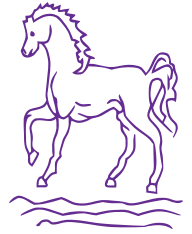


# PTA AGM MINUTES

02.10.18 – 18:00



**ATTENDEES:** Joanne Blacoe, James Cowell, Jennie Tomlinson, Claire Simpson, Bianca Thomson, Jennie Tomlinson, Helen Finnerty, Kavitha Kirby, Debora Jeronimo, Heather Suckling, Anna Sweeney, Cassy Simpson, Hazel Morgan, Claire O'Neill, Migs Ward.

**APOLOGIES:** Catherine Scott, Sarah Brown, Naomi Jones, Marianne Bastey, Catherine Ellis, Gemma McDonald.

## MINUTES

### INTRODUCTIONS, WELCOME & CHAIR'S REPORT

Successes 2018-2019 - The PTA have replaced another 6 of the classroom projectors with 65" touch screen Smart Boards and we would like to supply the further 7 classes. We achieved a lot with automation processes and paperless events. Challenge we have is getting enough helpers.

- Community building - All the social events
- Support of local business – bakers, butchers, morrisons
- Zero office admin processes / automation – Paperless and card payments
- End of year leavers gifts £5 per child - produced a Leavers Book & Leavers hoodies
- Now using labelled tins for PTA non-uniform days collection in classrooms to help collections

### TREASURER'S REPORT

The bank account is healthy with fundraising this year - there is £15,000 in bank account, we need to leave a little reserve.

Summer Fair, Christmas Fair and the Silent Auction were as always our biggest raisers. We had 4 non-uniform days and made a 'season pass' for supporters to pay up front for all 4 days to avoid forgetting bringing in £1 coins on the day. Summer and Spring disco were slightly more successful this year taking £800, neon £500. Easter Trail - not as successful as the main summer and christmas events but a lot less volunteers and planning, not having clues in peoples homes kept people in the school. Wine night cancelled due to lack of support incurred a license cost. Wine night was suggested to be planned for too early in the evening. Suggested we could try again and coincide with a silent auction night. Sports Day raised an unexpected £100 selling crisps and soft drinks - we will extend the popularity this year and sell tea and coffee and offer other items. Hoodies and leavers yearbooks went down well. Lots of card payments are handy - the Silent Auction was paid for via PayPal which incurs higher fees - next time pay by card iZettle instead of PayPal.

### TREASURER'S REPORT

Halloween, Xmas cards, Christmas Fair, uniform sales, Spring disco, Easter Trail, Ice cream Fridays, Summer Fair & Silent Auction, End of year disco. Quiz night never took off and Wine Tasting had to be cancelled! Mr Alston could not have done more at Sports Day to promote us ;D We've had a great contribution as always, highlighted funds raised included; Summer Fair £2767, Christmas Fair £2602.91, Silent Auction £2676.98. For a full version of the report visit our PTA Events minutes page.

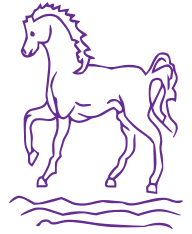
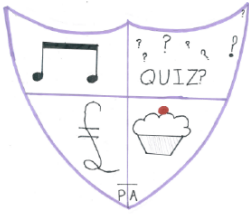
### ELECTION OF COMMITTEE

No changes required for charity commission as committee has expanded and named signatories are staying the same.

- Chair – James Cowell
- Vice – Shared between Helen Finnerty & Debora Medina Jeronimo
- Secretary – Shared between Migs Ward & Claire Simpson
- Treasurer – Claire O'Neill
  
- Class reps \* TBC - possibilities: Charlotte Ashton, Naomi Jones, Heather Suckling - sign up at <https://www.pta-events.co.uk/newlaithes>
- Silent Auction co-ordinators – Kavitha will set up a new team
- Christine Egan happy to Junk Food Café in conjunction with Healthy Living Week again?

### HNPS PTA ON FACEBOOK

[i https://www.facebook.com/groups/191373841012813/](https://www.facebook.com/groups/191373841012813/)



- Social - Yavannah Watterson?
- Claire Simpson organising the Christmas Cards, Halloween Disco and Leavers Yearbook and Hoodies events this year.
- Marianne Bastey offered to run "Grow £1" event
- **CAN OTHERS OWN AN EVENT FOR ORGANISING?**

### PROPOSED NEW TARGETS

Fundraising Target: Continue with "Future proofing IT infrastructure of the school" and a Peace Garden.

1. Smart Boards for all classes and trunking to collate all KS2 computers into one area for more effective teaching, continuing.
2. iPads for Tapestry for KS1
3. Develop a Peace Garden, in KS1 next to Chestnut (Natalie year 1)~ £5k, provide time-out for children from the busy environment
4. A new frontage for the School sign as it reads "Junior School" still.

### EVENTS

Not much time to discuss events so planning another meeting to review. Have agreed key dates which are in a calendar below.

Marianne Bastey: 'Grow a £1' over October half term. Each child is given a £1 coin which they need to grow the most, eg make cakes to sell, put their pound together with a friend to get thread then sell bracelets they make etc. A whole school assembly then give the kids a few weeks to be creative and grow their pound. A small prize to the winner from each class who raised the most. KS2 children a committee of children to be PTA Leaders in school they can hopefully help advertise events, come up with ideas, help count money etc.

Kavitha and her Mum kindly offered to run a monthly coffee morning with proceeds from the voluntary donation going to the PTA. And Debora & Helen kindly offered regular adult and child yoga sessions. Both events would have to be fitted to the school hall rota and caretaker.

Anna Sweeney talked about ParentKind, - provides insurance protection, emails go to Anna currently. Provides posters you can download and licenses you need / PTA requirements, is helpful, good resource.

Claire S suggested - School lottery.

### AOB

- Class reps, outline of events, Parents questionnaire - build a skills database. Bianca Thomson found the Redrow video [https://youtu.be/p-iN1K\\_RyR4](https://youtu.be/p-iN1K_RyR4). Door wedges and signs!
- Donation (can't bake etc) Opt out option! Suggestion made for a donate a larger amount to the PTA if unable(/unwilling!) to be involved in events. Could be an annual donation or before an event <https://www.pta-events.co.uk/newlalthes/index.cfm?event=event&eventId=20740&isProductGroup=true>
- Entrepreneur model for fairs this year? - ensure no two stalls - parents in charge.
- Easy fundraising etc <https://www.pta-events.co.uk/newlalthes/index.cfm?event=partner> Have signed up for Easy 2 Name labels who give 20% of orders and Hopscotch donate £1 for each pair of shoes bought (Jennie Tomlinson organised before the summer hols.)
- Can anyone set up Gift aid? Matched giving / funding? Sponsored Funding. Grant applications

### EVENTS CALENDAR

- Thursday 21st November @ 6pm Mrs Blacoe requested help from PTA for Open Evening –
- one off payment for non-uniform days of £4
- Friday 26th October non-uniform
- Uniform stall at Christmas & Summer fairs
- See separate Calendar of PTA Events

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