



# PRINCE'S MEAD ASSOCIATION

**Minutes of the PMA Meeting**

**Via Zoom**

**Monday 14<sup>th</sup> September 2020**

## **Present**

Emma Bowyer (EB)	Elly Motherwell (EM)
Peter Thacker (PT)	Kate Shepherd (KS)
Denise Ingham (DI)	Lucy Bruce Jones (LBJ)
Leela Bennett (LB)	Sarah Coshott (SC)
Nicola Holroyd (NH)	Louisa Hodson (LH)
Lisa Wakeford (LW)	Sophie Nicholls (SN)
Alenka Ward (AW)	James Wakeford (JW)
Katy Beckhurst (KB)	Sal Summers (SS)
Richard Summers (RS)	Helen Cousins (HC)
Chris Cousins (CC)	Beth Looker (BL)
Matt Looker (ML)	Carlie Arkell (CA)
Julia Hemenstall (JH)	Louise Tilley (LT)
Aurora Eastwood (AE)	Helen Church (HC)
Heather Bisbee (HB)	Katherine Earnshaw (KE)
Polly Montague (PM)	Emily Quicke (EQ)
Paddy Earnshaw (PE)	Lesley Day (LD)

## **1. Apologies and Welcome**

Apologies were given by Becky Gosling (BG)

EM and PT thanked everyone for giving up their time to support the PMA.

## 2. Minutes from the PMA AGM 22<sup>nd</sup> June 2020

Agreed.

## 3. Matters Arising:

### a. PMA Charity 19/20 and 20/21

Naomi House (19/20) – Contact to be made to present the money **LBJ and PT to arrange.**

Pituitary Foundation – (20/21) **LH to investigate video or link in with charity ? via Zoom for Friday morning assembly.**

Clarity on selection criteria – Y6 pick during summer term, local and child orientated

Cake sales and easy fundraising money given to the charity.

### b. Cancelled Quiz Night (March 2020)

Cancelled due to COVID from March 2020. Purpose to raise money for sister school in India (Inungar)

All suppliers waived any cancellation fees so very little expenditure.

AGM – decided to offer refund option.

Letter formulated – option to donate ticket price to Inungar or request a refund – **SN to organise the refunds**

### c. PMA Books (Child recommended and donated)

Books for reading scheme – purchased and in circulation.

Sponsor a book scheme – Very little uptake and ?miscommunication. To relaunch the project. **Leela to relaunch beginning of October.**

## 4. Financial Report

LBJ presented the accounts up to and including 31<sup>st</sup> August. Closing Balance of £11,494.18.

- Some events prior to Lockdown, notably Fireworks, Golf Day,
- NNUS continues to bring in significant income (£2,500 over summer)
- Expenditure – noted on the accounts.



Accounts Year End  
Sept 2020.pdf

### a. Potential Expenditure

- Gray Wood Development – Entire school use this area. Signage to the areas of the woodland, wicker reading pods, Rope Swing, Mini Beasts Hotel (c £3000 in total)
  - Project would give outdoor space to the school – important in the current time (COVID)
- Bee Keeping project – Still keen to pick this up where it was left pre COVID. Would PMA fund bee-keeping suits for the children? £70 / suit – need 12 (£840) Money raised from the Honey sales and children decide where the money is donated.
- Desire to have some livestock – e.g. Chickens. Unsure of cost at the moment. **HC able to help with costing.**

- Astro for Cricket Net – Mr White has investigated and feels it is extraordinarily expensive and prohibitive. Suggested that the nets are set up but move around the grounds to reduce wear and tear on the grass.
- Is there anything the school would be looking for if further lockdown / restrictions are required? LH – play equipment was in short supply in the smaller bubbles.

After much discussion it was decided that the PMA would spend up to £5000 this term on equipment for the school.

The following principles were agreed:

- For the improvement of Gray's wood
- For outdoor play equipment
- To pursue the acquisition of livestock for the school

**PT to work with the school and decide what is purchased up to the value donated.**

b. Easyfundraising platform

Easyfundraising have contacted EB. The person who set up the easyfundraising platform has now left the school and new link person is required. **LW kindly agreed to link with easyfundraising, EB to forward email received.**

**5. Feedback on Summer term events**

a. Gifts for staff

Not discussed – although See AOB

b. Ice Cream Van visit

Not discussed – very positive feedback from members of PMA that their children loved the ice creams!

**6. Michaelmas term events**

a. Cake sale – 28<sup>th</sup> September (Y3&4)

There are restrictions on what can be brought into school. Potential options to make this happen were discussed - ?something thru the kitchens, but that would cost the PMA. ? Cake sales within bubbles only.

No mention of cake sales in DfE guidance !!

**PT to speak to Mr White to find a way forward.**

b. Stay and Play– Cancelled.

c. Fireworks – 13<sup>th</sup> November – Cancelled

Following in the footsteps of Winchester and Alresford roundtable events which have been cancelled it was decided to cancel the annual PMA fireworks night - **EB to liaise with Pains**

Discussion around could a themed event be held that is just for the children?

Various suggestions of:

- ?? Sparklers / indoor fireworks for children / roasting marshmallows etc
- Light show / projection in the sports hall
- Guy Building competition

Also, could this be combined with the Christmas Treat?

Subcommittee set up to develop and progress option, update on progress at next meeting:

- Heather Bisbee (Lead)
- Leela Bennet
- Sal Summers
- Sarah Coshott
- Lisa Wakeford

d. Christmas Treat – 5<sup>th</sup> December

As above

e. Christmas Jumpers – 11<sup>th</sup> December

Not discussed

f. Class Reps 27<sup>th</sup> November

Not discussed

### 7. **Nearly New School uniform shop**

Huge “thank you” to Becky, Elly and all the volunteers who have helped with the staffing the NNUS over the summer. Particular mention to Becky who moved the NNUS shop from the sheds to the Tunnels before the summer opening. The amount of time it takes to run the NNUS must not be underestimated!

NNUS has contributed significantly to the PMA funds with >£6000 raised over the summer

New set up gives a good patient experience to parents.

Izettles are problematic for paying - ? too old, or could BACS payments be considered? **LBI/EM and BG to discuss feasibility and feedback.**

HC / CC asked if online booking of slots could be considered for visiting the uniform shops – **PT and LB to take back to Liza (AS Uniform) and discuss**

LB enquired who is running the NNUS? **BG and EM are running it together at the moment.**

### 8. **Communication with parent body**

a. PMA Facebook page

Not discussed

b. Other ideas

Not discussed

### 9. **New opportunities / ideas for fundraising during COVID**

Various ideas were discussed for raising money via virtual / socially distanced events.

Subcommittee established to refine ideas and feedback on potential options at the next meeting:

- Louise Tilley
- Matt Looker
- Helen Church
- Sophie Nicholls
- Leela Bennett

### **70 Challenge**

Idea discussed at the meeting to mark Princes Mead 70<sup>th</sup> Birthday. All families on a specific date are encouraged to participate in an activity that logs 7 or 70 of somethings (e.g. Walk 7 miles,) and raise money thru sponsorship for PMA.

Subcommittee formed, to feedback at next meeting:

- Elly Motherwell
- Leela Bennett
- Louise Hodson
- Alenka Ward
- Katy Beckhurst

## **10. Summer Ball**

Discussion about the ability to plan for a summer ball for 2021. Usually takes 18 months to arrange so agreed unlikely to happen, but to be kept under review. Other potential summer events discussed; Parents dinner dance, camp out – to be discussed closer to the time.

## **11. AOB.**

**Licence for Raffles** – Need an annual lotteries licence (£45) – apply via the council. Require 2 people to sign off. Council would need sight of constitution. ? need update after each event. **SS and EM to progress**

**Staff Gifts** – LH fed back to the committee that the staff were hugely grateful for the gifts. They really made the staff feel valued. Big thank you to the organising committee and the PMA.

**Macmillan Coffee Morning** – This is to be held virtually on 25<sup>th</sup> September SS is organising, more information will follow in the newsletter. **SS / LB**

**Mufti day before half term** – SN asked if a mufti day could be arranged Friday before half term (16<sup>th</sup> October) £2 to wear mufti all day. Agreed – **LH and LB will arrange including comms.**

- Lent Term dates for your diaries / ideas for info and discussion at future meetings
  - a. Lent term cake sale (N/R/Y1&2) – 1<sup>st</sup> February
  - b. PMA Quiz / virtual parents event
  - c. Easter Egg Hunt & Mufti Day 26<sup>th</sup> March
  - d. Inungar
- Summer Term dates for your diaries / ideas for info and discussion at future meetings
  - a. Cake Sale – Y5&6 17<sup>th</sup> May
  - b. Golf Day
  - c. Tennis Morning
  - d. Summer Camp Out
  - e. Sports Day Refreshments
  - f. Colour Run
  - g. Stay and Play x 2
  - h. Race for Life
  - i. Summer Ball / Dinner Dance

## **Dates of Future Meetings 8pm via Zoom**

- Monday 9<sup>th</sup> November
- Monday 18<sup>th</sup> January
- Monday 1<sup>st</sup> March
- Monday 10<sup>th</sup> May
- Monday 14<sup>th</sup> June (AGM)