



**HSPTA Committee Meeting Minutes**  
**Thursday 16<sup>th</sup> June 2022**  
**Zoom Meeting 7:30pm**

Attendees:

Lou Hilton (Chair)	Zoe Loosemore	Laura Flood (late)
Rebecca Hall (Vice Chair)	Phillippa Longman	Balli Bains (late)
Julia Whatley (Treasurer)	Erin Newcombe	Kim Palmer Taylor (late)
Jacqui Cunningham (Secretary)	Liz Dodd	Georgina Staplehurst
Nikki Folland	Anna Lewis	

1. Welcome and Apologies

Lou Hilton opened the meeting and acknowledged apologies from Katie Ford, Smruthi Prasad and Charlotte Hartley. It was noted that Laura Flood, Kim Palmer-Taylor would be joining late. Nikki Folland was welcomed to the meeting as she is interested in taking on the chairmanship next year.

2. Minutes from last meeting (28.04.2022)

The minutes from the previous meeting were accepted as an accurate record. It was agreed these could be published on the website.

3. Updates from the schools

Infants

PL noted that the summer term was very busy. The outdoor learning area is now complete and is being used for a variety of outdoor activities.

The disco organised by the Infants school went well and they thanked the PTA for their help running the tuck shop.

The PTA agreed to the expenditure request for glow sticks. This was carried by a unanimous vote (12 votes) in favour.

Juniors

ZL noted that transition events are planned for this term. There are lots of school events happening in the final weeks of the school year. The jubilee event went well and it was nice to see the schools mixing again.

The iPads previously purchased have been invaluable across the IT curriculum and it has been requested that a further set is purchased to further develop the curriculum. This expenditure request has been circulated to the committee members and a vote of 10:2 in favour has been recorded. Therefore, the school can go ahead with the purchase.

It was noted that there will be a Disco in the autumn term and the junior school would like to request a Tuck Shop in the same format as the Infants which would be operated by the PTA. The date for the disco is TBA.



The Infant school are likely to call money down for the outside areas. It was noted that if this can be provided to the [committee.hspta@gmail.com](mailto:committee.hspta@gmail.com) email address then the committee can vote before expenses are incurred.

#### 4. Summer 1 Events Review

##### Coffee Morning

There was a good turn out of parents at the coffee morning. It was noted that this was supposed to be a get together for the benefit of parents to get to know each other rather than a recruitment drive for the PTA; however, 14 people signed up to volunteer with the PTA in future. The next coffee morning will take place in Autumn 1 to help the new YrR intake get to know each other. It was suggested that next time the current PTA members could wear lanyards/badges to indicate who's who.

##### Disco Tuck Shop

PL thanked the team that operated the tuck shop after the Infant's discos. The sweet cones were very popular and the learnings from the event will be taken for the next time.

#### 5. Summer 2 Events

##### a. Quiz

The quiz has sold well. 11 tables have been booked. It was agreed that an email to the team captains should be sent which should include a reminder about nut free foods; no stiletto heels and bringing a raffle prize. LD agreed to help GS to put the communication out.

##### b. Tea Towels

Tea towels will go on sale 17.06.2022 and will be advertised in the newsletter on the same day. They will be available to buy until 1<sup>st</sup> July and should be ready for distribution in the final week of the year (18.07.2022).

##### c. Uniform Sale/New YrR events

The welcome event for new YrR parents on 23<sup>rd</sup> June will include a presentation by the PTA (L Dodd). No uniform will be sold that evening.

A second hand uniform pop up shop will be available in the YrR playground for the new intake on 13<sup>th</sup> July.

##### d. Colour Run

A sub-group of the PTA met on 1<sup>st</sup> June to discuss the colour run. It was agreed that only branded t-shirts will be sold this year. Adult sizes will also be available for the volunteers to purchase. The supplier has agreed to keep the costs the same as last year.

The paint has been ordered. It was suggested that water pistols will also be used to help the colours run but children can bypass the wet stations if they wish to.



ALB have agreed to sponsor and help at the event too. A number of volunteers have also stepped forward to help with the event. However more are still required; the PTA year reps were asked to request volunteers via the class Whatsapp groups.

The schools will ensure that any eligible children will be able to participate free of charge; however, the parents will still need to sign the waiver.

An activity will be organised by the schools if children are not participating in the event.

Due to the speed at which the event needs to proceed on the day, the headteachers agreed that it would not be possible to have spectators.

e. Colour Raffle

To accompany the Colour Run there will also be a Colour Raffle. Each year group will be assigned a colour and invited to donate prizes to fill that colour's hamper. These will be raffled off on the 20<sup>th</sup> July.

Books of tickets will be distributed to the classes with money and stubs returned by 19<sup>th</sup> July.

f. Yr 6 Leavers Disco

Instead of a leavers disco, there will be a garden party on the 20<sup>th</sup> July. It was noted that everything is organised and the PTA were thanked for their contribution.

g. Legacy Books

The infant school need to select suitable books for their list before the link to the sale can be circulated.

**Action Completed**

h. Disco

The junior school will not be running a disco in the summer term.

6. Equipment/Uniform

It was suggested that a welly sale could take place where the current YrR parents leave the wellies used at school for the next intake, likewise the current Yr1 parents could do the same.

**NF agreed to follow up with PL/LF**

7. Finances

The treasurer's report is attached, to summarise the Infant School Pot is £8,551.56 and the Junior School Pot £17,339.03

Total raised so far this year £14,936.50



Treasurers Report for  
June 2022 Meeting.p



8. AOB

a. New Starters Event

There will be a new starters event for new YrR parents on 23<sup>rd</sup> June. LD will present the PTA slides.

b. Succession Planning

NF will consider putting herself forward as chair at the next AGM

c. Autumn Events

i. Circus

The idea of a circus is still on the table, the circus supplier needs to provide a written proposal that the schools can consider before a decision can be made.

ii. HSPTA Meeting Dates Autumn 2022

The next HSPTA Committee meeting will be held on 15<sup>th</sup> September.

The AGM will be held on 13<sup>th</sup> October.

iii. Other Events

A family social event was proposed such as a ceilidh or barn dance, the PTA agreed that this would be more suitable for Spring/Summer in place of a summer fair.