37</u>

Committed Contributions to School

Stone age Workshop	£395.00	
Contribution to Climbing Frame	£2,400.00	
Ice Cream Van	TBC	
Jubilee Contribution	TBC	

Total **£2,795.00**

Reserve

Proposed Reserve £6,000.00

Total **£8,795.00**

Cash Available for School contributions **£9,942.37**

Walter Evans CE Nursery and Primary School PTFA - Accounts
(1.8.21 - 07.06.2022)

	Income	Expenditure	Net Income
Income from Events			
Amazon Income	£76.61	£0.00	£76.61
School Uniform	£1,563.00	£1,197.00	£366.00
Misceklaneous Income	£1.25	£0.00	£1.25
Christmas Raffle	£1,767.10	£93.15	£1,673.95
Secret Samta	£1,336.52	£0.00	£1,336.52
Film Night	£945.20	£176.18	£769.02
Cauliflower Cards	£516.50	£0.00	£516.50
Salvation Army	£30.27	£0.00	£30.27
Quz and Chips	£1,893.39	£1,021.83	£871.56
Summer Fair	£1.96	£0.00	£1.96
Summer Party	£0.00	£100.00	-£100.00
Sub total Events			£5,543.64
Other Income			
None			£0.00
Total Net Income			£5,543.64

Expenditure		
Administration Expenses		
Tea & Tissues Event		£102.45
Parentkind		128.00
Sub total Administration Expenses		£230.45
Donations to School		
Sandbags - ballast for sun shelters		£21.99
30 bags playsand		£158.00
6 Torches and charging station		£53.95
6 Rugged Racers and charging station		£89.97
6 Mobile phones and charging station		£149.95
Football Goals		£900.00
Eco Team Litter Pickers		£30.00
Prizes for KS1 & 2 Science Competition		£60.00
Nursey Outdoor Water Trays and Toys		300.26
Year 4 Circuit Materials		58.11
Sub total Donations to School		£2,227.72
Total Expenditure Admin Expenses & Donations to School		£2,458.17

Profit/Loss for Year	£3,085.47
-----------------------------	------------------

Bank Account Summary	
Balance as at 01.08.21	£14,996.90
Petty Cash as at 01.08.21	£655.00
Total Cash as at 01.08.21	£15,651.90
Balance as at 07.06.2022	£17,882.37
Petty Cash as at 07.06.2022	£855.00
Total Cash as at 07.06.2022	£18,737.37

Cash movement 01.08.20 to 02.04.2022	-£3,085.47
--------------------------------------	-------------------

