**SIMON BALLE PSA**

**Tuesday 18th September 2017**

**SIMON BALLE SCHOOL – IT2 @ 7pm**

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|  |  | Who | Timing |
| 1 | **Welcomes & intros** | CS | 7pm – 7:10 |
| 2 | **Minutes from last meeting** |  |
| 4 | **Events recap**  Y11 Leavers Awards Party  Slice of Summer  Tea Towel fundraiser  Transition day support / feedback/ uniform sales /new-parent interest in PSA activities | JL  PL/RO/AM  CS | 7:10 – 7:25 |
| 5 | **Upcoming Events :**  School Open Morning : 23rd September  Fun Run: support for water stations. 26th September  Bags2School – bags distributed to YrR / Yr1 / Yr2  Collection date 3rd October  GInformation Evening – 14th October  Quiz Night – November (for discussion)  House Plays – November 22nd  Frost Fair : 2nd December  Carol concert - TBC  Volunteers to organise / assist at each of these events required | CS  AM  PL  All  PL  CS | 7:25 – 7:55 |
| 6 | **Regular events :**  **Second-hand uniform sales :**  Dates for parents evening to add to our calendar:  Thur 3rd Nov – Y10  Thur 16th Nov – Y8  Wed 14th Dec – Y9  Thurs 19th Jan – Y11  Wed 1st March – Y13  Tues 14th March – Y12  Thurs 20th April – Y7  **Volunteer to run raffle for each year group / evening.** | CS | 7:55 – 8:10 |
| 7. | **Marketing Group**  Update on progress / workstream activities including website | AW | 8:10 – 8:30 |
| 9. | **Finance / Funds Requests**  17/18 Funding request from the School.  Bid funding process. | AS | 8:30 – 8.50 |
| 11. | **AOB**  Social - Prezzo Hertford Friday 15th Sept  AGM preparation / committee changes etc | All | 8:50 – 9pm |
|  | **Date of next meeting :**  **AGM and PSA meeting Monday 16th October** |  |