

Loddon Primary School PTA Committee Meeting

15th November 2018 @ 8pm

The Parent Hut, Loddon Primary School

Attendees:

Chairpersons:	Darren O'Connor and Hannah Milway
Treasurers:	Saaima Ashraf and Sarah Anstey
Secretaries:	Rai Richardson and Nataljia Radosevic
Others:	Kam Bhogal, Mora Yang, Mrs Phillips, Katie Richardson and Chris Poston
Apologies:	Tim Bell, Camilla Lovell, Mrs Shaw and Becky Chard

1. Welcome by the Chairperson

Darren O'Connor opened the meeting with a welcome.

2. Apologies

Apologies were given from the committee members above.

3. Financial Update

- Results on events held to date:
 - Lego card & cake sale raised £538.72. £200 of this was from Facebook.
 - Christmas cards raised a total of £468.80
 - Christmas Panto raised a total of £683.50
 - Second hand uniform sale raised £325.90
 - So far just over £2,000 has been raised.
- Discussion took place with regards to helping struggling families to help with taking part in PTA run events. It was decided to deal with it on a case by case basis.

4. Next target to achieve?

In order to capture fundraising target ideas we wish to consult the children, teachers and parents and then select top few to take forwards. Ideas on how these can be captured were discussed:

- School council would get the comments from children. The council are working on some ideas on improving the main indoor eating areas and adding Value trees around school grounds – they possibly will need help with funding, but early days yet.
- Teachers would bring their ideas forward
- Survey monkey could be used for capturing parent's ideas. Survey to be drafted before end of term and launched at the Christmas event.
- Have a suggestions box at Christmas event & fundraising thermometer – Sarah & Rai to sort

We would like to aim to help fund many smaller projects as the last few PTA projects were on a grander scale like the playground equipment and YR1 library/resource centre.

5. PSA Parent Tea/Coffee morning

- Update from those in attendance at PTA visit to Wednesday's coffee morning:
 - Positive response for more and continuing presence of the PTA.
 - Spare change collections pot to be placed in parent hut, so small donations can be made regularly. Without obligation, just as and when people are able and willing.
 - This half term is very expensive, bearing in mind with all the events taking place. PTA were asked to spread the events a little more evenly throughout the year.
 - More parents would be willing to help, but for most there are issues with childcare: one idea came out as offering a crèche facility, e.g. one parent looking after a group of kids in the quiet room so other parents can help out.
 - There are a lot of regulations and H&S considerations with organising something like this. So instead it was suggested to highlight "Have you thought about clubbing together? Sharing/taking turns with a friend for your childcare arrangements while you are volunteering?"
 - Event ideas:
 - Carboot sales, mum to mum sale (table top sale), Loddon swap and donate Facebook group. Use parent skills: such as making beeswax; self-defence; face painting; something with kids...Lego workshop and Lego building competitions.

6. Forthcoming Events Updates

- **FSU Pyjama Party** – posters and invites gone out this week. Going well. Wintery theme. Biscuit decorating. Bring a teddy. Children will make teddy tags in class.
 - **ACTION** - Investigate online payment for future sign up of children.
- **Interfaith events** - Parents help sorted to man each table. Could do with a few extra to serve tea and coffee, but hope more will come forward on the day.
- **Autumn Disco** – sign up went down well. Signup.com was launched for this event and the response was very positive. Glow theme as it was popular. Extra glow accessories such as face painting and glow bracelet. For upper: temporary tattoos, face painting, nail polish and many glow accessories such as glasses and glow sticks to purchase. Last call for upper disco volunteers as we are a few short.
- **Christmas Hamper Raffle & Mufti Day 7th December** - raffle tickets coming home w/c 26th November.
- **Christmas Cards** – all in hand. Had a good take up. Deadline extended to next week.
- **Christmas Panto** – people getting bit bored of the Hexagon. Could Bracknell be an alternative? Shinfield Players do an amateur panto, but quality is a lot lower. Bracknell ice rink do a panto on ice. Try to advertise for the Panto earlier in the year and maybe offer a couple of options for people.
- **Christmas Event & Raffle draw – 17th December – sub-committee is required.** Separate meetings will be organised with Saaima taking the lead, Hannah, Chris and Natalija to help. 1st meeting on Tuesday 27th November.
- **Christmas market will come to school.** Yr4 will put it all together as part of their design technology and set up. Kids make a decoration. Made up shops and made up currency. During school day only for the children. Taking place on 18th December. As is typical, PTA offered to contribute towards the overall budget. Mrs Phillips will speak to Mrs Gardner for further details.

7. Communications

- Review of website content update.
 - Hannah Milway is spelled wrong. No other changes, so these will be sent to the office now.
- PTA newsletter content:
 - Events we've done. How much we raised. Less words and more pictures. Financial chart. Update on the playground project: money was sent across. This will come once the building work has been completed. Project to be picked up in the New Year, to be put in situ in the Spring.

8. Fundraising

Update on Fundraising ideas:

- Photography – spring/summer event. Come along take photos, would have a stall at summer fair. Outdoor shoots. Profits would go to PTA.
- We've received several photography shoots vouchers. These are to be added to the Christmas raffle if validity can't be extended. If we can extend then these will go in for the Spring/summer raffle.
- Consider parents who have side businesses to come to the Christmas event. Saaima to take this forward in the planning meetings. Winter and Christmas related, such as hot chocolate, small gifts etc.
- Other places to use class photos. Tea towels, Mother's day cards.
- Estate agent's cash back scheme. "If Loddon parent sell their house with the estate agents' they donate £250 to the school. Look at launching in the New Year.
- Local big businesses who would be willing to match fundraising made by their employees. Everyone agreed to approach and keep an ear out.
 - **ACTION:** Add a note on newsletter for parents to ask their employers.
- Mass audience/Vote based big business donation:
 - Heart radio – sign in to their own account and vote for Loddon.
 - Aviva quarterly – sign up and vote

School is happy for anything that doesn't involve the school to manage or commit to. PTA can share the schemes and encourage sign up. If there is a worthwhile scheme where the school would need to make commitment then the office will look into it, but this needs further discussion and on a case by case basis.

- **Green tokens in supermarkets** – AldringtonPTA is in the Asda one at the moment. Katie will investigate further how Loddon can be part of it too.
- **Easyfundraising.com** – simple way to raise small amount of money. There is a plug in, so it prompts you when you are on the website that deals with easyfundraising. Introduce it at coffee morning and help parents sign up to it. Then let word of mouth take over and do a regular push on it on Facebook. Rather than investigating AmazonSmile any further - Go to Amazon via easyfundraising.com and PTA get commission that way.
- **Co-op Local Community fund** – Every time a co-op member shops at the Co-Op, 1% of what they spend on Co-op branded products and services.
- **Amazon Smile** – they are not registered in the UK. There are some reservations with their data management. Use Easyfundraising.com route as above for now.
- **Claim gift aid** – it could be claimed when we do voluntary contribution. To be looked into.

9. Events for Spring Term

- Table top sale post-Christmas – end of January – afternoon of Sunday 27th – tea/coffee and cake. £10 per table.

- Family film nights – copyright fee approx. £15. February 8th. Maximum capacity TBC
- Spring Disco – Friday 29th March

10. Date of Next meeting

Thursday 10th January, 7.30pm @ Parent Hut