AGM Meeting and PTA Meeting

18/10/2022

Apologies: WS, NB, LH, GW, JS

Present: CS, JN, LF, AW, SB, JR, RP, JC, PW, MS, JW, ME, HN

Attachments: Chair report from CS and Finance reports from AW

**Chairs 21/22 Report**

Events – strong year, surpassed previous takings. £2 room better than ever. Walking Fair at Christmas was good, but the organisation was hard with how spread it was. Estimated 700 people attended Oakfest. We had many new events – Sip and Paint, Burns Night, Karaoke. Over 30 events in total. Marie ran two match funding events which brought in £2000 extra.

Funding – we were fortunate last year to have rolled over amounts from covid-era, and pleased to see more parent and teacher forms submitted.

Future – Ms Buckley has reduced hours and has handed over PTA liaison to Mrs Thompson. Amazon wishlists – we asked if these could be set up, this has been approved.

RP has made new posters for the new teachers to understand what the PTA is doing and the pots that we have including regular annual contributions.

**Treasures Accounts**

We raised £22,000 which was a record. £17,000 was a previous record.

* Oakfest was the biggest single revenue event - £5,762
* Christmas - £7,700 for the nine combined Christmas events *(Fair/Wreaths/Party/Panto/£2 room/Hampers/Treeasy/Lego/DeckTheHalls)*
* Easter - £575

NEW: Burns night, Karaoke, Sip and Paint, Costume Sale for World Book Day.

Others: 2x cinema nights, 2x quiz nights, spooktacular trail, golf day, book and puzzle sales, second hand uniform. Lolly sales – we were limited in the number we could run – numbers were the same even though we could only run half the events

Costs – bank charges and fee’s, we have moved from banked to stripe as it’s much easier from an accountancy perspective.

**Election of new committee**

AW, LF, CS and SB all nominated themselves to continue their role

We were hoping to have someone stand up for Deputy Chair, but no-one has come forward.

CS – standing for Chair – 13 votes – approved

AW – standing for Treasurer – 13 votes – approved

LF – standing for co-secretary – 13 votes – approved

SB – standing for co-secretary – 13 votes – approved

**Past events**

Olympics – brilliant to have back – Matt Lacey was great at handing over. Really good team work. MS will send an email with all the details for the clubs. There is a pack that can be used and handed to whoever runs the event next year. Match funding has arrived already.

Sip & Paint - £248 – 17 people came. JC said what a great event it was.

**Future events**

Pizza and Quiz – 18/11 - We still need someone/two to take over the Quiz. We have everything in place but we need someone to do the bar.

Disco 21/10 – All OK, DJ Mole will be onsite at 3, start setting up at 3:15 – we will use Norman’s trolley to move equipment into the Hall.

Christmas Fair – 5 people have come forward to help with the fair, but we still need someone to run the event. Original date was Saturday 3rd but England will be playing if they finish second in the group. Moving to Sunday 4th 1-4pm. LF has got a Santa. JC is helping and running the raffle, JG to run the café, KA head of photobooth, EH & NH head of crafts, ME tombolas/classic stalls i.e Jolly Jars etc, JN agreed to run retail.

Christmas Party – 10/12 – Tickets go on sale at 7:30am on Thursday. No raffle this year, Spot the Ball instead – with a cash prizes. 150 tickets available.

Panto – there is only one ticket left! More tickets this year, it’s during the week but we have done really well. We need to pay for this straight after half term.

Christmas Hampers – SB has asked SF if she will run it again. Go back to boxes in the classroom for donations.

Deck the Halls – pay £1 to enter. AW to run.

£2 room – AW and SB to run. 5th is drop off for gifts and JG will make a list of gift ideas for Dads and liaise with Rachel.

Wreath Making – Melissa is up for doing it again. We need someone to be in charge of the event. Costs £25.

Christmas Treeasy – CS has been in touch Dean. RP has already ordered her tree.

Virtual Panto – AW will check with the school if they want them

Christmas Crackers – everyone to keep an eye open for recyclable crackers. CS will collect them when we find them.

Let it Twinkle – CS to liaise with SH to see if she wants to do it again.

MS suggested we have a rota for events for people to run events. MS said that she will chat to some of the dads and see whether they can run events.

**Funding requests**

1. Mrs Roach £600 books for Upper Key Stage 2 – more diverse books both fiction and non-fiction.
2. Miss Bird £200 computing books including E-Safety books for the whole school. Every class should have an e-safety book to read in e-safety week in Feb
3. Mrs Hooper £200 giant bead string for each class (11) for teachers to demonstrate on. Maths stuff for the whole school
4. Miss Greenwood £100/150 – beanbags, pillows etc for the reading corner in Beech
5. Parent request from Amy Cahill (Y4) for Autism and ADHD training. We spoke to Mrs Thompson to check. The school already have training planned. So, this is not needed.
6. Parent request from CS – Skipping ropes – pack of 10 for £25 KS1 and reception

All approved bar #5. £1,175 we have £234 left – could go on Amazon Wishlist.

**AOB**

1. We need to prioritise a calendar as requested for Mrs Thompson (CS needs help with this)
2. PTA profiles – CS wants to send out profiles on the PTA committee members – meet the PTA etc
3. Notice board – the school don’t want to laminate because of environmental issues. Could we move the notice board on the wall or get a noticeboard like the one outside Acorns for the front of school – CS to ask school
4. JR asked about Amazon Wishlists – Could we have an Oakwood birthday where people are encouraged to buy the school a present.
5. Harriet - The badger group is really helpful!

**Next meeting: November Date TBC (possibly week commencing 14th)**