



**PTA Meeting Minutes**  
**9<sup>th</sup> March 2015 @ 8pm**  
**Held at Prior Heath Infant School**

<b>Attendees</b> Mrs E. McClelland Dean Stokes (Chair) Lorraine Salmond (Secretary - Minutes) Adam Jefferson Elizabeth Cutting Michael Cutting (Treasurer) Jane Horne Corrin Barabash Leanne Irving Tony Weller	<b>Apologies</b> PSCO Vince Wakeling Emma Stratton Davinder Birring Jo Wilkins Claire Saywell
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<b>1</b>	<b>Welcome &amp; Attendance</b>	
	DS opened the meeting at 8pm and welcomed attendees and gave apologies	
<b>2</b>	<b>Update on recent events</b>	
	<b>Cake sale</b> – Willow Class generated £74.20 (could be a record earning).	
	<p><b>Smarties</b> – coin donation and creation with tube. The Smarties project was viewed a great success. Many children returned the tubes with money enclosed and there was a great variety of tubes turned into artistic creations. It allowed all children to express their various levels of talent and holding the activity over half term was a good idea. An idea we hope to repeat next year.</p> <p>The award for the best class creation has been decided and once the coins have been counted they will be presented with the highest class fundraiser prizes. However, unfortunately 31 of the tubes we not labelled, and some of the coins had fallen out so this award is cannot happen.</p>	
	<p><b>Phil the bag</b> (+ reduced 2nd hand clothes). Phil the bag was collected on Wednesday 4/3. Another good shed full. Estimated to be ¾ ton.</p> <p>The second hand clothes stock was sorted through and thinned out with items deemed less desirable going for donation.</p> <p>Having a small stock of second hand items makes it more manageable, but still maintaining a reduced priced school uniform option.</p>	
	<b>Inter School quiz</b> – Friday 6th March. Thanks to AJ for being quizmaster. Prior Heath won after going to a tie-breaker.	
<b>3</b>	<b>Update on forthcoming events</b>	

	<p><b>Mother's Day</b> – 3 to 4 helpers needed from 1:15pm this Friday to man the mother's day flower shop. Jo Wilkins has volunteered. Jane Horne also volunteered. No float required.</p>	
	<p><b>Easter Egg Hunt</b> – Eggs have been purchased. A format for the Easter egg hunt has been thought of (laminated rabbits, to build an anagram to solve). If it rains on the day an alternative will have to be decided upon.</p> <p>Wet plan – could be a task where a rabbit puzzle could be solved within a smaller physical area.</p> <p>First aiders (names) will be needed for the Risk Assessment (Jane Horne, Corrin Barabash and Sharron Burroughs could be available).</p>	
	<p><b>Summer Fayre</b> – Saturday 13th of June – school booked. Note that to book all school rooms requires a 6-week notice period. To be a sporting theme.</p> <p>The Police Crime Prevention vehicle will be attending so that bikes can be security marked. Mr Whippy and other stallholders will also be asked to attend. Pineridge events to be advertised c/o Class Reps after donation.</p> <p>Donations for the summer fayre have gone well; DS presented the list of donations received in already. We should now think about donations/prizes for the summer ball/barbecue.</p> <p>Consider where children can bring in their bikes for secure coding by the police, however, children are unable to ride their bikes in school grounds.</p> <p>Reminder to all for any small businesses who wish to take a stall at the fayre at a £20 fee.</p> <p>Pineridge has kindly given a donation but have asked to circulate information about two of their forthcoming events. As we are unable to distribute flyers via the book bags it has been agreed to advertise this through class reps and on the PTA Facebook page. Legally we should clearly state that the PTA is acting as an information service in this regard and doesn't accept any liability for these events.</p>	
	<p><b>Father's Day</b> – Sunday 21st June. Creating a father's day event concept to be voted for on FB e.g. Golf, crazy golf, sea fishing, other ideas welcome etc. Discussed more simple options such as decorate a mug or make a book mark at the school fayre.</p> <p>Or consider the option of holding a "dad's day".</p>	
	<p><b>Summer Ball</b> – Venue = Camberley Heath (4<sup>th</sup> July) or Cricket Club (26<sup>th</sup> June). Ely considered too far. DJ booked. Prize sourcing now – DS requested ideas of what prizes would be desirable to 'purchased' Beauty, meals, experiences, promises?</p> <p>DS recently met with the Camberley cricket club team and was very impressed and invited questions.</p> <ul style="list-style-type: none"> <li>• The 3 course menu (with coffee) was circulated.</li> <li>• Corkage is £5 per bottle, or can be bought from club or caterers.</li> <li>• Drinks are cheaper than Camberley Heath c. £3.50 a pint, wine £13 a bottle.</li> <li>• Dietary requirements can be accommodated.</li> </ul>	

	<ul style="list-style-type: none"> <li>• DJ booked with photo booth option.</li> <li>• Assistant requested for Ball event.</li> <li>• Chair covers are available but would be at additional cost.</li> <li>• Potentially could offer tickets for £35 each rather than £40.</li> <li>• Camberley Heath has not yet confirmed their prices.</li> <li>• Tickets limited to 100 to be comfortable.</li> <li>• Sold on a first come first served basis from April.</li> <li>• No air conditioning.</li> </ul> <p>All agreed for the venue to be Camberley Cricket Club @ £35 a ticket on 26<sup>th</sup> June.</p> <p>Consider the terms and conditions of wine buying e.g. if it is okay for supermarket branded wines, and what happens with left stock.</p>	
	<p><b>Year 2 Leavers book</b> – Letters have gone out and requested back by April The Year 2 leaver’s book letter has been issued to parents with a request of a reply by Easter.</p>	
	<p><b>Year 2 Leavers disco</b> – Tomlinscote approached Tomlinscote could host any Year 2 leavers disco without specific insurance/license/supervisory ratio restrictions. They are yet to confirm.</p>	
	<p><b>Family BBQ</b> - The end of year family barbecue has been booked at the Half Moon in Windlesham, again for 21/7. Prices will be £10 for adults, £5 per child.</p>	
	<p><b>Christmas Pantomime 2015 “Aladdin”</b> - a voting system was created on the PTA Facebook page for the Camberley theatre pantomime performance on Saturday 12/12; either 1pm or 5pm. The clear favourite was 1pm so 200 tickets have been reserved. Face value is £18.95; we can buy-in at £13. The sell-out price to parents needs to be considered.</p> <p>It is hoped that future event choices will be decided by this Facebook voting method.</p>	
<b>4</b>	<b>AOB</b>	
	<p>Thanks to the Nursery for advertising PTA activities to the nursery parents.</p> <p>Thanks to Mr Avenell and family (Chestnut) who is manager of local Co-Op for mini eggs for school Easter basket project.</p> <p>New PTA shed and repositioning of, ‘on hold’ for short term. This means that shed is not water-tight. If anyone has any contacts in the trade. DS feels that it is not repairable. Class reps to put out an email for any contacts/help.</p> <p>DS purchased a second hand PA system to use at events such as the Summer Fayre.</p> <p>YR2 leavers bookmarks have been ordered.</p> <p>Need for PTA website/email addresses? EM confirmed that there is an email set up: <a href="mailto:PTAChair@prior-heath.surrey.sch.uk">PTAChair@prior-heath.surrey.sch.uk</a> and also confirmed that there is a PTA board on the existing school website. Discussed other options of using Fronter etc. Agreed that it would be good to also have <a href="mailto:PTATreasurer@prior-heath.surrey.sch.uk">PTATreasurer@prior-heath.surrey.sch.uk</a></p>	

	<p>EC advised if EM could circulate the date of the Y2 leavers' assembly.</p> <p>Will support be required for Parent Induction sessions – yes EM will circulate the dates.</p> <p>Date of next meeting – early May tbc.</p>	
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