

Marian Vian PTA Committee Meeting

Date	Tuesday 26th April 2022			
Time	6:30pm			
Location	Zoom Meeting			
Present	TBC			
Apologies				
Members:				
Tina Luckhurst (Chair)	Aimee O'Reilly	Cheryl Reid	Laura Liverotti	Sarah Bramwell
Kelly Naidu (Vice Chair) (KN)	Amy Brown	Dorte Holloway	Liesl Weir	Sarah Neate
Steven Dunn (Treasurer)	Anthony Carey	Elaine Carey	Marinka Morton	Sian Holdridge
Rachael Farrimond (Co-Secretary)	Becky Jepson	Hannah Wakeman	Peter Gibbs	Stephanie Krahn
Claire Heslegrave (Co-Secretary)	Charlotte Hutton	Jo Schoburgh	Romina Gonnella	Susan King

Item	Discussion	Actions:
1	<u>Welcome and Apologies</u>	
1.1	TL opened the meeting. Noted apologies from Mr Redgrave. Anyone else?	
2	<u>Minutes of the Last Meeting</u>	
2.1	Previous minutes were approved.	N/A

3	<u>Treasurer's Report & Updates</u>	
3.1	<p>SD provided update on financial position including the following initiatives:</p> <p>Gift Aid – MVPTA has been accepted for this.</p> <p>Electronic banking - In progress, account has now been set up. This will provide ability to make online payments etc.</p> <p>Charity Matching - no further update on this at this time</p> <p>Reserves policy - this is being updated and will be shared once completed.</p>	
4	<u>Head Teacher's Wish List</u>	
4.1	<p>Requests made for:</p> <p>£1500 for Year 6 first aid course – Passed with 14 votes</p> <p>£100 for breakfast / treats for Year 6 SATS - Passed with 14 votes</p> <p>Payment for lollipop lady - will be voted upon when payment due</p>	
4.2	<p>Pledges</p> <p>Y3 TwosDay - £222.22 paid</p> <p>Adventure Playground deposit - £8039.56 paid</p>	
4.3	<p>Adventure Playground Update</p> <p>Vote passed on 16th May to proceed with adventure playground (cancellation meant that the company were able to fit our project in earlier than expected). As of the previous meeting date, a further £5,500 was required to be raised in additional funding. The easter fair and quiz has subsequently around £3,200 with a further</p>	

	£4,400 anticipated from further events to be held prior to the summer fair. This means the adventure playground funding is well on track.	
6	Past Events Recap & In Progress Events	
6.1	<p>March 3rd - Book Exchange & Sale - successful, with a number of books left over. An honesty box sale will be used to clear the remaining books.</p> <p>March 18th - Own Clothes Day - success particularly with regards to easter eggs donated for the fair</p> <p>March 25th - Easter Trail - not much to update on this</p> <p>March 25th - Easter Fair - amazing success thanks to Aimee O'Reilly and Rachel Farrimond's efforts. Raised £1,770. Only note for future fairs is that the chocolate fountain stall really needs to be inside.</p> <p>March 31st - Virtual Easter Balloon Race - Raised £109, but was not particularly successful. Recommend that this event is not run again unless circumstances suggest it would be more popular (i.e. in lockdown!)</p> <p>April 22nd - Quiz night - big success, demonstrating that indoor events are again possible. Made approx £1,600 profit. Providing pizzas was particularly successful</p>	
7	Future Events Planning	
7.01	<p>May 6th - Doughnut Sale</p> <p>May 7th - Colour Run - Tickets sales are quite low, so plans to send a reminder closer to the time, alongside a promotion explaining what the colour runs is - to be circulated via social media and Seesaw.</p> <p>May 13th - Reception Magic Show - update from SB- 47 tickets sold so far. On track.</p> <p>May 17th - Happy School Bags Collection - Update from LW - reminders to be sent out at the end of the week.</p> <p>May 20th - MV 90th Birthday Disco - 96 tickets sold so far, lots of volunteers required (with DBS) especially for Y3/4</p> <p>May – Other 90th birthday plans include Sale of mugs with MV logo, whole school photo to be taken via drone, and a drone video of the bell tower. Summer fair is also 90th birthday themed</p> <p>June 10th - Frozen Fridays Ice Cream Sale - an owner is required for this. It's an easy event to organise as just requires ensuring ice creams are stocked (Iceland delivery) and volunteers available for sales.</p> <p>June 10th - Own Clothes Day for summer fair</p>	TL to promote colour run

	<p>June / July Summer Fair planning: Good progress being made. Sponsor for estate agent boards Expose property (£1500) External Stall Holders being arranged by Marinka Brochures organised by Sarah Silent Auction organised by Amy Raffle Prizes - Steph, Amy, Becky</p>	
7	<u>Any Other Business</u>	
7.1	<p>PTA Comms Twitter owner required. Investigation also required into linking facebook / twitter / instagram Quarterly newsletter - TL to create a summer term update</p>	TL
7.7	<p>GPDR CH noted that the PTA needs to be GPDR compliant. Most communications are ok because PTA are using parentmail. However, a privacy policy and consent to hold email addresses is required for the PTA committee communications. Mr R noted the work on this has probably been done somewhere else (e.g. within the trust, or more broadly by PTA support organisations such as ParentKind).</p>	TL to provide CH with parentkind info on GPDR
8	<u>Date of Next Meetings</u>	
8.1	<p>NB the following dates will be revised to factor in the events schedule and holidays: NOTE THE CHANGE IN DATE FOR THE NEXT MEETING</p> <p>Tuesday 14th June 7-8pm Zoom Tuesday 12 July 7-8pm Staff Room/Zoom</p>	

