**HSPTA Agenda – Thursday 19th September 2019**

**Hiltingbury Infant School Staff Room 7pm**

1. Welcome & Apologies
2. Minutes from 12th June 2019
3. Updates from the schools
4. Event Reviews
   1. Summer Fair – Friday 5th July
   2. New Y3 Parents Intake evenings - Tuesday 16th July
   3. Year 6 Disco – Friday 19th July
5. Autumn Event Planning
   1. Committee Meetings
      1. Thursday 21st November @ Juniors
      2. AGM 10th October @ Infants
   2. Summer Fair Part 2 - deferred
   3. Year R Coffee Mornings – dates tbc
   4. Car Boot Sale – 28th September
   5. Second Hand Uniform Sale – date tbc
   6. Spooks & Sparks – 7th November
   7. Disco – date tbc
   8. School Quiz – 18th October
   9. Christmas Card Scheme
   10. Christmas Fair – 7th December
   11. Christmas Class Presents
6. Succession Planning:
   1. Chair/Vice Chair
   2. Easter Egg Hunt
   3. 2019/20 Committee
   4. Y6 Volunteers Co-ordinator
   5. Y6 Leavers Disco
7. Equipment
   1. Shed Update
8. Finance & Governance
   1. Update from Carol
   2. Sponsorship
   3. HSPTA owned card readers (£38 in total)
   4. Easyfundraising.org.uk
9. IT & Communication
   1. Facebook Administration Policy
   2. LastPass Update
10. AOB
    1. HSPTA Eco Party Packs