

Silchester School PTA Registered Charity 1067109

13th Sept 2023 8pm The Calleva Arms

Minutes

		Action
1	Present: Rachel Dean (chair); Jo Woods (Treasurer); Edel Abbott (Secretary); Helen Blair; Natalie Riches-Meek; Karolina Hartwell; Georgina Jones; Holly Abbott; Billy Clapson	
2	Apologies: Emma Johnson; Vanessa Dore; Hayley Sayers; Florence Rolfe	
3	Minutes of last meeting	
	<ul style="list-style-type: none"> Minutes from meeting 13th July 2023 	Approved
7	Update on Recent Events	
8	Spending and Income Updates	
	<ul style="list-style-type: none"> Gift Aid donations being reviewed and HMRC have been contacted to update PTA trustees. Awaiting for code to come through to enable access to online portal which will enable an electronic return. Will look at just trying to get a paper form submitted. Ongoing. 	Jo/Edel
	<ul style="list-style-type: none"> Pavilion car park pot holes have been filled will set £500 aside which is our usual contribution however if not required will donate this to the Pavilion rebuild. Voted for and carried. 	Ongoing
	<ul style="list-style-type: none"> Additional Funding Requests – Governors and school to specify strategy and spending goals. PTA can then align with the items that fit our ethos and objectives. Strategy being put together by the Governor’s but this needs to be ratified by the new Head Teachers. Still some money being paid into the Governor’s fund but this is currently very little and we need this to be allocated back to the school and wound up so the PTA account is used solely for our fundraising activities. Funding for music which was approved previously was not spent. Our wish list: <ul style="list-style-type: none"> - Realisation of the pre-approved spending for music (instruments/accessories & Anvil trips for the whole school) - Music field trips e.g. schools proms trip - Hall improvements to make Worship and other school events more comfortable/accessible - Continuation of funding for annual visitor workshops (art/science/music/drama) - CAMHS training teaching the children resilience (year group at a time) - Improvements to outside facilities (garden improvements and forest school) 	Ongoing
9	Future events and fundraising	
	<ul style="list-style-type: none"> Fireworks – Woolhampton school would like to partner with another school to facilitate a fireworks night. Too soon to consider this year due to manpower stretched thin already. Keen 	Billy

	to discuss for a joint venture next year but would need working party made up from both schools in Dec/Jan at the latest.	
	<ul style="list-style-type: none"> • “Costume Swap” “dress-up jumble sale” donate a good quality superhero costume, Disney princess, Halloween costume or Christmas jumper and pick up a new outfit by making a small monetary donation to the PTA – possible Fri 13th Oct in school hall – left over stock possible nursery/pre-school donation or sold mum2mum market (Billy) 	Ongoing
	<ul style="list-style-type: none"> • Usual fundraising for winter term: Santa’s Grotto (Xmas tree lighting in the village 3rd Dec) Christmas Market (1st or 8th Dec) Film night Break the rules day SGT (after May half-term) 	Ongoing
	<ul style="list-style-type: none"> • Easter disco Fri 22nd March – KS1/KS2 split 	Edel
	<ul style="list-style-type: none"> • Glass decoration left over – first come first serve on the leftover stock? 	Ongoing
	<ul style="list-style-type: none"> • Also possible a family quiz at school in Jan. A Friday night. Hotdogs, popcorn, nachos. 	Ongoing
	<ul style="list-style-type: none"> • Ladies Row-a-Thon. On pause due to conflicting dates 	Sarah. C
	<ul style="list-style-type: none"> • Signed up for new Christmas Card company. Need ok from the school. New company you can order direct online. Commission is more than previous company. 	Helen
10	AOB	
	<ul style="list-style-type: none"> • How do we increase numbers of parents volunteering for PTA? – more volunteers needed. Some marketing highlighting what we have supported. 	Ongoing
	<ul style="list-style-type: none"> • PTA newsletter – welcome back 	Edel/Holly
	<ul style="list-style-type: none"> • Banking – approved move to online banking. Will place 2 signatories on the account for access. 	Jo/Edel
11	Next Meeting: Wednesday 11th October 8pm - AGM	