

Meeting Minutes

Friday 10th January 09.00am South Green Junior School

Attendees:	Apologies:
Emma Collier (EC) – <i>Treasurer</i> Steph Ireland (SI) Donna Picton (DP) Chris Frost (CF) - <i>Chair</i> Steph Hitchcock (SH)	Elizabeth Benjeddi (LB) Tracy Croft (TC) Allison Hawtin (AH) Amy Frost (AF) Lee-Anne Glover – (JG) <i>Secretary</i> Sharon Percival (SP)

Summary of discussion:

Review of previous minutes

- Outstanding actions from previous minutes as below:
 - **TC** to continue to seek promotional tickets from any new venues (i.e. Mulligans, Legends etc)
 - **SP** to look into Charity Car Park.
 - Second hand uniform sale – it was confirmed that SP raised over £100 at the last second hand uniform sale. **SP** would possibly like to hold a sale each term but has asked that the school look into storage space for the uniform. **EC** and **LB** to look at the possibility of purchasing a shed for this purpose.
 - AH has spoken to the Duke of York and they are not interested in hosting a charity night. However, **CF** offered to contact restaurants in the high street to see if they would be interested in offering an evening of food and entertainment. **CF** also offered to look further into holding events at the new Billericay Theatre, possibly tribute night or shows aimed at children.
 - **EC** still to look into gift aid – ongoing action

Executive Committee

- EC was very happy to announce that Chris Frost will be taking over the role of Chair of the Committee as of today. We all welcome Chris to the role and thank him for taking on the position.

Grants to schools

- Further to our last meeting, the Juniors have purchased new picnic benches for approx. £3,000 and have asked that FOSGS continue to subsidise school trips and education speakers during the school year.
- The infant school have requested approx. £3,000 for Ofsted Framework reading books to be purchased as this will benefit all year groups. FOSGS also paid for the theatre group who performed the pantomime in the school during December.

Diary of Events:

- EC advised that the film night in November had been a success and raised £1,150 profit for FOSGS.
- The Christmas Bazaar was a great success again and raised £1,100 profit for the Infants.
- Junior Disco – to be held on 7th February. Letter to be sent next week. Parents will be asked to pay £3.50 via parent pay. **EC** to arrange £80 cash for DJ. **CF** to look at what glow sticks he has at home and **EC** to order additional glow sticks if needed and to also order the food. Volunteers will be needed for helping to run the event.
- Small change challenge – To take place Monday 23rd February – Friday 28th February. **SH** to look into obtaining jars for collecting the change in each class. Volunteers will be needed on the Friday to help count the change. **EC/CF** to advertise from 10th February.
- Mother's Day Gift Sale – Friday 13th March. Volunteers needed to help shop for the event.
- Afternoon Tea in the Infants – **DP** to buy food and drinks and FOSGS to supply volunteers.
- Easter Egg Raffle – Tickets will be on sale from Monday 23rd March. The rota for volunteers worked well last year so this approach will be taken again. **DP** requested that a copy of the rota be given to the office so they are aware who will be selling tickets each day. Infant draw on 2nd March. **EC/CF** to speak with **LB** to confirm Juniors are still happy to draw their raffle themselves. Donations from 16th March. **EC/CF** to produce the posters.
- Father Day Gift Sale – Friday 12th June
- Fathers Day Breakfast – Friday 19th June. **DP** to buy the food, **EC** to buy refreshments etc. FOSGS to supply volunteers.

Summer Fete

- Following a good response from the questionnaire, the school fete will be on Saturday 6th June. Infant school staff have agreed to run the cake stall. It was decided that a separate committee will be needed to run the fete. First meeting to be held on Friday 31st January @ 9am. **EC** to advertise this and ask for further parent helpers. The suggestion was made that we give a monthly update to parents and include the children in arena events in order to gain parent support on the day. The big things to think about are producing the program, organising arena events, raffle prizes and hiring a P.A system (possibly contacting local hospital radio to see if they would be interested in helping on the day).

St Mary Magdalene Church Summer Fete – Saturday 27th June 2020

- We have received a request to help run a few game stalls at St Mary Magdalene's. They will in turn help run a few stalls at our school fete. It was suggested that, nearer the time, we look at the possibility of offering some children to sing or dance at their fete too.

Infant and Junior School separate fun events

- **CF** to look at possibility of holding a Circus Skills Fun Day in the Juniors and a Magic Show and workshop in the Infants. **CF** to liaise with both Head Teachers to agree dates (possibly 2 days for each school).

A.O.B

- **LB** wanted to convey her thanks to the FOSGS team for their hard work in the Autumn term and to FOSGS for buying the Junior's picnic benches.
- **SI** and **LB** are currently looking at introducing the 3PR parking scheme to the school and asked if we could find out if parents would be prepared to volunteer.
- Southend Adventure Island Wristband. **EC** confirmed that £3,020 has been spent on purchasing wristbands. It was agreed that wristbands are sold for the following amount this year:
 - Blue Wristbands - £17
 - Green/Red Wristbands - £13
 - Sealife Adventure - £8 (increase of £1 from last year)
 - Adventure Golf - £4

- EC confirmed that Stikins Commission had been £103.17
- EC was happy to advise the Committee that the Fun Walk bonus cheque had been £1,843.

Date of next meeting – 31st Jan 2020, Duke of York, 9am.