



HSPTA Committee Meeting Minutes

Thursday 28th April 2022

Zoom Meeting 7.30pm

Attendees:

Lou Hilton (Chair)	Laura Flood	Katie Ford
Rebecca Hall (Vice Chair)	Kim Palmer-Taylor	Erin Newcombe
Julia Whatley (Treasurer)	Charlotte Hartley	Liz Dodd
Jacqui Cunningham (Secretary)	Balli Bains	Georgina Staplehurst

1. Welcome & Apologies

Lou Hilton opened the meeting and acknowledged apologies from Zoe Loosemore, Phillippa Longman, Anna Lewis and Smruthi Prasad.

2. Minutes from last meeting (10/03/2022)

The minutes of the previous meeting were accepted as an accurate record. JC noted that it currently not possible to tag minutes files as meeting minutes on the website as events need to be created.

Action LH to add PTA meetings to website - Complete

3. Updates from the schools

a. Juniors

CH provided the update for the Junior School. Good feedback regarding the Easter Egg hunt has been received. The iPads purchased with funds raised by the PTA have been invaluable to the school and have become embedded into the computing curriculum.

The school are currently preparing for a busy summer term with the year 5 pupils going on a residential trip to Fairthorne Manor; open events for parents; and the Year 6 SATs coming up mid may.

The remaining covid restrictions have now been removed and children are able to mix more. The children have returned to eating in the hall, it was acknowledged that the lunchtime logistics are still a work in progress but with fewer restrictions this will become easier.

b. Infants

The Infants update was provided by LF. The Break the Rules event was enjoyed by everyone. Lots of positive feedback has been received for the Easter Egg Hunt. The Outdoor Learning area has been redeveloped over the Easter holiday and is due to be completed in the next two weeks. The children have been very busy adapting to the new Little Wandle phonics scheme.

It was noted that the New Year R intake meeting will be held on 23rd June and a PTA presentation would be very welcome.

The Infants school will be holding a fundraising day for the Hampshire Hares on 19th May.

c. Call down requests

LF noted that HSPTA funds would be requested to kit out the Outdoor Learning area, but precise amounts are currently unknown.

CH noted that as the iPads have made such a significant impact on the computing curriculum it is likely that a second set of iPads will be required to support cross curricula activities.

Action LF define what is required

Action CH confirm price for iPads and submit a request for expenditure.



4. Spring 2 Events Review

a. Break the Rules

The Break the rules event went well and it was recognised that it was a good day to hold it (last day of term). The PTA discussed the possibility of renaming the event in future as the “break the rules” name created some anxiety amongst some children. It was agreed in future the event will be known as “Make The Rules”.

b. Easter Egg Hunt

The Easter Egg Hunt was discussed. On the day it was noted that some children were taking extra eggs. CH requested that if anything like that was to happen in future then the PTA should raise it to ZL/CH at the time. It was recognised that there were too few volunteers to be able to leave the prize table and find teachers. LD thanked the Infants Admin Team as they came over to help man the event at the last minute due to unforeseen circumstances. It was agreed that lots of lessons have been learnt that can be taken forward into future events.

5. Summer Events

a. Disco

The Infants School have decided to run a School Disco on 26th May. Teachers will be in attendance. Yr R will have their event at the end of the school day (3.15) followed by KS1. Children will be dropped off/collected at their regular classroom door. As it is the last day of term, after school club usually operates with reduced numbers and can therefore be sited elsewhere in the school on that day.

CH noted the Junior School are also considering the options of running a disco from the school. It is not possible for the PTA to run it due to limitations with regard to DBS. The PTA are happy to support as necessary.

Action CH to advise further if PTA help is required.

b. Tea towels

EN requested confirmation that the schools wanted to do tea towels again. It was agreed that full colour was the better option and would be the only choice this year. EN agreed to order the packs and work with the schools to schedule in time to complete the artwork.

Action EN order tea towel packs

c. Car Boot Sale

No update

d. Welcome event Year R

A welcome event for Year R (and year 1) will be organised for the 13th May. This will be an opportunity for parents to chat with the PTA and join in with event planning in future. The event will take place in the hall and will be advertised in the weekly newsletter and via posters in the classroom windows.

e. Summer Fair

It is recognised that there is no one to run the Summer Fair. Alternatives such as a circus have been discussed however the logistics may not be viable. It was requested that the Circus company prepare a proposal for the Schools to review.

Action - KPT agreed to advise if any summer dates are available.

f. Year 6 Leavers picnic/disco

The Yr6 leavers will be having the Garden Party on 20th July. The Ice Cream van will be organised and paid for by the PTA. A balloon arch will also be arranged which will then be used on the following day for the colour run.

g. Colour Run



The colour run will take place on the last day of term 21st July. KPT agreed to order the paints. Custom T shirts will be designed. It was agreed that only logo'd t-shirts will be sold via the website this year.

Action KPT to order paints

6. Equipment and Uniform

a. Barriers

RH suggested that retractable dividers should be purchased to assist with queuing during events. The PTA agreed that this would make sense and quotes should be obtained.

Action RH to submit proposal to Chair for committee to consider

b. Urn

It was noted that the sponsored tea urn has now been received, with thanks to the company for providing the sponsorship

7. Finances

a. General Update

The following update was provided by JW.

Event	In	Out
Easter Egg Hunt	1230.18	
Break the Rules	957.54	
Uniform Sales	156.54	
Donations	271.42	
Business Directory	19.80	
Lottery income	134.90	
Sticker for Urn		30
Total	2770.38	30

The PTA agreed that the school lottery could be better advertised, and this should be highlighted in the upcoming welcome events.

There is currently £8685.57 in the Infants School pot and £17338.75 in the Juniors.

b. Sponsorship

It was noted that Sparks Ellison have not yet paid for the sponsorship of the Easter Egg Hunt.

Action JW to chase up payment

8. AOB

a. New Starters Event (YR 2022 intake)

On 23rd June there will be a YR 2022 intake event. This will be in the evening and the PTA are asked to present slides on what we do in order to drum up more support and volunteers. LD/GS agreed to present the slides. In addition, there will be taster sessions for the YR children which gives the PTA the opportunity to sell 2nd hand uniform on 13th July between 9:15 and 11:30. LH/JC/GS agreed to help.

b. Succession Planning

Role profiles for chair and vice chair will be advertised in the highlights this week. The Chair position can be split if one person is uncomfortable with taking the role on alone.



GS agreed to take on 2nd hand uniform sales. It was noted that any children that are eligible for pupil premium can receive free items, the School Offices are able to put orders through. This also applies to any Ukrainian refugees joining either school.

c. Quiz

GS agreed to follow up with her quiz team to determine a date for the next quiz.

Action – GS proposed 17th June. Junior school to confirm if suitable