

Silchester School PTA Registered Charity 1067109

15th Nov 2023 8pm using Zoom

Minutes

		Action																																																				
1	Present: Rachel Dean (chair); Jo Woods (Treasurer); Edel Abbott (Secretary); Helen Blair (vice chairperson); Rachel Moir; Georgina Jones; Holly Abbott; Lara Holby-Wolinski; Karolina Hartwell; Billy Clapson; Dave Holby-Wolinski; Marie Roberts; Hayley Sayers; Emma Alexander; Natalie Riches; Gemma Alexander; Liv Edwards; William McCann; Clare McCann																																																					
2	Apologies: Emma Johnson;																																																					
3	Minutes of last meeting																																																					
	Minutes from last AGM (Nov 2022) and last committee meeting located on https://www.pta-events.co.uk/silchesterschoolpta/index.cfm?event=meeting-minutes&fbclid=IwAR0usDcQ_oxriwafAHM_Qfqp7aCKcxUk7-qvQBSra82_3DF6GuzSWmC0Dk#.Y7Xyx3bP2Mo	Approved																																																				
4	Chair Report shared																																																					
5	Treasurer HL report shared for financial YE 31 st August 2023 <table border="1"> <tr> <td>Revenue</td> <td>£11480</td> </tr> <tr> <td>Expenditure</td> <td>£10,490</td> </tr> <tr> <td>Closing balance</td> <td>£15574</td> </tr> </table> <p>Note – as per last committee meeting, governors fund now defunct, any donations that continue to be made to the PTA bank account will be classed as a donation to the PTA.</p>	Revenue	£11480	Expenditure	£10,490	Closing balance	£15574																																															
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6	Voting of Committee to cover period Nov 23 Nov 24																																																					
	Quorum of 15 person achieved for AGM requirements (19 meeting attendees). Committee elected as below, comprising 4 officer roles (Chair, Vice Chair, Treasurer and Secretary), 13 committee member and one member of the teaching staff at school. <table border="1"> <thead> <tr> <th>Role</th> <th>Nomination</th> <th>Nominated by</th> <th>Seconded by</th> </tr> </thead> <tbody> <tr> <td>Chairperson</td> <td>Rachel Dean</td> <td>Helen Blair</td> <td>Edel Abbott</td> </tr> <tr> <td>Vice Chairperson</td> <td>Helen Blair</td> <td>Rachel Dean</td> <td>Edel Abbott</td> </tr> <tr> <td>Treasurer</td> <td>Jo Woods</td> <td>Rachel Dean</td> <td>Helen Blair</td> </tr> <tr> <td>Secretary</td> <td>Edel Abbott</td> <td>Rachel Dean</td> <td>Helen Blair</td> </tr> <tr> <td>Committee Member</td> <td>Billy Clapson</td> <td>Rachel Dean</td> <td>Billy Clapson</td> </tr> <tr> <td>Committee Member</td> <td>Lara Holby Wilinski</td> <td>Rachel Dean</td> <td>Billy Clapson</td> </tr> <tr> <td>Committee Member</td> <td>Dave Holby Wilinski</td> <td>Rachel Dean</td> <td>Billy Clapson</td> </tr> <tr> <td>Committee Member</td> <td>Natalie Riches</td> <td>Rachel Dean</td> <td>Billy Clapson</td> </tr> <tr> <td>Committee Member</td> <td>Georgina Jones</td> <td>Rachel Dean</td> <td>Billy Clapson</td> </tr> <tr> <td>Committee Member</td> <td>Emma Alexander</td> <td>Rachel Dean</td> <td>Billy Clapson</td> </tr> <tr> <td>Committee Member</td> <td>Gemma Alexander</td> <td>Rachel Dean</td> <td>Billy Clapson</td> </tr> <tr> <td>Committee Member</td> <td>Clare McCann</td> <td>Rachel Dean</td> <td>Billy Clapson</td> </tr> </tbody> </table>	Role	Nomination	Nominated by	Seconded by	Chairperson	Rachel Dean	Helen Blair	Edel Abbott	Vice Chairperson	Helen Blair	Rachel Dean	Edel Abbott	Treasurer	Jo Woods	Rachel Dean	Helen Blair	Secretary	Edel Abbott	Rachel Dean	Helen Blair	Committee Member	Billy Clapson	Rachel Dean	Billy Clapson	Committee Member	Lara Holby Wilinski	Rachel Dean	Billy Clapson	Committee Member	Dave Holby Wilinski	Rachel Dean	Billy Clapson	Committee Member	Natalie Riches	Rachel Dean	Billy Clapson	Committee Member	Georgina Jones	Rachel Dean	Billy Clapson	Committee Member	Emma Alexander	Rachel Dean	Billy Clapson	Committee Member	Gemma Alexander	Rachel Dean	Billy Clapson	Committee Member	Clare McCann	Rachel Dean	Billy Clapson	
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	School Representative	Rachel Moir	Rachel Dean	Billy Clapson	
7	Spending/ Planned spending Updates				
	<p>Planned PTA expenditure upcoming – all below agreed at previous committee meeting</p> <ul style="list-style-type: none"> - Realisation of the pre-approved spending for music (instruments/accessories & Anvil trips for the whole school) £1,500 ✓ - Continuation of funding for annual visitor workshops (art/science (Royal Institute?)/music/drama) £1,000 ✓ - IT (includes spend on library software) £2,000 ✓ - Y6 Leavers donation £500 ✓ - Car Park £500 ✓ - Diversity books £300✓ (already bought and in school) - Wow week wellbeing – once a term £3,000 ✓ - Lunchtime play equipment & storage £700 ✓ - New school values mural £500 ✓ - Forest school work £1000 ✓ <p>New request for spending proposed and voted in - YR Haymarket Christmas Santa trip £300 ✓</p> <p>-</p> <p>Total allocated spend based on above = £11,300</p>				
8	Future events and fundraising				
	<ul style="list-style-type: none"> • Film night in hand with 9 volunteers for 17th 			Edel	
	<ul style="list-style-type: none"> • Christmas jumpers – only 7 donated so far, will re-advertise 			Billy	
	<ul style="list-style-type: none"> • Christmas market – 8th December 			Emma	
	<ul style="list-style-type: none"> • Break the Rules Day – 19th Jan 				
	<ul style="list-style-type: none"> • Family Quiz Night – 23rd Feb (need volunteers to help organise/run) 				
	<ul style="list-style-type: none"> • Easter Discos – 22nd March (need to check with Chris if still happy to DJ) 			Edel	
	<ul style="list-style-type: none"> • SGT – 7th June (need sub-committee for this) 				
	<ul style="list-style-type: none"> • Robin Scott Band – provisionally 22nd June 			Rachel	
	<ul style="list-style-type: none"> • Rainbow Run – 5th July 			Dave	
9	Need to make more of advertising and promotion for the PTA. Getting new volunteers from the lower years.				
11	Next Meeting: Wed Jan 24th 8pm at the Calleva				
	<i>If anyone would like to help with any upcoming events, please email Silchesterpta.chair@gmail.com</i>				