



HSPTA Committee Meeting Minutes
Thursday 4th May 2023
Zoom Meeting 7:30pm

Attendees:

PTA Committee Members

Nikki Folland (Chair)	Phillippa Longman	Claire Ansell
Anna Lewis (Vice Chair)	Erin Newcombe	Georgina Staplehurst
Jacqui Cunningham (Secretary)	Liz Dodd	Laura Flood
Zoe Loosemore	Katherine Andrews	

Apologies

Charlotte Hartley	Kim Palmer Taylor	Balli Bains
Louise Hilton (Treasurer)		

1. Welcome and Apologies
2. Minutes from last meeting (09.03.2023)

The minutes from the previous meeting were accepted as an accurate record. It was agreed these could be published on the website. Outstanding actions were noted as follows:

Storage boxes for HSPTA equipment have not yet been sourced – Action LD/AL to follow up

Licensee – it was agreed that the projected benefit was not worth the time and effort required to obtain a premises licence. It was agreed that this would not be pursued.

Theatre Trip – An application has been submitted to the Mayflower and an enquiry has been made to the Kings Theatre Winchester. Treehouse Theatre group have enquired if they will be asked to perform the pantomime again for Christmas 2023.

It was noted that coach costs may be excessive and may result in the trip not being viable – ZL to follow up with indicative costs for coaches to Mayflower and Kings Theatres.

LD also agreed to contact the Point in Eastleigh to review suitability.

3. Updates from the schools

Infants –

A quote for the scooter pods is in progress, update is required from site manager and a request for funds will be raised.

Further outdoor development is in progress. The trim trail in the Yr2 area will be removed and updated. The Yr R area will also be redeveloped. However, there are no immediate requests.

PL thanked the HSPTA for the Eid sweets which enhanced the children's understanding of this religious festival. Very positive feedback has been received from parents. It was also noted that the



Junior School children that helped with the Assembly were great role models and a credit to the Junior School.

PL also thanked the HSPTA for all of the events that have taken place over the Easter period.

Junior School –

ZL informed the HSPTA that there are significant plans to redevelop the school with a focus on climate change and eco-friendly materials. Hiltingbury Juniors will be a flagship school for this initiative. There will be lots of disruption to the general areas of the school whilst this development is in progress and therefore the school would prefer to hold off on purchasing new equipment that could get damaged during this period. New classroom tables have been identified as a need and a formal request will be made.

ZL also advised that Forest School training is currently in progress and a request for equipment to support the forest school will be made in the near future.

The scooter/bike sheds will be redeveloped and a request for funding will be submitted however the building work impact needs to be determined first.

The computers used in the school (ICT suite) are reaching the end of their life and will be subject to a replacement programme, the plan is to use some of the HSPTA funds for this too.

The HSPTA were advised that it has been proposed that the HSPTA assist with funding the Yr6 production, ZL agreed to follow up and submit a funding request if appropriate.

General

It was raised that the SEN community could be better resourced with more equipment and dedicated sensory area. The Infants school have recently purchased 2 trampettes, and it was queried if the schools have plans to increase the available resource. It was noted in the juniors there is the Thrive/ELSA room however the Infants school lack the internal space to accommodate a permanent area.

Action – LD agreed to follow up with SEN community

a. Call Down requests

The following call down requests have been made since the last meeting. The vote results are also shared.

School	Item	Vote	Result
Infants	Eid Celebratory Sweets	8 in favour	Approved
Infants	Diversity Books	10 in favour	Approved
Infants	Learning Sheds	8 in favour	Approved
Infants	Flip Charts	9 in favour 2 against	Approved
Juniors	Disco Lights	8 in favour 2 against	Approved
PTA	Speakers/PA system	8 in favour	Approved



4. Spring 2 Events Review and Lessons Learnt

The HSPTA have introduced event feedback forms for all events. The responses were reviewed and the findings will be available to event organisers.

5. Summer Events Planned

a. Summer Fair

The summer fair is planned to take place on 8th July. There are currently 24 volunteers signed up. This will not be enough to run the event successfully. It was proposed that each class is assigned a stall to ensure that help is targeted. A display from the Cheerleading club and the Choir are also proposed. A further planning meeting will be taking place on 11/05/2023.

b. Colour Fun

The colour fun will be on the last day of term. Two balloon arches will be made for the event. The T-shirt design will be complete by the 12/05/2023.

Action – KPT to order powders

Colour hampers will also be produced, the HSPTA agreed that raffle books could be ordered now

Action – LD order raffle tickets

c. Yr6 leavers party

The Yr6 children have voted for a garden party. Other activities are also planned.

d. Legacy Books

Legacy books for Yr6 and Yr2 will be arranged. NF agreed to follow up with KPT to create the book list.

e. Tea Towels

The artwork has been submitted. The proofs are expected by 12/05/2023.

f. Book sale/Uniform/Wellies

It was proposed that a 2nd hand sale could take place at the YrR induction day on 12th July. HSPTA were also asked to update the information sheet for the welcome event on 22nd June and be available to present.

6. Equipment/Uniform

No update

7. Finances

The treasurer's report is as follows, to summarise the Infant School balance is £16,410 and the Junior School balance is £23161.

Since the last meeting we have raised £4000 from the following:

Lottery	93
Uniform	77
Donations	76
Amazon etc	24



Tuck Shops	566
Quiz	762
Wonder Women	542
Easter Egg Hunt	1315 (including £250 sponsorship)
Activity Pack	156
Trail	102
Gift Aid	285
Book Sale	20

It was noted that we are looking for a lead sponsor for the summer fayre; Peter Green, Josies and Code Ninjas will be approached.

8. AOB

Scantabout School Association have requested loan of our BBQ. The HSPTA agreed and suggested a request for help at our summer fayre in response. NF agreed to feedback

a. Succession Planning

It was agreed that the role will be advertised in the newsletter with more detail

b. Next Committee Meeting

The next HSPTA meetings will be 6th June 2023.