**HSPTA Minutes 22 October 2015**

**Hiltingbury Junior School**

**Attendees:** Jon Clarke, Cathy Moden, Cat Perrin(Co-Chair), Nicola Merrick (Co-Chair), Chris Moss, Clare Funnell, Sophie Liddell, Helen Beeken, Lloyd Biney, Cath Grimer (Co-Secretary), David Holdsworth (Treasurer), Clare Wilson (Co-Secretary).

**Apologies:** Annabel Stewart, Sam Hunter.

**Action points from last meeting**

* The smoke machine should only be used at the Junior Disco.
* School Lottery Bids: as a PTA, we are not eligible to bid for a capital grant but can bid for a revenue grant. Action: Cat, Sam and Jon to speak.

**Fundraising and Events**

Christmas Card Update

* 275 orders in total (94 Infants, 181 Juniors).
* Profit = £459
* Payments: Majority paid with cheques, some on-line.
* Helen and group of helpers are content to manage Christmas Cards again next year.
* The proofs need to be returned by October 19th.
* A big thank you to the Admin Staff in both schools who assisted in co-ordinating orders.
* A big thank you to Helen and her team.
* Aiming to deliver all cards out by December.

Spooks and Sparks

* Echo photoshoot was held today and there was a good turn-out.
* Agreement was reached on countering the risk of a crush on the playground during the event.
* 2 PCSOs will be in attendance.
* Both the event and BBQ risk assessments have been completed by Nicola.

Christmas Fair

* Aim to get bulk of communications out on Friday 13 November.
* Non uniform day is Friday 27 November.
* Action: CW to seek Father Christmas volunteer.

Spring term timetable of events

* Next school disco date: Friday 29 Jan.
* Easter Egg Hunt: Friday 18 March (CF to check with Sarah Shipway).
* Action: JC to check with Admin office that the Book Fair does not clash.

Quiz and chips

* Next Quiz and Chips: February 26.
* Action: NM to check with Admin Office and quiz writers.

Car boot sale:

* Next Car Boot Sale: Sat 23 April.

Summer Fair

* Summer Fair Date: Friday 24 June, from 3.30pm onwards.
* Plan is to have a separate fair and social event.
* Action: NM to double check dates of Junior residential.

**Update from Schools**

Infants

* A date will be confirmed for Lauren Child (the Charlie and Lola author) to open the Infant School Library.

Juniors

* The yr 6 Leavers disco was a success and the Junior School is keen to hold this again. Date: 15 July.
* HSPTA money went towards funding a Chrome Book for every classroom.

**Upcoming Dates**

Next HSPTA Meeting

* 18 November 7pm, Infant School.

Winter Social Evening

* Agreement to hold this in January. Date to be confirmed.

**AOB**

* A relaxation evening will be held in the Spring Term, hosted by Beth Macy Macleod.