**HSPTA Agenda – Thursday 19th September 2019**

**Hiltingbury Infant School Staff Room 7pm**

1. Welcome & Apologies
2. Minutes from 12th June 2019
3. Updates from the schools
4. Event Reviews
	1. Summer Fair – Friday 5th July
	2. New Y3 Parents Intake evenings - Tuesday 16th July
	3. Year 6 Disco – Friday 19th July
5. Autumn Event Planning
	1. Committee Meetings
		1. Thursday 21st November @ Juniors
		2. AGM 10th October @ Infants
	2. Summer Fair Part 2 - deferred
	3. Year R Coffee Mornings – dates tbc
	4. Car Boot Sale – 28th September
	5. Second Hand Uniform Sale – date tbc
	6. Spooks & Sparks – 7th November
	7. Disco – date tbc
	8. School Quiz – 18th October
	9. Christmas Card Scheme
	10. Christmas Fair – 7th December
	11. Christmas Class Presents
6. Succession Planning:
	1. Chair/Vice Chair
	2. Easter Egg Hunt
	3. 2019/20 Committee
	4. Y6 Volunteers Co-ordinator
	5. Y6 Leavers Disco
7. Equipment
	1. Shed Update
8. Finance & Governance
	1. Update from Carol
	2. Sponsorship
	3. HSPTA owned card readers (£38 in total)
	4. Easyfundraising.org.uk
9. IT & Communication
	1. Facebook Administration Policy
	2. LastPass Update
10. AOB
	1. HSPTA Eco Party Packs