**Minutes from School Association meeting online via MS Teams  - Monday 19th October 2020 8.30pm**

**Attendees**

Liz K-C

Krsna

Alison

Simone

Phil

Sarah J

**Apologies**

Emily

Amy

Defibrillator  - No update – Rollover

Cookbook – Mrs O agreed this can be set as homework over half term

**Action: Alison to draft text for this**

Pyjama Day  - no update  - Rollover

Xmas Cards – agreed good service and quality received.

**Action: Liz to push for orders after half term**

Aprons/Tea Towels  - Liz and Simone prepared templates and layout.

**Action: Liz - to be actioned after half term and check pre xmas order dates with company**

Xmas Opportunities:

Saturday 5th December agreed date for Kieron to do messages. 5 minutes for each message. Option for a gift and personalised letter also (via book bags)

**Action: Krsna formatting letter and supply list of questions to Liz for inclusion on website**

**Action: Liz to check wi-fi access at school**

Usborne Books- no update  - Rollover

Raffle Tickets -  Mrs O happy for these to be distributed via bookbags.

**Action: Liz to contact Clare Sidebottom and agree on day monies to be brought in**

Treat Friday – last 2 have gone well and an additional 19 purchased between first and second. Couple of admin queries and some cash received from parents unsure how to purchase online.

**Action: Simone to re inform relevant class groups and organise cash transfer**

Wine tasting – original price of £25 per head is best price the company can offer

**Action: Simone to go ahead and agree date (end of November?) with the company then scope out interest.**

Matchbox Challenge – Simone collating class lists of participants from class reps. Approx 50 so far. Matchboxes purchased. Mrs O agreed process and donations to be made in honesty bucket or SA website donation.

**Action: Distribute class lists, matchboxes and instructions/rules to school office on Thursday for inclusion in book bags. Ensure labelled bucket at school at drop off and pick up!**

Carrie’s photos  - went well on Saturday and proofs emailed over already. Once orders made, Amy to distribute to all.

AGM  - nomination forms received from existing core committee, 1 current committee member and a new committee member. None others received so far. No other attendees except these, Mrs O and Governor Owen Lewis.  Discussion around achieving quorum as 10 persons required in total. 3 more to identify.

**Action: Simone to circulate access details to Mrs O and Governor.**

Circus  -  **Action: Liz to withdraw monies from bank to distribute refunds**

Supermarket Vouchers  - Liz has uploaded these onto the SA website and are available for purchase.

**Action: Phil to advise Liz of secondary SA bank details to amend on website**

Bags 2 School – Paperwork completed by Amy and circulated via the school office. Bags are being distributed via book bags.

**Action: Simone to push via parent reps and Alison via facebook over half term**

Clare Brazil ideas – **Action: All to look through list of ideas and email Simone ones of interest to raise at next meeting**.

Bring and Buy – Rollover  - Agree donations to be made via SA website

Pumpkin Trail  - very positive response so far and maps on sale now.

**Action: Simone/Alison to push via parent reps and facebook on Monday 26th with reminder that last day for buying maps is Wednesday 28th**

Treasure Trail maps – Liz agreed purchase of trails for £2.25 each to sell for £4. These will be a rolling purchase via the SA website so people can do the trail in their own time. Opportunity to do other towns/villages also. The business has sent images to be used.

**Action – To be launched after Half Term**

Asda Community Champion – Has been researched and applications need to be in by mid November. Needs liaison with Community Champion of local store in Hemel

**Action: Simone to progress**

Head shots for SA section of new school website

**Action: All to send photos in**

Your School Lottery – Liz has researched but cut taken is large. Discussed 100 / 50 Club practicalities asking for £3 per month to join. Agreed to launch in January.

Collective Worship – Sarah suggested during Assembly for example, Mrs O could push SA initiatives/events to the children to try and increase uptake.

**Action: Liz speak to Mrs O**

Rex Cinema  - Emily has researched this and all agreed would be a great idea for inset day on Nov 30th

**Action: Liz to speak to Emily to progress**

Further ideas – Emily had shared some other ideas to increase use of facebook page.

**Action: Alison to use Emily’s ideas on facebook re daily activities during half term and Krsna had craft ideas too. Also consider ways of other ways we can use facebook.**

White Board funding request  - Mrs O has requested approx. £4k for 2 interactive white boards. We can use this to promote the great new totaliser newly installed at school. All supportive of purchasing these but possibly staged purchases in line with funds raised. Phil put forward the view that if white boards are needed urgently we should consider purchasing these sooner rather than later

**Action: Liz to find out from Mrs O current situation with the white boards.**

SA own Newsletter  - Having our own Newsletter was discussed

**Action: Alison offered to take this on**

Next meeting - tbc