



School Parent Family Association



0121 675 6028



SS Peter & Paul Catholic Primary School, Kingsbury
Road, Birmingham, B24 9ND



spfa@ssptrpl.bham.sch.uk



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Chair: Kristina Moore

Vice Chair: Kelly Thompson

Registered Charity: 1172005

SS Peter & Paul, School Parent & Family Association (SPFA) brings together families, staff and pupils to support our fantastic school!

ANNUAL GENERAL MEETING

27 November 2018

TO BE HELD IN

Tame Room, Hollyfields Sports and Conference Centre, Woodacre Road, Birmingham B24 0JT

AT

18:30 pm

AGENDA

Ordinary Business

1. Introductions and Apologies for Absence
2. Chairs Report for 2017/2018
3. Treasurers Report for Year Ending 31 August 2018
4. Appointment of Independent Examiner of Accounts for the year ending 31 August 2019
5. Election of Officers and Trustees of the Committee
 - a. Chair
 - b. Treasurer/Secretary
 - c. Other Officers
 - d. Other Committee Members
6. Constitution Document Review

Special Business

7. N/A

Other Business

8. Any Other Business



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November 2018

Chairs Report

I am delighted to present my first report as Chair of the School Parent Family Association (SPFA). We have had a very successful year in terms of money raised, well attended events, new initiatives, support from the parent body, linking with church events and welcoming new members.

I was already involved with the SPFA prior to this year and have always enjoyed being part of it. One of my personal goals this year was to further develop relations with families and the church. I cannot thank everyone enough for helping to make this happen; We are a small catholic school and regularly have external visitors attending our events and it is often commented on how great our school and church community is. I am so proud to be part of this and of how well people support us. Thank you for making this year a wonderful success and great fun. Your help is always welcome and much appreciated, please feel free to join in anytime and to help/support.

As the Treasurer's report will detail, we have raised £26,490.22 (or a net amount of £16,214.72) which is an increase of almost 161% on the prior year and a great reflection of how many more families and teachers are getting involved and supporting the school. We even receive help from extended family and friends; Nans, Grandads, Aunts and Uncles, etc., which is fantastic and very much appreciated.

We have been delighted to be able to donate an amazing total of £3674.73 to the school for various items requested by class teachers, with one of the larger donations being the introduction of a sensory room. We also plan to donate a further £10,000 towards the KS1 playground improvements scheme. The latter amount was specifically raised for this purpose at our Family Assault Course/Fun Day. This was a huge success, creating a wonderful community event.

The fundraising events for the SPFA during 2018/19 were discussed at the last meeting and we have already started planning our fundraising calendar. All are welcome to attend the SPFA meetings, they are informal and we are always eager to hear from anyone with ideas or feedback on our events and activities or those simply wishing to listen.

We were extremely pleased with the parent support for our events and fundraising activities during the year in terms of attendance at the events, and the feedback we have received has been very positive. One area we would love to expand is the welcoming new members and creating important roles, such as class representatives to improve communication. We hope all families feel that the SPFA is a welcome environment to join in with, our aim is to be as inclusive as possible and to make fundraising fun and successful.

This year, we have joined the church in three fundraising events; this has been a huge success with building relations and our community. We have also had a team of parents join the church cleaning rota which also helps maintain a great relationship between parents and the church.

It is important that we continue to build on the increased support for our events. We have welcomed several new members onto the committee this year, which is fantastic and has helped to spread the responsibility of organising events and brought in new ideas for our fundraising events. We have also continued to try to communicate more clearly with the parent body about the work of the SPFA, what we are aiming to fundraise for and what a difference this makes to the school, the children and the church. However, we have found that SPFA newsletters are not being read and we did not receive a great response to questionnaires that were issued earlier in the year. We have also identified a few year groups which show little attendance at events and would like to work with these groups to

Identify how we can work together to build better relationships. On a positive note, membership of the SPFA's Facebook group continues to grow and currently stands at over 175 members, providing a quick and effective way of communicating with many of the parents and we also communicate through the class WhatsApp groups. Please add yourself to these groups if you are not already on there.

I would like to thank every member of the committee for their support during the year and the considerable time and effort they put into organising the events we run, without this help the SPFA would not be as successful as it is. Also, a special thanks to Kelly Thompson, as I could not be as 'efficient' without her help. Also, I need to mention that being able to have a consistent monthly income via the lucky number draw, uniform sales and treat sales makes a real difference to our SPFA bank balance, so, a huge thanks to the team for making all of this happen.

Finally, I would also like to thank the school; in particular, Mr Porter and Mrs Calvert-Lyons, for their continued support of the work of the SPFA and allowing us to build the fundraising.

Thank you once again for a great year and a big welcome to all those people who have volunteered to join the committee this year. Please feel free to approach me at school, via email (dymphnaobrien@hotmail.co.uk) and by telephone (07950815868) with any queries or ideas. We understand that you may not be available to attend all meetings or events but there are many ways to get involved as there is lots of work happening behind the scenes to make the events happen. It is a very relaxed environment and enjoyable, a great way to catch up and feel part of this wonderful community!

Yours sincerely

Kristina Moore
Chair, School Parent Family Association (SPFA)

26 November 2018



School Parent Family Association



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Treasurer's Report for the SPFA AGM November 2018

I have undertaken the role of SPFA Treasurer since January 2018. Since starting I have made a few alterations to the way we record and view our financial information. I currently record all income and expenses on a spreadsheet. The spreadsheet provides us with not only a breakdown of the income and expenses of each event that we organise but also how much money is generated from individual stalls and what the exact expenses are.

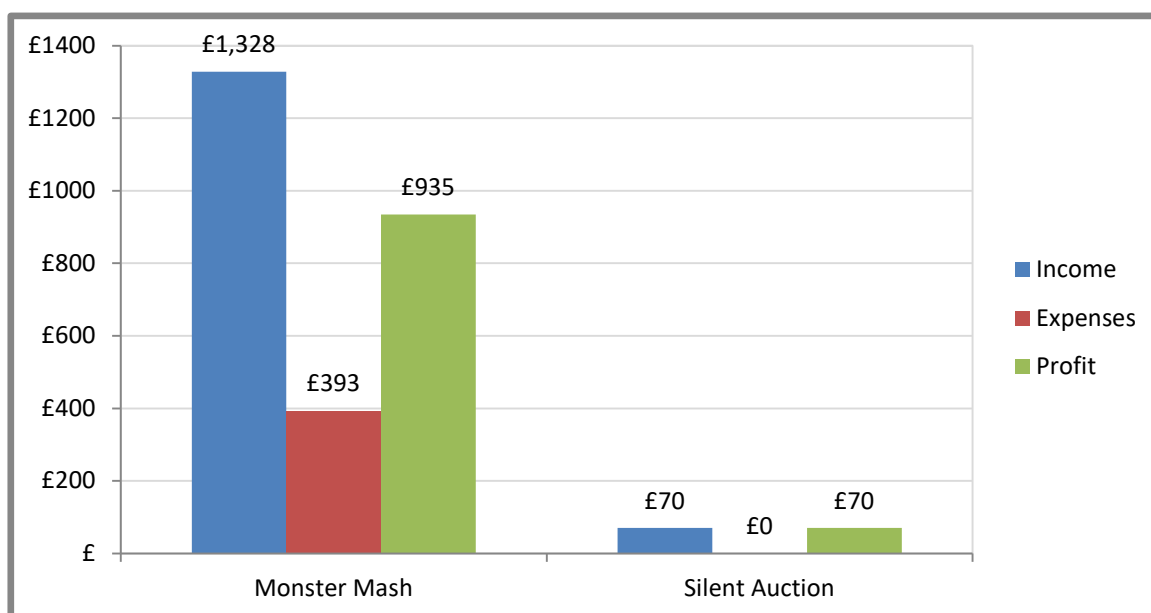
We now have internet banking which has proved to be very useful, we will be looking into getting a debit card so we can make purchases directly from the account, this will enable us to be able to track our expenses on the bank statement and simplify the way we source and pay for items. We have also introduced a new webpage <https://www.pta-events.co.uk/spfa> which we will use to advertise what the SPFA are doing and sell items such as event tickets, school uniform, merchandise etc.

So, how much money have we made and where has it gone

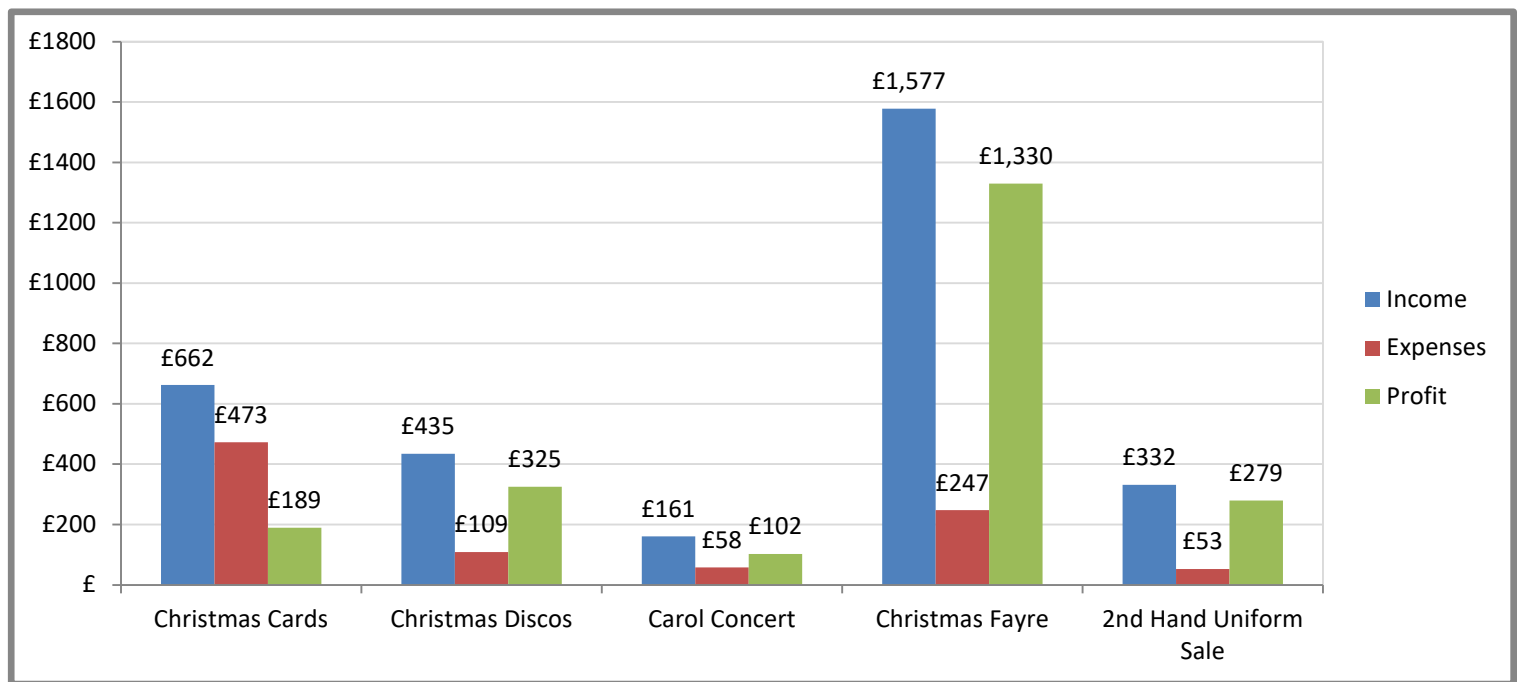
Since September we have had over 15 fundraising events/activities. Three events (Christmas Fayre, Mother's Day Fashion Show and Talent Show) were shared events between SPFA and SSPP Church. Profit raised at these three events was split with 50% going to both groups.

This is the break-down:

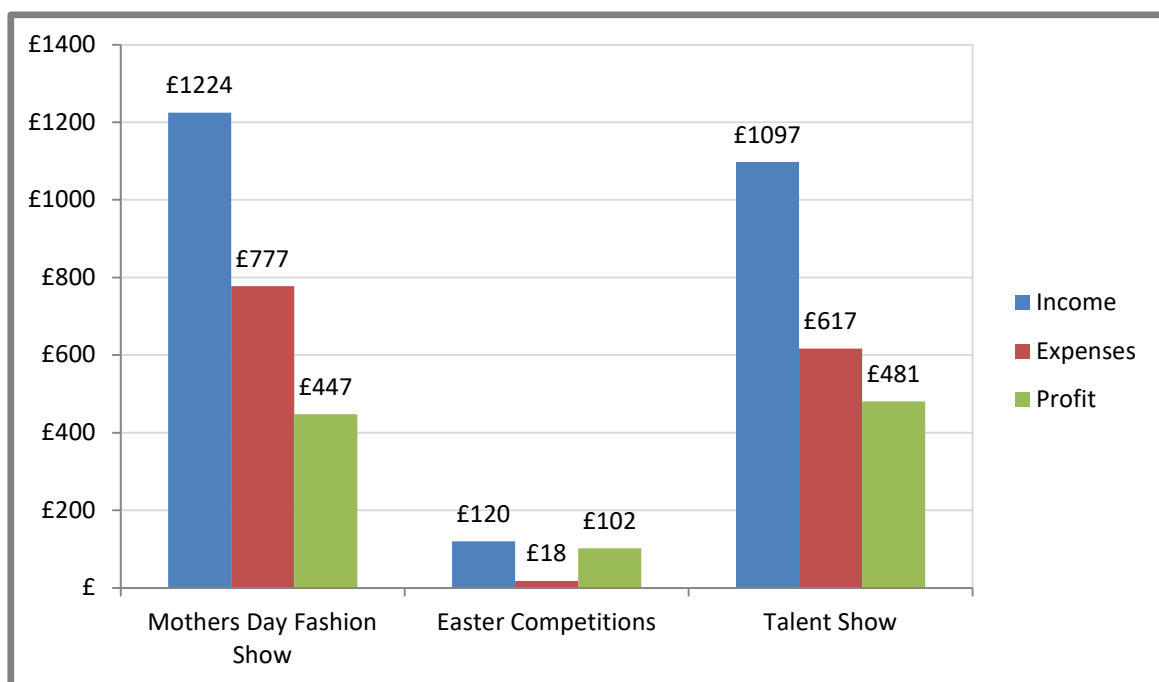
Quarter 1 (Sep – Nov)



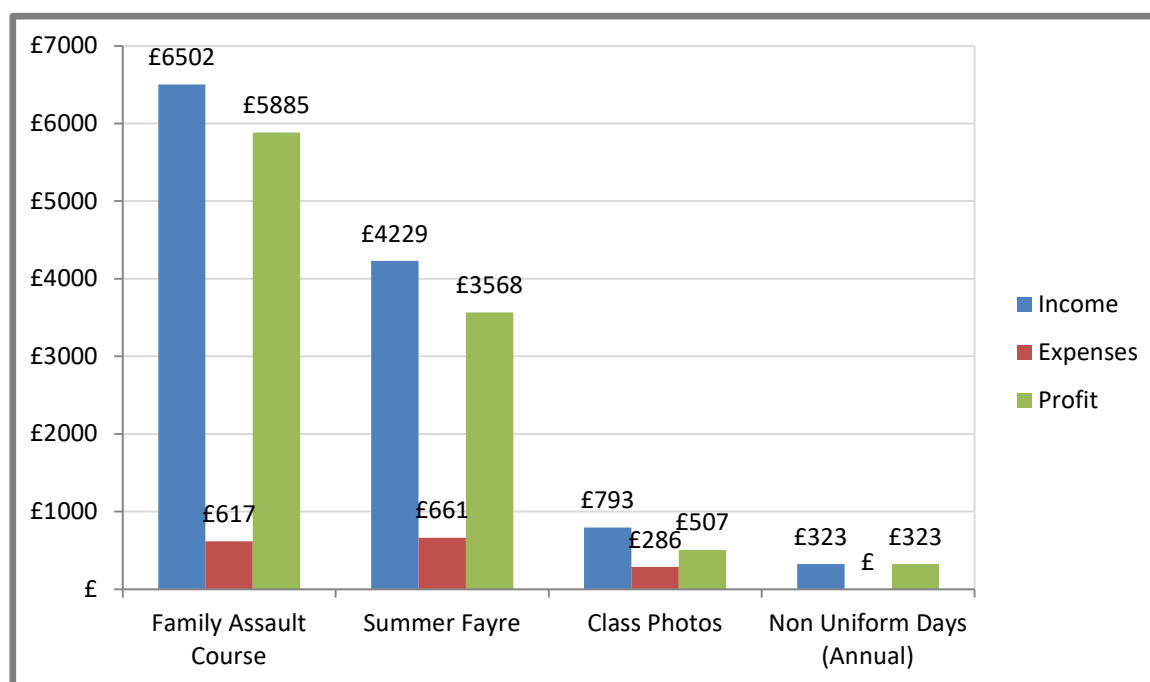
Quarter 2 (Dec – Feb)



Quarter 3 (Mar – May)



Quarter 4 (Jun – Aug)



1. Reception Disco/Monster Mash – the income was generated from entry, bar, sweets, raffle and games.
2. Silent Auction – This was 100% profit maker as the lot being auctioned was a camera kindly donated to the SPFA.
3. Christmas Cards – Expenses incurred for this event were total sales. SPFA made a percentage income based on Christmas Card sales from an external company.
4. Christmas Discos (KS1/KS2) – this was entirely from sales of entry before the event. Expenses were solely on food and drink (crisps and squash).
5. Christmas Carol Concert – sales of Christmas stationary, food and drinks. Expenses were entirely on food and drinks.
6. Christmas Fayre – All stalls were in profit with the largest earners being Santa's Grotto, raffle and gift stall. Stock remaining was used for other Christmas events. This was a shared event. Total shown is after the 50% split.
7. 2nd Hand Uniform Sale (Coffee Morning) – 100% profit for this event as all items were donated to SPFA for resale. Expenses noted represent cash payments made to the Bonus Ball winner.
8. Mother's Day Fashion Show – income was generated from the sale of tickets, bar and raffle. Expenses incurred were on the external company providing the show and restock of refreshments. Expenses total also includes the 50% split of profit with SSPP Church as this was a shared event.
9. Easter Competitions – money was raised from entry into Easter bonnet and paint an egg competition. Expenses represent the cost of prizes.

10. Talent Show – the majority of the money was made through ticket sales, bar and raffle tickets. £328.50 of the expenses shown were the 50% split of profit with SSPP Church as this was a shared event.
 11. Family Assault Course – Income was generated from sponsorship, exercise classes, ticket and stall sales.
 12. Summer Fayre – All stalls were in profit with the largest earners being the bar, BBQ and bottle stall.
 13. Class Photos – This was a new initiative which we decided to bring in house. This has proved profitable for the SPFA and is a venture we hope to continue.
 14. Friday Treat Sales – Throughout the year money raised from the sale of treats has helped towards providing us with floats and initial set up fees for events. The annual profit made from treat sales is £734.28.
- It is worth noting that every event made an increase on the previous year.

So what does that mean

We commenced the academic year with **£6214.51**

In November we funded the school sensory room (£1500). We renewed our annual membership with Parentkind (formerly PTA UK) during January (£110). This has proved beneficial as it includes the use of resources, advice and public liability insurance. We have also funded books for Year 5, Numicom for Reception, Play mat for Year 2, Communion Bibles for Year 3, donations towards Year 6 leaving prom and Year 3 Communion cake.

In addition this year we purchased various Merchandise items with the school logo for sale at all events. Whilst this has not proven to be a profitable venture to date we have stock remaining that can be used and sold at future events which we then foresee a small profit.

This year we have also sourced suppliers of the school uniform. We have started selling items of new uniform to parents/carers making a small profit of £2 per each item sold. We envisage that manufacturing costs will decrease as more orders are placed resulting in a larger profit for the SPFA.

There have also been other small general expenses.

Leaving us with a current bank balance of **£18,753.90**.

Item	Amount
Bank Balance as of 01 September 2017	£6,214.51
Gross Money Raised	£26,490.22
Total Expenditure	£10,276.10
Net Amount Raised as of 31 August 2018	£16,214.12
Current Bank Balance as of 31 August 2018	£18,753.90

For interest's sake, and to put this into context, from the information that was handed over, the table below indicates end of year Bank.

Year	NET Amount Raised
15/16	£15,233.31
16/17	£6,214.51
17/18	£18,753.90

Looking forward

We recently held the Reception Welcome Disco/Monster Mash raising a total of £634.03. Other fundraising initiatives held this quarter are Christmas Bauble sale (£134), Friday Treat Sales (121.50), Second Hand Uniform Sale (£58) and Monthly Lucky Numbers Draw (£260). This is a great start to the years fundraising. Work is currently ongoing in preparation for our planned Christmas activities.

We have committed £10,000 towards the KS1 Playground improvements this is inclusive of the total raised from the Family Assault Course which was a specific fundraiser for this reason. Once a final figure has been agreed should further funding be requested of the SPFA, the request will be managed following normal SPFA procedures.

We can also discuss what the next project to raise funds for could be.

Recommendations

My recommendations moving forward would be to look into the possibility of obtaining a debit card for the SPFA account. At present when making purchases for events the procedure is that individuals purchase out of their own funds and submit reimbursement requests along with receipts for full reimbursement.

Having a debit card attached to the account would

- a.** Enable us to make purchases direct from the account without the requirement for reimbursements and double handling of cash
- b.** Would provide better financial tracking as any purchases would show on the bank account statements

I would suggest that should a debit card be obtained prior to any purchases being made at least two committee officers are to agree purchases in advance. Should this recommendation be approved and taken forward the Cash Handling Policy and Procedures document will need to be updated to reflect these changes.

Name **Signed** **Date**

SCHOOL PARENT & FAMILY ASSOCIATION (SPFA)

MAIN INCOME AND EXPENDITURE ACCOUNT SUMMARY 2017/18

BALANCES BROUGHT FORWARD FROM 16/17	
CASH ON HAND	60.76
CHEQUES ON HAND	
CURRENT ACCOUNT	6,153.75
TOTAL	6,214.51

ACCOUNTS 2017/18	INCOME	EXPENDITURE	NET
2016/17 OUTSTANDING RECEIPTS		70.00	-70.00
WELCOME DISCO/MONSTER MASH	1,328.25	393.47	934.78
SILENT AUCTION	70.00		70.00
CHRISTMAS CARDS	662.00	472.75	189.25
CHRISTMAS FAYRE (SHARED EVENT)	2,257.34	927.34	1,330.00
SANTA'S GIFTS		585.32	-585.32
GROTTO MATERIALS		60.48	-60.48
CAROL CONCERT	275.50	173.23	102.27
CHRISTMAS DISCOS KS1/2	434.50	109.05	325.45
NEWSLETTER ADVERTISEMENTS	50.00		50.00
TREAT SALES	998.28	264.00	734.28
SCHOOL MERCHANDISE		1,173.84	-1,173.84
BONUS BALL	1,111.00		1,111.00
SECOND HAND UNIFORM SALE/COFFEE MORNING	332.00	53.00	279.00
MOTHERS DAY FASHION SHOW (SHARED EVENT)	1,224.46	777.23	447.23
SSPP'S GOT TALENT 2018 (SHARED EVENT)	1,097.42	616.92	480.50
SPONSORED FAMILY ASSAULT COURSE	6,902.87	1,017.76	5,885.11
SUMMER FAYRE	4,229.22	661.39	3,567.83
CLASS PHOTOS	793.00	285.57	507.43
NON UNIFORM DAY'S	324.20		324.20
COMMUNION DRESS DONATION	10.00		10.00
EASTER COMPETITIONS	120.00	18.00	102.00
PTA UK (ParentKind) ANNUAL REGISTRATION		110.00	-110.00
AD MERCHANDISE UNIFORMS	4,270.18	2,506.75	1,763.43
TOTAL	26,490.22	10,276.10	16,214.12

17/18 FUNDS AVAILABLE FOR DISPERSAL	
BALANCES BROUGHT FORWARD FROM 16/17	6,214.51
NET SURPLUS FROM 17/18 ACCOUNTS	16,214.12
	22,428.63
PURCHASES FOR SCHOOL	3,674.73
17/18 FUNDS AFTER DISPERSAL	18,753.90

BALANCES CARRIED FORWARD TO 18/19	
CASH ON HAND	295.98
CHEQUES ON HAND	
CURRENT ACCOUNT	18,753.90
TOTAL BALANCE CARRIED FORWARD	19,049.88

Difference between funds after dispersal and total balance carried forward equates to cash remaining in float.	295.98
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SCHOOL PARENT & FAMILY ASSOCIATION (SPFA)

Welcome Disco/Monster Mash

INCOME		£
Ticket Sales/Bar/Raffle/Sweets & Lights		1,328.25
TOTAL INCOME		1,328.25

EXPENDITURE	£
Bar	
Sweets - Hancocks (09.10.18)	153.47
Lights	120.00
DJ	120.00
TOTAL EXPENDITURE	393.47

TOTAL PROFIT	934.78
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SCHOOL PARENT & FAMILY ASSOCIATION (SPFA)

Silent Auction 2017

INCOME	£
Camera Donated by Parent	70.00
TOTAL INCOME	70.00

EXPENDITURE	£
TOTAL EXPENDITURE	0.00

TOTAL PROFIT	70.00
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Christmas Cards 2017

EXPENDITURE	£
Magee Publishing (Inv rec'd 04.12.17)	472.75
TOTAL EXPENDITURE	472.75

TOTAL PROFIT	189.25
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SCHOOL PARENT & FAMILY ASSOCIATION (SPFA)

CHRISTMAS FAYRE 2017

INCOME	£
Money Wallets	76.00
Polish Decorations Stall Donation	117.80
Name The Elf	62.31
Santas Grotto	459.52
Festive Games	126.49
Gift Stall	403.20
Tombola	308.20
Raffle	331.36
Chocolate Tombola	372.46
TOTAL INCOME	2,257.34

EXPENDITURE	£
Reindeer Food	19.32
Sweets	58.02
Church proceeds to make up 50% share of event	170.00
Floats	680.00
TOTAL EXPENDITURE	927.34

TOTAL PROFIT	1,330.00
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SCHOOL PARENT & FAMILY ASSOCIATION (SPFA)

Carol Concert 2017

INCOME		£
Drinks		146.00
Lucky Dip		32.00
Gift Stall		97.50
TOTAL INCOME		275.50

EXPENDITURE	£
Refreshments (Tea/Coffee)	58.23
Floats	115.00
TOTAL EXPENDITURE	173.23
TOTAL PROFIT	102.27

SCHOOL PARENT & FAMILY ASSOCIATION (SPFA)

Christmas Discos KS1/2

INCOME	£
Entrance (01.12.17)	138.00
Entrance (07.12.17)	97.50
Entrance (08.12.17)	15.50
Entrance (15.12.17)	147.50
Entrance (18.12.17)	30.00
Entrance (19.12.17)	6.00
TOTAL INCOME	434.50

EXPENDITURE	£
Drinks	5.34
Crisps	43.23
Grotto Materials	60.48
TOTAL EXPENDITURE	109.05

TOTAL PROFIT	325.45
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SCHOOL PARENT & FAMILY ASSOCIATION

Newsletter Advertisements

INCOME	£
R Franklin	20.00
JB Franklin	20.00
Tyrex	10.00
TOTAL INCOME	50.00

EXPENDITURE	£
TOTAL EXPENDITURE	0.00

TOTAL PROFIT	50.00
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Treat Sales

INCOME	£	EXPENDITURE	£
31.10.2017	£51.25		
17.11.2017	£33.80	26.01.2018	£10.00
24.11.2017	£24.50	09.02.2018	£6.00
01.12.2017	£37.56	08.03.2018	£30.00
08.12.2017 (CASH)	£68.00	29.03.2018	£40.00
08.12.2017 (Bank TSFR)	£5.00	08.06.2018	£15.00
14.12.2017	£22.00	15.06.2018	£23.00
15.12.2017 (inc. £1 bank transfer C Bennett)	£20.50	28.06.2018	140.00
12.01.2018	£14.80		
19.01.2018	£13.00		
26.01.2018	£10.00		
02.02.2018	£7.00		
09.02.2018	£6.05		
16.02.2018	£13.00		
09.03.2018 (inc. Mothers Day Treats)	£63.10		
22.03.2018 (inc £2.50 bank transfer)	£16.50		
20.04.2018	£1.00		
27.04.2018	£35.70		
04.05.2018	£20.12		
10.05.2018	£11.90		
18.05.2018	£14.00		
26.05.2018	£64.00		
01.06.2018 £67 in sweets tin	£67.00		
08.06.2018	£28.50		
10.06.2018 (inc. Fathers Day Treats)	£62.00		
15.06.2018	£75.50		
24.06.2018	£16.00		
29.06.18	£9.50		
Exercise Money	£187.00		
TOTAL INCOME	998.28	TOTAL EXPENDITURE	264.00
		TOTAL PROFIT	734.28

SCHOOL PARENT & FAMILY ASSOCIATION (SPFA)

Bonus Ball

INCOME	£
January - No.34	£112.00
February - No.58	£126.00
March - No.7	£160.00
April - No.52	£128.00
May - No. 50	£128.00
Jun - No.40	£162.50
Jul - No.32	£132.00
Aug - No.49	£162.50
TOTAL INCOME	1,111.00

EXPENDITURE	£
TOTAL EXPENDITURE	0.00

TOTAL PROFIT	1,111.00
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SCHOOL PARENT & FAMILY ASSOCIATION (SPFA)

2nd Hand Uniform Sale/Coffee Morning

INCOME	£
inc. additional cash from bonus ball	£310.00
22.03.2018 - March Sales Girls Uniform (Zoe)	£22.00
22.03.2018 - March Sales Boys Uniform (Bec)	£0.00
TOTAL INCOME	332.00

EXPENDITURE	£
Bonus Ball (payment made to top up winners prize)	£53.00
TOTAL EXPENDITURE	53.00
TOTAL PROFIT	279.00

SCHOOL PARENT & FAMILY ASSOCIATION (SPFA)

Mothers Day Fashion Show (Shared Event)

INCOME	£
Sales inc. Tickets, Bar, Raffle	£1,224.46
TOTAL INCOME	1,224.46

EXPENDITURE	£
Shop 2 Drop Fee	£100.00
Refreshments (Asda)	£230.00
Church proceeds (50% split after expenses taken - joint event)	£447.23
TOTAL EXPENDITURE	777.23

TOTAL PROFIT	447.23
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Talent Show

INCOME	£
Sales inc. Tickets, Bar, Raffle, Sweets - Float taken from ticket sales to be included in total takings	£1,097.42
TOTAL INCOME	1,097.42

EXPENDITURE	£
Sweets and Bar Restock	£288.42
Church proceeds (50% split after expenses taken - joint event)	£328.50
TOTAL EXPENDITURE	616.92

TOTAL PROFIT	480.50
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SCHOOL PARENT & FAMILY ASSOCIATION (SPFA)

Sponsored Family Assault Course

INCOME	£
01.06.2018 - Cheque Banked	£40.00
07.06.2018 - Wonderful.org Bank Payment	£330.00
15.06.2018 - Assault Course Entry/Night Tickets/Non Uniform Days(31.05.18 - £162.80 & 08.06.18 - £156.48) plus £21 100 Square Card Cash NOT inc. Bank Payments for Day/Night £935 of this figure banked on 01.06.2018 (£334.80 float distributed amongst day stalls below)	£1,632.46
15.06.2018 - Non Uniform Day	£160.80
Assault Course 100 Square Card Bank Payments	£29.00
Exercise Money	£187.00
Entry Fee Bank Transferred	£302.00
Kids Tombola/No. Card/Teddy Card/Balloons	£204.00
Sweets	£143.69
Bouncy Castle	£222.55
Float Inc. £25 late entry	£59.00
Face Painting	£51.00
Bottle Tombola	£345.00
Raffle	£396.00
BBQ	£457.50
Evening Disco	£211.37
Sponsorship	£866.50
Wonderful.Org - After 07.06.2018 payment	£1,265.00
TOTAL INCOME	6,902.87

EXPENDITURE	£
DJ - 16.06.2018	£170.00
Room - 14.03.2018	£50.00
15.06.2018 - Float Money to start £575	
Foam Machine (Donated)	£0.00
BBQ Food - Butchers	£174.95
Hot Dog Rolls	£3.60
Burger Rolls	£15.00
Sweets/Raffle Books/Miscellaneous Stock	£40.05
Sweets	£50.00
BBQ Food - Vegetarian	£36.70
Spcehoppas/Water Buckets	£76.96
Float	400.50
TOTAL EXPENDITURE	1,017.76

TOTAL PROFIT	5,885.11
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SCHOOL PARENT & FAMILY ASSOCIATION (SPFA)

Summer Fayre

INCOME	£
22.06.2018 - Non Uniform Day	£40.00
Tattoos	£76.00
Cakes/Plant Stall	£119.60
BBQ	£536.40
Sweets	£125.91
Kids Corner	£248.08
Face Paint	£187.00
Ice Cream Man	£40.00
Bar	£1,049.30
Bow Stall	£10.00
Book Stall	£70.00
Bottle Throw	£125.00
Teachers	£220.22
Raffle	£163.00
Chocolate Tombola	£185.70
Bottle Tombola	£417.40
Kids Tombola	£177.50
Stocks & selling	£163.70
Adult Games	£46.71
2nd Hand Stall	£69.00
Non Uniform Day (06.07.2018)	£158.70
TOTAL INCOME	4,229.22

EXPENDITURE	£
Kids Corner (Bean Bag Toss Game)	£12.98
Raffle Books	£6.00
Bar Stock/BBQ Rolls	£144.85
Bar Stock	£238.52
BBQ Gas	£21.65
Kids Prizes	£94.17
BBQ Stock (Rolls/Onions etc)	£46.69
Face Painting Stock	£16.87
BBQ Stock (Burgers/Hot Dogs)	£79.66
TOTAL EXPENDITURE	661.39

TOTAL PROFIT	3,567.83
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Talent Show

EXPENDITURE	£
Prints	£163.52
Prints	11.25
Stationary	£5.40
Stationary	£4.80
Stationary	£0.30
Stationary	£0.30
Dave Carter Fees	£100.00
TOTAL EXPENDITURE	285.57

TOTAL PROFIT	507.43
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SCHOOL PARENT & FAMILY ASSOCIATION (SPFA)

MEMBERSHIP & LICENCES 2017/18

INCOME		EXPENDITURE	
		PTA UK (ParentKind) Annual Registration	110.00
TOTAL INCOME	0.00	TOTAL EXPENDITURE	110.00
		TOTAL PROFIT	-110.00

Miscellaneous

EXPENDITURE	£
TOTAL EXPENDITURE	0.00

TOTAL PROFIT	2,217.63
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PURCHASES & GIFTS FOR SCHOOL 2017/18

INCOME		£	EXPENDITURE		£
			Sensory Room		1,500.00
			Year 5 Books (Mrs Wright)		119.60
			Reception Numicom (Mrs Hanrahan)		68.00
			Xmas/end of year Gift - SPFA		176.26
			Year 2 Playmat (Miss Ghanbari)		130.00
			Year 3 Bibles (Mr Porter)		300.00
			Receipt Outstanding from 16/17 (J Cushoin)		70.00
			Year 6 Leavers Disco (SPFA Donation)		50.00
			Year 3 Communion Cake (SPFA Donation)		55.00
			Easter Gifts - SPFA		114.00
			School Merchandise		1,073.87
			Easter Competition Prizes		18.00
TOTAL INCOME		0.00	TOTAL EXPENDITURE		3,674.73
			TOTAL PROFIT		-3,674.73