

# Prior Heath PTA AGM

Tuesday, 10th November 2020

This year, due to the COVID restriction, the PTA Annual General Meeting was held online on zoom instead of in-person at the school.

**Attendees:** Trudy Cowley, Lindsey Chivers, Ruth Spencer, Christina Taylor, Funmi Akinluyi, Carolina, Roz Bind, Nikhil Srivastva, Rachael Goodchild, Lucie O'Sullivan, Lisa Judd, Rebecca Brown, Verity Coles, Allison Hopkins, Claire Maynard, Noor al Haideri, Sophie Ayres, Zain Shah, Sana Shahid, Tori McIntyre, Sarah Foley, Mel, Kripa Joshi, Steve & Sian Beatty,  
Apologies: Jennifer Langford, Usha Sannananja, Beth Weller were unable to attend.

## 1. Welcome and Introductions

PTA chair Trudy Cowley opened the meeting by welcoming everyone to the virtual meeting. There was a presentation about the different roles within the PTA and the main duties within that role. After this all the members stepped down from their role and the process was started for appointment of a new committee for the next academic year.

## 2. Appointment of the new committee

Most of the previous committee members were happy to continue with their role. The treasurer, Zain Shah, and web team of Mark Irving, Leanne Irving and Daljit Babel stepped down from their roles.

The list of new committee are as follows:

Chair: Trudy Cowley

Vice Chairs: Allison Hopkins, Lisa Judd, Roz Bind, Verity Coles,

Treasurer: Tori McIntyre

Vice Treasurer: Jo Williams

Secretary: Kripa Joshi

Web team: Jennifer Langford, Usha Sannananja, Beth Weller

2nd Hand Uniform: Noor Al Haideri & Sana Shahid

Class representatives:

Chestnut: Suzie Ellams

Willow: Allison Hopkins, Roz Bind

Oak: Claire Maynard

Holly: Sarah Foley, Sarah Taylor

Rowan: Rachael Goodchild

Cherry: Lisa Judd, Lucie O'Sullivan

### **3. PTA Chair's Report**

PTA chair, Trudy Cowley, shared a presentation to highlight the events carried out by the PTA in 2019/20. Many of the events could not take place, or had to be modified, due to the national lockdown and the additional safety measures that were put in places after the schools reopened.

#### **Events for 2019/2020**

- Second Hand Uniform Sales
- Christmas Card Design Artwork
- Happy School Bag
- Smarties Crafty Challenge
- Christmas Fayre / Mufti Day / Santa's Grotto
- Cake sales

Keeping the restrictions in mind, the committee shared the potential events for 2020/2021

#### **Events for 2020/2021**

- Second Hand Uniform Sales
- Christmas Card Design Artwork
- Happy School Bag
- Halloween Pumpkin Trail
- Paper Chains
- Raffle
- Mufti day
- Virtual Christmas Fair
- Virtual panto
- Sponsored Spell & Jump
- Scholastic Book Fair
- Mothers Day gifts
- Easter egg hunt
- Tuck shop
- Kids movie night
- Fun run

Trudy ended the report by thanking all the PTA team for their tremendous hard work. She also thanked Mrs. Harris and Mrs. Chivers for all their support.

#### 4. Treasurer's Report

Outgoing treasurer Zain Shah then presented the summary of the fundraising efforts by the PTA for 2019/2020. In the chart he showed the Income, Cost and Net profit for each event and compared that with the profit made in 2018.

##### Net Income by Event

Event	Income	Costs	Net 2019	Net 2018
Summer Fair	-	-	-	2,736
Xmas Fair	5,745	2,193	<b>3,552</b>	2,709
Sponsored Spell	1,827	30	<b>1,797</b>	1,888
Donation	3,019	29	<b>2,990</b>	1,500
Prior Year Income	-	-	-	1,000
Cake sale	766	249	<b>517</b>	796
Happy School Bag	1,106	-	<b>1,106</b>	941
Second hand uniform	193	13	<b>180</b>	545
Easter Egg Hunt	-	162	<b>-162</b>	332
Panto	2,865	2,070	<b>795</b>	303
Smarties Challenge	400	45	<b>355</b>	263
Mother's Day	162	149	<b>13</b>	196
Father's Day Plants	-	-	-	104
Art Bank	105	-	<b>105</b>	102
Photo Shoot	-	-	-	60
Waitrose Green Coin	276	-	<b>276</b>	-
Mrs McClelland Retirement	625	618	<b>7</b>	-
Book Fair	652	407	<b>245</b>	-

The total income for 2019/20 was **£17,941** and the total cost was **£7,067** which gave the Net Income **£10,874**. Given that many of the events couldn't take place, including the biggest event the Summer Fair, Zain said that the money that was raised was quite commendable. Some events like the Easter egg hunt incurred a loss as they had to be cancelled and the eggs were distributed to

the children as a good will gesture by the PTA. He also thanked donors for their generous donation.

Next Zain shared all the various ways in which the PTA has contributed funds to the school, totaling **£7,975**.

#### **Contributions to School**

<b>Contribution</b>	<b>2019</b>
LED Boards	£3998
Purple Mash	£2020
Pied Piper Theatre	£460
Outdoor Topic Resources	£450
Water Coolers	£474
Parent's Evening Manager	£199
Whiteboard Pens	£180
Planetarium Transport	£133
Photocopying	£61
<b>Total</b>	<b>£7,975</b>

#### **4. Headteacher's Address**

This was the first year for Mrs. Chivers as the Headteacher at Prior Heath School and she thanked everyone for their help and support. She also reiterated how important and useful it is to have the extra funding from the PTA for the school, which meant she could use the school budget towards staffing and education materials. She appreciated how the PTA had adjusted to the COVID restrictions and continued to raise funds for the school. She also pointed out how the PTA is important not just to raise funds but to also build a sense of community in the school.

If you would like to contact the PTA please get in touch at [PTAChair@prior-heath.surrey.sch.uk](mailto:PTAChair@prior-heath.surrey.sch.uk)