**LATCHMERE SCHOOL PARENTS ASSOCIATIO N MONTHLY MEETING**

**Monday March 20, 2017**

1. **Welcome**
2. **Attendees**

Hollie Laurence, Kerry Ono, Rebecca Haarhoff, Emma Hugill, Rebecca Shah, Tiffany Blackburn, Kelly Taylor, Michael Ray, Julie Ritchie, Sarah McCarthy, Margit Maritz, Gillian Shaw

1. **Apologies**

* No apologies

1. **Agreement of last AGM minutes – 10th March 2016**

* Reviewed and agreed

1. **Chair’s report**

* **People Moves**
* Has been a very busy fundraising year
* Gemma and Katherine have moved away from the pool co-ordination role – Kate Williamson will take over; the fundraising push starts post Easter
* Mark Longhurst stepped down as lead pool Dad, and has been replaced by Vaughan Simpson
* **Fundraising:**
* Key activities included race night, cake sales, the 1930s ball, the tea towels, the summer fair, the Christmas fair, the Christmas cards, the show at the Rose
* **Additional Activities:**
* We launched a new website and have ported the content to a new format; there are enhancements
* **Additional Acknowledgements:**
* A huge thank you to the Mrs Ritchie and the staff for all their assistance

**6. Treasurers Report**

Steady income stream from fundraising events

* ***Highlights:***
* May Ball – raised £1,700
* Pantomime - £2,200
* Christmas cards
* Race night - £815
* Tea towels - £600
* Easter cake sales – steady income – same year on year
* History book sales – mainly covering expenses – no profit there yet
* **Uniform Shop Fundraising**
* Switched supplier mid-year
* **Swimming Pool Fundraising**
* Raised £7,300 from the fundraising appeal including Gift Aid
* Pool hire brings in c. £4,000
* Total revenue from the pool is c. £11,000 – annual costs are c. £6,000
* Reserves are at £47,000
* Auction of Promises revenue will go directly to the Pool Fund
* The LSPA covers all pool costs, bar teachers – an LSPA funded assets
* **Grants Fundraising**
* £30,000 – of which the largest was the reception playground
* Funded the coins for the anniversary
* Funded the event £100 per class
* **PTA Events Website**
* Tried to mirror cashless strategy for the school
* Switched to a new system called PTA Events – provides more control for the LSPA to run its own initiatives
* There are costs associated with being cashless – but need to take into account the hidden costs of people’s time
* **Reserves**
* £89,000 reserves – general reserve of £41,000 and
* Raised £34,000 net of expenses

1. **Swimming Pool Update**

* Auction of Promises that will raise money exclusively for the Pool Fund will be held on May 5th
* Paperwork for raising the £6,000 will go out before Easter
* Will give the pool a thorough clean over Easter so that it is fit for use for summer term swimming
* Renovation will take place over the Summer holidays – as there was insufficient lead time to complete the renovation over the Easter holidays
* Current quote for the renovation work is £58,000

1. **Recent/Upcoming Projects for Funding/ 9. Julie Ritchie Head Teacher Updates**

* ***Renovation for the kitchen facilities***
* Will provide space for classes of 15 children in cooking (currently groups of six children for Key Stage 1) who will then rotate with classes of children doing gardening
* There will be a classroom extension at the same time
* Renovations will occur over the summer holidays
* All renovation needs to be completed by September 1
* ***Acknowledgements***
* A big thank you on behalf of the school for the fundraising efforts of the school
* The LSPA taking on events co-ordination has been positively welcomed by the school staff
* The cashless strategy has worked well – there was only one complaint at Christmas Fair
* The school would not have the capacity to run the swimming pool if it was not for the efforts of the LSPA – it is a huge expense and a commitment; facilities like swimming pools are the first to go
* The enhanced engaging activities like Apple Macs and iPads could not be funded witho
* 80th anniversary coins and tea towels were really well received
* The £2,000 that the LSPA provides for supported places for trips is very welcome and is able to support children who would not otherwise be able to afford to go
* The importance of the LSPA in fostering a cohesive parents event is significant and is often considered by parents as a reason for selecting Latchmere over other local schools

**10. Update on Upcoming Events**

* ***Auction of Promises***
  + 2016 had 86 official promises, 9 additional unofficial promises which was too many – looking for a smaller number this year
* There have only been a small number of promises so far provided
* Discussed whether to ask classes to provide a couple of promises via the class reps or whether to let people self-nominate; also looking
* Discussed using the class reps to encourage attendance at the event
* ***70s Night*** 
  + Saturday 10th June
  + Tickets are on sale from Wednesday March 22
* ***Comedy Night***
  + Planning to move this from a summer event to an autumn event – potentially planning prior to half term – looking for a Friday before half term 2017
* ***Summer Fair Date*** 
  + Sunday 2nd July

**11. Election of Officers**

* Vice Chair – Kerry Ono elected
* Secretary – Rebecca Haarhoff elected

**12. AOB/Date of Next LSPA Meeting**

* + Monday 24th April

**Email Addresses**

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