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| **REQUEST FOR PSA FUNDING – APPLICATION BID FORM** |
| Bids for PSA funding should be submitted to psa@simonballepsa.org.uk, ideally at least one week prior to the next PSA Committee meeting. If the application meets the criteria for funding it will presented to the meeting for discussion. |
| **Criteria to be considered by the PSA to assess bids and to determine whether the bid will be supported**1. Benefits students in the school.
2. Has a positive impact on students’ experience at the school.
3. Not already covered by the standard school funding.
4. Supports the school’s ethos, values and vision.
5. Sets a positive example for our students.
6. Enhances the reputation of the PSA in the school community.
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| **Examples of how the PSA has supported in the past:**Big Bang Science Trip.Poetry evening.Larch Centre garden creation.Outdoor classroom creation.Maintenance of school minibus.Provision of defibrillators.Refurbishment of school areas.Yr 11 Leavers awards eveningCarol Concert |
| **All bids will receive an Approved, Not Approved or Pending response**A Pending response means the idea has been approved in principle but funding held over until a later date. This could be because of the need for further discussion / information or to allow the PSA to manage their finances efficiently. |

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| **DETAILS OF BID**  |
| **Please provide details of how funds will be used, indicating how they meet the criteria for PSA funding by addressing the points below:*** *Which students in the school.will the funding benefit?*
* *How will the project impact on the student experience at the school?*
* *How does the project support the school’s ethos, values and vision?*
* *How does the project set a positive example for our students?*
* *How will the project enhance the reputation of the PSA and school in the community?*
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| **Details of costings for request, including when the funds will be required and how the funding will be spent:****TOTAL COST OF REQUEST: £**   |
| **Name of school representative making request:**Name:Email:Year / Department:Signature: Date:Please note that all eligible requests for funding will be discussed and will require support from a quorate number of committee members. |
| **PSA to complete details below:** |
| Date request discussed at PSA Committee Meeting: Outcome of vote and Response: APPROVED / NO / PENDING |
| Headteacher and PSA Chair sign-off:Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*Headteacher*Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*PTA Chair* |