

PTA AGM
Minutes

22nd September 2015

Followed by the PTA Ordinary Meeting



Attendees:

Mrs McClelland, Dean Stokes, Michael Cutting, Elizabeth Cutting, Adam Jefferson, Beverley Sullivan, Anna Hughes, Mojgan Hesami, Kerry Day, Jas Chauhan, Jane Horne, Leanne Irving, Rosie Guichard, Anthony Weller, Claire Monro, Claire Saywell, Jo MacLennan

Apologies:

Vince Wakling (PSCO), Emma Stratton, Nicola Melas, Louise Grainger, Mojgan Mohieddin and the meeting clashed with the Induction meeting at Ravenscote so a number of YR2 parents were unable to attend.

1. Welcome and Introductions

Dean Stokes opened the meeting at 8.05pm.

2. Minutes from the previous AGM (23rd September 2014)

The minutes were reviewed and were verified as correct.

3. Presidents Report (Mrs McClelland)

Mrs McClelland talked through how the PTA's fundraising supports the school and mentioned some of the items that funds had paid for or contributed to:

- Trim trail
- New classroom computers – touch sensitive screens
- Y1 and Y2 outdoor areas & canopies
- Refurbishment of the Outdoor Area
- YR book corner
- YR tower, road markings
- Library storage area
- Safari truck
- Adventure playground – refurbishment
- YR class covered area
- Computer suite
- Projectors & screens
- B-bots
- Staging
- Pond dipping platform
- Field sunshades on the field
- Raised beds in the school garden
- Flower beds in the front of the school
- Home reader books
- Visits from theatre groups and workshops
- Operation Christmas child charity support
- Second hand uniform shop
- Welcoming prospective parents
- Fundraising events – Christmas & Summer Fayre, Easter Egg hunt
- Social events e.g. summer ball
- Mobile new lunch tables
- Remote control cars

The future plans for PTA funds are for YR rubber mulch surfacing. Mrs McClelland thanked Dean and the PTA team for their hard work, time and support and thanks to all who have contributed to the success of the

PTA and their initiatives. Mrs McClelland explained that with costs increasing and tight budgets the funds raised by the PTA ensure that all these extras to help support the children learning can be realised.

4. Chairman's Report

Dean Stokes (Chair) welcomed both old and new parents and thanked everyone for attending. Dean introduced himself and explained of his surprise at his third AGM speech after retiring last year. Tim Marston and Marc Carter were nominated at last year's AGM as Chair and Vice Chair respectively but after a while they both realised the job of running the PTA involved more than they anticipated, so stepped down after the Christmas Fayre.

Dean introduced Michael Cutting (Treasurer) and Lorraine Salmond (Secretary) and thanked them and all the other members of the PTA team especially Elizabeth Cutting, Adam Jefferson and all the Class Reps for all for their efforts over the past 12 months.

Selected highlights of PTA events 2014/15:

- Host Inter-school quiz with Heather Ridge school
- Portrait photo weekend
- Operation Christmas Child
- Christmas Cards, tags and mugs creations (from Class Fundraising)
- Santa visited the classroom and gave out presents to every child
- Camberley theatre, pantomime (Beauty and the Beast)
- Santa's Grotto team (construction, elves and Santa's) and everyone involved in the Xmas Fayre
- Februarys' half term Smartie tube challenge
- Mother's day flower shop
- Easter Hunt
- Sporting themed Summer Fayre
- Providing a First Aid course for parents
- Summer Ball @ Camberley Cricket club
- YR2 leavers' books organised by Elizabeth Cutting and Claire Saywell
- Family barbeque @ Half Moon, Windlesham ½ of the funds raised is donated to a local charity
- ...it therefore continues to be a mix of leisure activities as well as opportunities to raise funds.

Over the last 12mths, it was lovely to see the use of the dining tables, and knowing we continue to improve the learning environment at the school.

Thanks to Jo Wilkins, the Heagren family (Paul and Vicky, whose auction bidding should go down in PTA history) and all the supporters from last year's Year 2 who have now moved on to junior schools.

Thanks also to:

- PCSO Vince Wakeling – for his continued support of the school and the PTA
- Cllr David Ivison who has financially supported our photocopying costs
- Mrs McClelland, teaching staff & office staff, for their support throughout the year and at the fayres & support from Trish and her staff in the kitchen
- All the corporate donators & sponsors including Knights Estate Agents
- And all members of the PTA team, all the playground cake bakers, and all the parents for their continued support (whether 1hr or 101hrs)

Dean said: "I feel very proud of the PTA's achievements whilst I've been Chair and thank you all the fellow PTA members for their support over the past 3 years which has made our achievements possible."

5. Treasurers Report

Michael handed out copies of the Treasurers Report

Funds raised this year: Gross income: £23,595, with a net profit of £10,398.

Full report available on request.

6. Election of Officers

The following 2014/15 PTA executive team was formed:

Role	2015/2016
Chairman	Rosanna Guichard
Vice Chair	TBC
Shadow Vice	TBC
Treasurer	Michael Cutting
Shadow Treasurer	TBC
Secretary	TBC
Web admin	TBC

The following 2015/16 Class Representatives were formed:

Class Rep	Class
Jas Chauhan	Chestnut
Kerry Day	Chestnut
Anna Hughes	Willow
Jo Maclennan	Willow
TBC	Oak
TBC	Oak
Jane Horne	Holly
Sharon Burroughs TBC	Rowan
TBC	Cherry
TBC	Cherry

TBC if Aniko Majer wishes to continue with the management of the Second Hand Uniform. If you are prepared to fill any of the above vacant positions, please contact the PTA Chairman (PTAChair@prior-heath.surrey.sch.uk). It can often work well when a role is shared amongst two people to halve the commitment.

Ordinary PTA Meeting

22nd September 2015



1. Minutes from the previous PTA meeting

Dean advised that these were available as a PDF on the school website and they were also circulated via email, previously.

2. Update on recent events

- First Aid Course – following this initiative there was interest expressed in having a defibrillator at or near the school. The school is checking with Surrey County Council and we are awaiting a response.
- BBQ at the Half Moon – event was considered a success and all feedback is welcome.

3. Forthcoming potential events

- a) **Induction morning for new parents** - The PTA attends and provides support and answer questions. If anyone can help 9am-10.30am Thursday 8th October please contact the PTA.
- b) **Family Portrait Sessions** – with Adam Jefferson. Photo sessions can be book online via the PTA website. Sessions occur at the school on 17th October.
- c) **Phil the Bag** – textiles donations will be collected in by 3rd November. The PTA are paid £600 per tonne or part. We are leaving the shed open so that parents can drop off bags of textiles as soon as they are ready. Typically Phil the Bag initiatives occur over a half term, so that parents can have a good clear-out.
- d) **Operation Christmas Child** – Children fill and decorate a shoe box to be given as a gift to a child less fortunate. The compiling of the shoes boxes occurs over the October half term and are collected in during the first week of November. Helpers will be required to double check the shoe-boxes.
- e) **Christmas Cards** - designed by the children and printed professionally – designs submitted will also be considered for the cover of the Christmas Fayre programme
- f) **Quiz Night** – proposed for 13th November, however Heather Ridge School no longer wish to participate. A further update will follow.
- g) **Harvest Festival** - 20th October – PTA offer support and help with food stage display and food box coordination. Harvest deliveries occur the next day. Mrs McClelland explained that the Harvest Festival will be a ticketed event this year.
- h) **Mufti Days** – in return for a tombola prize. Generally each year group is advised the type of prize e.g. Toys, Drink, Sweets. More details to follow.
- i) **Christmas Fayre** – Saturday 28th November. Class reps will be encouraged to get as much helps as possible to help manning stalls – 3 stalls per class.
- j) **Santa Visits** – if anyone knows a willing Santa please come forward. Outfits can be supplied.
- k) **Class Cake Sales** – Cherry Class will run the first cake sale of the school year on Friday 9th October. Cakes can be homemade or shop bought. Cakes are plated and sold for £1 a plate.
- l) **Christmas Panto** – tickets are available through the PTA Website for Aladdin at Camberley Theatre, on Saturday 12th December matinee 1pm. Tickets are limited, and we have 200 seats reserved on a first come first served basis. Family and friends are all welcome.
- m) **Calendar link** - this can be downloaded from the PTA website.
- n) **Photocopying** - Councillor David Ivison was thanked for his financial support for 2014/15 PTA photocopying costs.
- o) **Sponsors** - if any company wishes to advertise on the PTA website, their advert can be published for £30 per annum.

5. Date of next meeting

Scheduled for 14th October, 8pm.

Dean closed the meeting at 21:00