

Silchester School PTA Registered Charity 1067109

23rd November 2022 8pm The Calleva Arms

Minutes

		Action
1	Present: Rachel Dean (chair); Jo Woods (Treasurer); Karolina Hartwell; Natalie Riches-Meek; Holly Abbott; Billy Clapson; Jennifer King; Paul King	
2	Apologies: Nick Bond; Vanessa Dore; Edel Abbott; Emma Johnson; Helen Blair; Marie Roberts	
3	Minutes of last meeting	
	<ul style="list-style-type: none"> Minutes from meeting 19th September 2022 	Approved
7	Update on Recent Events	
	<ul style="list-style-type: none"> Grounds Day – massive thank you from the teachers. Leaves cleared and new storage box put together. Next grounds day in the spring to focus on the flowerbeds. Christmas cards distributed through the office to children’s book bags. Thank you to the office for distributing and to Helen for organising. Profit expected to be c.£240. 	Closed
8	Spending and Income Updates	
	<ul style="list-style-type: none"> Still awaiting invoice for the football goals – LW to request- Update? JW to request Will we fund additional goals for matches? Approved RD to feedback to KR 	Jo/Rachel
	<ul style="list-style-type: none"> Gift Aid donations being reviewed and HMRC have been contacted to update PTA trustees. This will boost Governors funds. 	Edel/Jo
	<ul style="list-style-type: none"> Request has come in for a new gate for ease into onto the common from school grounds as part of the Forest school initiative. Parish Council may be able to give grant towards this. Need to establish if this can be done along with a new fence. PK advised some funding may come from the diocese as this would come under the upkeep of the grounds. Have left with DL to liaise with the school on quote etc. Query from the trustees about whether there is something more beneficial that we could contribute to. 	Ongoing
	<ul style="list-style-type: none"> PK updated on laptops. An audit on existing IT equipment has been completed by an external Co. Turn IT On. Advised that vast majority of the laptops at school are beyond repair and need to be replaced. Unfortunately this means the c.12/15 laptops the PTA will purchase will now be replacements rather than additions. Guidance on refurbished laptops states that just as long as <5yrs old these could be used. EJ will ask employer about possible donations. Turn IT On will be collecting the current school laptops to update them over the Christmas holidays. 	Paul/Emma
9	Future events and fundraising	

	<ul style="list-style-type: none"> Film night 20th January. Rachel organise food, Lara rally volunteers, Edel to sort film and communication 	Rachel/Lara/Edel
	<ul style="list-style-type: none"> Christmas market Friday 2nd December – Donations received but still short on dad/male gifts. Also require volunteers to help on the day. 	Emma
	<ul style="list-style-type: none"> Christmas Glasswork – would need to be at the Glass Duck for firing by 11th Dec. Will advertise first come first serve on FB. 	Rachel
	<ul style="list-style-type: none"> Santa's grotto – Originally pencilled in for Friday 9th but village hall unavailable. Have been advised we can use part of the school but unsure on possibility for stalls and timings. Have now been offered to run the Grotto alongside the village Christmas tress lights event on Sunday 4th Dec. The pub will allow us to have the use of the garden for a gazebo. Will also look to sell sweets, hot chocolate cones and reindeer food. 	Rachel/Jo/ Karolina
	<ul style="list-style-type: none"> Volunteer needed to start organising SGT – will advertise on Facebook page 	
	<ul style="list-style-type: none"> Ben to run a pub quiz Tuesday 20th December at the Calleva. Teams of up to 6 people. Pub has asked for tables to be booked if people require food. 	
10	Next Meeting: Tues 18 th January – The Calleva Arms	