




# Marian Vian PTA AGM

Date	Wednesday 13 <sup>th</sup> October 2021
Time	7pm
Location	Via Zoom and in staff room
Present	<p><b>In person:</b> Aimee O'Reilly, Charlotte Hutton, Kelly Naidu, Tina Luckhurst, Susan King,</p> <p><b>On Zoom:</b> Peter Gibbs, Ian Redgrave Liesl Weir, Sian Holdridge, Becky Jepson, Sarah Bramwell, Jo Schoburgh, Marinka Morton, Anthony Carey, Sian Holdridge, Dorte Holloway, Rachael Farrimond, Sarah Neate, Farhana Manekia, <a href="#">Hannah Wakeman</a></p>
Apologies	Steven Dunn, Stephanie Krahn, Laura Liverotti Romina Gonnella, Amy Brown

<u>Item</u>	<u>Discussion</u>	<u>Action</u>
<b>1</b>	<b><u>Welcome and Apologies</u></b>	
1.1	Kelly opened the meeting and welcomed everyone, especially the new attendees. Apologies were noted as above.	
<b>2</b>	<b><u>Minutes of the 2020 AGM</u></b>	
2.1	Previous AGM minutes (held 12th Oct 2020) were approved.	
<b>3</b>	<b><u>Chairs Report 2020/2021</u></b>	
3.1	<p>Kelly warmly thanked everyone for their hard work in creating some amazingly enjoyable events and for raising great sums of money which has been difficult to deliver during COVID.</p> <p> Chairs%20Report.doc x</p>	
<b>4</b>	<b><u>Treasurer's Report 2020/2021</u></b>	
4.1	<p>Anthony Carey distributed a reconciliation and narrative of the 2020-2021 accounts. These were made available in hard copy during the meeting and will be distributed electronically.</p> <p>       2020-2021AGM      Auditors report Treasurers Report.pd      2020-2021[3057].pdf</p>	
4.2	<p>Another successful year: Income: £19,341.19. Expenses: £4417.61 Profit: £14,9232</p>	

	<p>New School Uniform, Break the Rules day and the Smarties Challenge have been particularly profitable. This year we have pledged Books, Ipads, Y6 First Aid course, lollipop lady and Frylands trip.</p> <p>The PTA ends the year with a healthy bank balance of £32,630.71</p>	
<b>5</b>	<b><u>Head Teacher's Report 2020/2021</u></b>	
5.1	<p>Mr Redgrave extended his thanks and that of the Governing Body for yet another successful year. It was noted that the past year has been a life changing one and that the money raised by the PTA has been fantastic under the circumstances. The PTA has had to be highly creative in coming up with socially distanced fundraising events. Mr R noted that in addition to raising money, these events have helped keep people in touch and have done much to strengthen our school community.</p> <p>All of the hard work put in by the PTA is much appreciated. Special mention was made of the excellent Leadership delivered by Kelly Naidu as Chair over the past 4 Years.</p> <p>Mr R noted the lack of Teacher representation and has taken an action to address.</p>	Mr R to encourage more Teacher engagement with the PTA
<b>6</b>	<b><u>Appointment of Independent Examiners of Accounts</u></b>	
6.1	KN noted that examiners do not need to be qualified accountants and will be sought.	
<b>7</b>	<b><u>Election of Officer and Trustees of the Committee</u></b>	
7.1	All Officers and Committee members stood down	
7.2	Chair: Tina Luckhurst was elected as Chair (Proposed by KN and seconded by MM, uncontested)	
7.3	Vice-Chair: Kelly Naidu was elected as Vice-Chair (Proposed by TL and seconded by AC, uncontested)	
7.4	Treasurer: Stephen Dunn was elected as Treasurer (Proposed by AC and seconded by TL, uncontested)	
7.5	Secretary: Rachael Farrimond was elected Co-Secretary (Proposed by KN and seconded by TL, uncontested)	
	Clare Haslegrove was elected Co-Secretary (Proposed by KN and seconded by TL, uncontested)	
7.6	<p>The following were elected as Ordinary Committee Members (proposer and seconder signature evidenced on each nomination form):</p> <p>Sarah Bramwell, Aimee O'Reilly, Jo Schoburgh, Laura Liverotti, Liesl Weir, Dorte Holloway, Marinka Morton, Peter Gibbs, Romina Gonnella, Steven Dunn, Susan King, Rachael Farrimond, Charlotte Hutton, Sarah Neate, Anthony Carey, Amy Brown, Charlotte Hutton, Sian Holdridge, Stephanie Krahn, Rebecca Jepson,</p>	

<b>8</b>	<b><u>Head Teachers Wishlist</u></b>	
8.1	<p>1-Outdoor construction play equipment £500  2-Tools for woodwork/ building / Design and Technology £250  3- EYS outdoor equipment £750  4-Nature room development £450  <u>Total £1,950</u></p> <p>An email vote was organised following the last PTA Meeting.  20 respondents: 20 yes's and 0 No's.  Support for funding new storage in the PTA was given but different solutions and costs to be evaluated.</p>	
<b>8.2</b>	<p><b><u>New Wishlist item:</u></b>  A girls football team has been created and inter-school matches are beginning. Mt R has requested £500 to fund a girls football kit.  A vote was taken and passed at the meeting (show of hands): 18 Yes's 1 No</p>	
<b>9</b>	<b><u>Any Other Business</u></b>	
9.1	<p>TL thanked Kelly for her amazing energy and delivery over the 4 years. A huge amount has been achieved – during that time over 30k was committed to the school and now all of the classes have access to ipads and wifi. Kelly has been responsible for raising huge sums of money and for organising some memorable events (Carnival/Pirate themed /Alice in Wonderland Fairs, Planetarium); for always being willing to helping others to organise and for introducing some fabulous new events-such as the Roller Disco and Glow Valentines disco.</p>	
9.2	<p>The Committee thanked our Treasurer Anthony who has spent hundreds of hours keeping our finances in order: counting money, going to Natwest and hanging around the playground looking for signatories and handing over cheques.</p> <p>In addition, he's organised the hugely successful circus twice. The circus event this coming on Friday 15<sup>th</sup> October is a sell out with 800 people expected to attend. Although Anthony is stepping down as Treasurer, he will be staying on as an Ordinary Committee Member.</p> <p>A HUGE thank you to both for the past 4 years.</p>	
9.3	<p>Anthony's Circus Update: Everything is in hand although additional help is required at the end of the first show.</p>	TL to send volunteers request to parent reps
<b>10</b>	<b><u>Plans for the 2021-22 school year:</u></b>	
10.1	<p>Plans for the school year (timings subject to agreement and enough volunteers):</p> <p>Mr R is concerned about the rising levels of positive COVID cases and is therefore unable to support a large-scale Xmas Fair. Hopeful that in 2022 the following large-scale events will be possible: Roller Disco, Valentines' Disco, Easter Fair, Colour Run, Summer Fair.</p>	

11	<b>Achievements in Autumn half term</b>	
11.1	<b>PTA Events set up</b> - massive thank you to Sarah Bramwell for setting up PTA Events during the Summer holidays- trialling for circus tickets- test will be on Friday- scanning QR codes using QR Reader to help speed up entrance.	
11.2	<b>Authorised signatories.</b> Anthony has added new signatories put on bank a/c-more to help reduce timeframe for getting cheques drawn up etc. In his capacity as new Treasurer- Steven Dunn plans on looking at changing our account to enable electronic banking.	
11.3	<b>Card Readers:</b> Steven Dunn has bought a Card Reader which was successfully tested for the doughnut sale. We could potentially use for new uniform instead of Paypal. An 2 additional readers have been bought which are expected to arrive in time for the circus to be used for the hotdogs/refreshments.	
11.4	<b>New Reception Starters:</b> As we were unable to put on our usual coffee morning /afternoon tea to welcome Reception Parents: Reception - welcome packs were sent out in book bags for kids and carers - PTA Info included and sent out on PM. Charlotte Hutton flagged that a Reception Parent welcome/get together would be much appreciated and it's not too late to do so.	TL to organise a date before Xmas.
11.5	<b>Easyfundraising/AmazonSmile;</b> A PM will be sent out to the rest of the parents to introduce the new PTA members and remind them of our social media /how to sign up to Easyfundraising/AmazonSmile.	
11.6	<b>PTA Survey:</b> Anita Caruso has created an excellent parent survey which is to be sent out post AGM.	
11.7	<b>Doughnut Sale:</b> Raised over £300- far more popular than anticipated and lessons learned: 1) more tables/helpers/doughnuts needed. 2) Boxes of 12 should be pre-ordered 3) Transparency over genesis of doughnuts- supermarket/Krispy Kremes	
11.8	<b>Xmas Cards:</b> Created/collated/sent off -thanks to Marinka Morton for organising (again!)	
11.9	<b>Happy Bags:</b> Raised £200 -thanks to Dorte Holloway who stepped up to the plate to organise.	
11.10	<b>New Uniform</b> New Uniform combined with new starter uniform sales continue to raise significant sums of money. Aimee O'Reilly and Elaine Carey will continue to take ownership of New Uniform.	
11.11	<b>Bags2School and Nearly New Uniform.</b> Dorte Holloway has kindly agreed to take on the role previously fulfilled by Liesl Weir.	

	<p>TL thanked Liesl for doing an incredible job over the years managing the mountains of clothes donated/lost and for making great sums of money .</p> <p>Dorte is keen to sort out the stock we have and get it all organised. A PM has been sent out requesting that no more donations be made for the time being. New emails have been set up for NNU and New Uniform and a meeting is being held early next term to seek to make the buying process more efficient and hopefully less time consuming for our Team.</p> <p>New storage solutions being sought</p>	
10.1	<b><u>Date of Next Meetings</u></b>	
	<p>PTA Meeting – Weds 24<sup>th</sup> November (TBC)</p> <p>PTA Social Mid week Dec (TBC)</p>	ALL