

# Oakwood PTA Chair Report (Oct 2021 to Oct 2022)

## Events

1. We had a strong year, surpassing our previous fundraising efforts, despite the beginning of the year still being impacted somewhat by pandemic restrictions. Our busiest time Christmas did well, exceeding previous records in the £2 Room thanks to enthusiastic organisation, and the Parents Xmas Party was its usual triumph – I was sorry to miss it myself due to Covid. The adjustment to a Walking Fair seemed to suit our local community well, although the organisation was challenging with stalls spread out so far. Easter was a major turning point, where we were allowed back onto the school grounds, and starting to have access to some indoor space. We were very pleased to have OAKFEST back in July with a new organiser to revamp it and to round up the school year. We estimate that we had over 700 people join us for that event and the feedback was great all-round.
2. The PTA ran over 30 events last year, from regular book, uniform and lolly sales, cinema nights, quizzes to our larger events at Christmas, Easter, and Summer. But we also encouraged new organisers to come forward with their own ideas, which led to a Karaoke Night, Sip & Paint art night, and Burns Night celebrations. We also had our first match funding event where Marie walked 100 miles and raised double the amount that the school community donated! Thankfully we were able to make use of that policy again this year for Oakwood Olympics – meaning a whopping extra £2,000 has been gained through her efforts over the last 10 months.

## Funding

3. As we were able to roll forward the covid-era funds into last year's pot we were fortunate to have over £15,000 to spend across our three pots last year.
4. We were pleased to gain more Pot 2 requests over the year from teachers and noted a particular increase in requests from parents who volunteer in school, once they were able to get back in once restrictions lifted. It allowed them to see what was really needed in the classroom – which was great to feed that back to school too.
5. When reviewing funding forms for Pot 2 we are now able to record and look back at what type of curriculum activity and across which Key Stages we have spent against to aim for a fair balance to all areas. We also report back on why funds were not allocated and encourage them to try again next term if we think relevant.

## Future

6. Now that Ms Buckley has reduced her school hours, she requested that we liaise with Mrs Thompson, Deputy Head. Having met with Mrs Thompson last month we see a lot of positives in this new relationship including her enthusiasm for more involvement with children's PTA events and discussed some of the schools aims like supporting and strengthening the new Little Wandle Phonics Program across the school, and increased use of the Learning Garden by all year groups.
7. We have also raised the request for each classroom to create an Amazon Wishlist as a direct way of supporting your child's class in a speedier way. Last year we had several requests for learning games or crafts etc – and we suggested that if there was a list available then people can choose to donate directly if they are able. Plus, if the PTA have Pot 2 funds left over each term, they could support this as well.
8. With a significant number of new teachers this year we supplied a new poster to outline the funding we give (both Pot 2 and the annual contributions) which was well received.

9. With another ambitious list of events for the coming 22/23 school year, we hope to grow the pool of PTA members who have confidence in running an event even more, so we can share the responsibility **and joy** that comes with a successful fundraising event for Oakwood School!

Clare Seldon

18<sup>th</sup> October 2022

## Appendix

2021-2022 spend



**OAKWOOD PTA**



## What have we spent the money on?

Here's what all the money you've raised at our events has been spent on so far this year.



**POT 1**  
50%  
Central School Fund  
Ms Buckley uses this pot to spend on items she feels will enhance the school.

**16 Chromebooks and a trolley**  
£5,152

**New Hall Projector**  
£1,989

**Defibrillator**  
£714

**Annual regular contributions:**  
Trips and workshops £2,625  
Classroom donations £825  
Lend a Hand/Gardening Up to £750  
School Council bid Up to £250  
Year 6 leavers fund £1,050  
Acorns Welcome £50  
Christmas Contribution (Tree, online panto, crackers) £200

**POT 2**  
25%  
Termly ad-hoc Fund  
Split into 3 pots, one for each term.

**Autumn Term:**  
**Mini Trampoline**  
for Acorns £70  
**2 x toasters**  
for Acorns £40  
**Diversity Books**  
for KS1 £200  
**Hockey sticks and balls**  
for KS1 £200  
**Outdoor Chess Sets**  
for KS2 £115  
**Stacking Crates**  
for KS2 £300  
**Library Books**  
for UKS2 £300

**Spring Term:**  
**Netball/Football Kit**  
for UKS2 £600  
**Basketballs/Footballs**  
for KS1 & KS2 £95  
**Class Library Books**  
for KS2 £200  
**Mud Kitchen Improvements**  
for Acorns £400

**Summer Term:**  
**Maths Rekenreks**  
for KS1 £450  
**Screen Language Tool Kits**  
for EYFS £500  
**Reading Club Books**  
for UKS2 up to £160  
**Science Equipment**  
for KS2 up to £100  
**Tennis Balls**  
for KS2 £30

**POT 3**  
25%  
PTA Fund  
This pot is used to fund projects that the PTA feels passionately about. The committee and attendees discuss and decide upon how this will be spent in our regular meetings.

**Autumn Term:**  
**SEN Equipment**  
for whole school  
£1,300

**Spring Term:**  
**Laughology Workshop**  
for LKS2 £591  
**Productive Behaviours Workshop**  
for staff training £500

**Summer Term:**  
**MUGA - Multi Use Games Arena**  
for whole school £1,300  
Build scheduled for February 2023

**Who can apply for Pot 2?**  
**ANYONE!** (teachers, parents, children) can apply for funds from this pot by submitting a **PTA Funding Request Form**. We welcome and encourage requests from all areas of the school community. Requests can be submitted at any time but we vote once per term on the requests received. This is usually around each half term.

**How do I get a PTA Funding Request Form?**  
Send an email to [oakwoodptachair@gmail.com](mailto:oakwoodptachair@gmail.com) to request a form. This is also the email address that your completed form should be submitted to. You can also find the form in the files section of the PTA Events page.  
[www.pta-events.co.uk/oakwoodpta/index.cfm?event=documents](http://www.pta-events.co.uk/oakwoodpta/index.cfm?event=documents)





## Teacher's guide to PTA spending allocation

The PTA has three pots of money to spend annually:



**POT 1**  
**50%**

**Central School Fund**

The School uses this pot to spend on items which will enhance the school.



**POT 2**  
**25%**

**Termly ad-hoc Fund**

Pot 2's annual allocation is divided into Autumn, Spring and Summer Terms. Approx £1,000 per term



**POT 3**  
**25%**

**PTA Projects Pot**

This pot is used to fund projects that the PTA feels passionately about. The committee and attendees discuss and decide upon how this will be spent in our regular meetings.

As teachers you get a say in how Pot 2 is spent.

In addition to the above, as teachers you can also decide on what to spend the following annual contributions on:

**Class Contributions**  
**£75**

Each class gets £75 a year to spend on any class consumables.

**Acorns Contribution**  
**£375**

The Acorns classes also get £375 to spend between them.

**Trips & Workshops**  
**£750**

KS1, LKS2 & UKS2 receive £750 for each group to spend on external trips and internal workshops you can decide which ones.

Please communicate any suggestions of how you would like to spend your class allocation and any ideas you have for trips and workshops for your Key Stage Group to the office staff, again it may also be useful to speak with your fellow teachers about potential ideas to ensure you are not doubling up.

**Annual regular contributions:**

Lend a Hand/Gardening  
**Up to £750**

School Council bid  
**Up to £250**

Year 6 leavers fund  
**£1,050**

Christmas Contribution  
(Tree, online panto, crackers)  
**£200**

We welcome funding requests in the first half of each term - from both parents, children and teachers. Please fill in a request form (available in the staff room or at the office - the exact amount available will be communicated each term) for consideration by PTA members at our next meeting.

Requests can be class/year group/key stage specific, or even cover the whole school - if there is something you think we can help with please ask.

We do try and split the PTA funding allocation as equally as possible across all year groups in school so everyone can benefit, so if you are unsuccessful it may be because funding had already been allocated in that year group - please feel free to ask again in the next term if this happens.

It may also be useful to speak with your fellow teachers about ideas they have had to ensure you are not doubling up or perhaps working out what can be divided or shared amongst Key Stage Groups.

The PTA would like to make you aware of these other contributions we make annually.