MINUTES

**PTA MEETING – Tuesday 12th Sept 2023**

Location – Speckled Hen Pub

Welcome to newcomers.

Attendees – CS, AW, LF, ST, ME, ST, LH

Apologies – Gemma, Sam B, Jenna, Rachel P, Susan Stringer

**AGM – Oct 2023**

A date has been set for 17th October 2023. PTA trustees need to provide 21 days notice.

CS is stepping down as Chair. SB and LF are happy to put themselves forward as joint secretary and AW is happy to put themselves forward for Treasurer again.

Mrs Thompson is the PTA point of contact and will continue to meet with the PTA trustees every term to discuss future event dates and other matters.

Funding requests are to be discussed at the AGM.

**PAST EVENTS**

Karaoke nights – A great success. Total profit £935

Lolly Sales – There were 3 lolly sales in the summer term, total profit £459.

Second hand uniform – Total profit £276

Oakfest - Total profit £4231. Discussion had about what alcohol sold out and what alcohol was less popular. A discussion was had about the Candy floss machine and the cost effectiveness of hiring over buying and it was agreed to carry on hiring the candy floss machine for events.

Lolly Sale in September – Total profit £185

New Acorns Coffee morning – Great turn out by parents.

**UPCOMING EVENTS**

Acorns Picnic on Sat 16th Sept 1400 - 1600

CS has a team of helpers to help set up. AW will speak with Mr Rangasami re set up arrangements.

Lend a Hand – Sunday 01st October 2023

LH met with Mrs Thompson, Miss Bird and Lara (facilities site manager). The area was reviewed where the KS2 garden will be. Compost bins will go in the far corner. There will be a total of 3 bins. They will have signs on them to inform people what to put in them. LH explained that if you compost correctly you should not get rats or flies and it shouldn’t smell.

The school are keen for composting as this fits in with the curriculum. There will be 6 – 8 raised beds however they will be quite low, not as high as the KS1 ones. LH has been discussing materials with Nick Drew. Consideration is being given to using Plas wood – recycled plastic that looks like wood. This material is longer lasting than wood. Nick Drew is currently looking at materials and costings.

The area will need to have a water supply so Ferne Gardner has agreed to help with the design, costing and implementation of having guttering across the gazebos. This will then feed into water butts to be used for the plants. LH is going to work out costings for the compost.

Question raised about where are we going to store the tools? Discussion was had about buying a small storage facility near to the KS2 garden. This will need further discussion once the garden has been completed. LH is writing a proposal for the KS2 garden which will include a plan of what seeds to plant now ready for the spring. They are also going to build a bug hotel. KS1 gardening area needs a tidy.

It was agreed that this event needed to be widely advertised in order to get as many people as possible to assist.

Gardening Club

Currently there is no PTA lead for KS1 gardening club. SB has plans already designed for each term. PTA will need to try and find a team to carry this activity on.

School disco

SB is checking dates with the school. There will be an earlier time slot for Year 1-3. Years 4-6 will then follow from year 1 – 3.

Pantomime

All agreed the ticket price should be £15. Email needs to go out this week as the tickets need to be bought by Wed 04th October. The company have brought the deadline for purchasing the tickets forward and is now 06th October 2023.

Second hand uniform

Date to be agreed still. There will be an email going out asking for helpers

Sip and Paint

CS to organise. Proposed date of 03rd November 2023

XMAS EVENTS

**Parents party** – Confirmed date is 09th December. Organised by RP, CG, LG. Everything is in hand.

**£2 room** set for 11th December. Donations will be due 04th December. AW is happy to continue to organise this event.

**Xmas Fair** –proposed date 02nd December. At this stage there is no one who has said they will organise the event.

**Wreath Making** – to be discussed with Melissa Alexander.

**Xmas hampers** – to be discussed with Sophia Fry.

**Xmas Crackers** – AW to organise.

JANUARY

**Burns night** – To be discussed with Alison HARVEY.

AOB

**OPAL scheme** - This has been signed off and the PTA are paying for the course. Mrs Thompson went to a school that has the OPAL scheme to explore options and what equipment is required. Due to the type of resources that are required they will need OPAL storage near to the KS2 playground. This is an ongoing discussion.

**MUGA -** There have been delays with planning permission for the MUGA however the School are hopeful that building work will commence within the next 6 months.

**PTA COMUNICATION**

It was agreed to move over to paperless agenda. In order to facilitate this a new what’s app group will be set up for those on the PTA. The agenda, minutes and any other key information will be sent using this new what’s app group.

**ACTIONS**

CS to send an email to the school community giving 21 days notice of the AGM date.

CS to reschedule PTA meeting with Mrs Thompson – provisional date Fri 22nd.

AW to organise independent financial examination.

**Next meeting: AGM on 17th October 2023 at 8pm**