

Meeting Minutes

12/11/2020

AGM

Time: 8pm
Location: Zoom

In attendance:

Laura Broadbent
Eve Johnson
Lizzie Baker
Marie Blythe-Lown
Gemma Dunmow
Louise Harris
Karen Palmer
Sara Scott
Nicola Owen

Apologies from:

Items

AGM

Responsible:

1. Election of officials:
 1. Chairman/woman – proposed Laura Broadbent: elected
 2. Vice Chairwoman – proposed Eve Johnson: elected
 3. Treasurer – vacant: Lizzie Baker elected
 4. Secretary – proposed Lizzie Baker: Marie Blythe-Lown elected

Past Events

Responsible:

1. Christmas last year – fayre (including Rainbow raffle), Christmas cards, discos, gifts from Santa
2. Krispy Kreme donuts
3. Cross country refreshments
4. Year 6 fund day, transition presents for Year 2
5. Penny challenge
6. Reception starter gifts
7. Fundraising in the community – garage sale, stalls, money buckets in gardens
8. Haven re-stocked

Future fundraising

Responsible:

1. Christmas cards – update from Laura
2. Online raffle
3. Ideas? – poem book, recipe book, another garage sale, village treasure hunt, school lottery, sponsored events

Events agreed on:

1. Christmas village trail
2. Marie's Christmas lights with donation bucket
3. Christmas cards - Laura organising - have timescale from Creative Lincs. Dates for completing cards - end of 27th November, not enough time. Need to arrange for pro forma to send home to every child with order form, asking parent to complete design with child at home. Drop into a box in the foyer of school.
4. Christmas themed non-uniform for PTA, money in pot and quarantined for a week.

Website and online payments

Responsible:

1. Hoot has been set up – Lizzie will try and share screen to show what we have so far.
2. Online payments – all charge, slightly different fees, i.e. Justgiving, Paypal, Stripe. We are progressing with Stripe as cheapest transaction fee

School Events

Responsible:

1. Letters to Santa – Holt Road have agreed to have a postbox. Sara Scott to organise. Charge £2, children write to Father Christmas, Sara
2. Treat – online Panto. Being arranged by Sara Scott and paid for directly by Scott Sheds – thank you! Mr Neave also knows of a free performance of Cat in the Hat but Miss Owen confirmed that panto would be good. Would also have to check would get through the school firewall. Sara will check on length of panto i.e. it may be 2 hours long. Possibly the little ones would watch in two sittings. Sara also would get snacks and drinks - Miss Owen suggested could ask Norse to provide.
3. Christmas gifts for Holt Road – we will buy books (if money left over from Christmas treat donated by Scott Sheds it will go towards the books)
4. Christmas gifts for Mill Lane - crackers already bought for Christmas dinner.
5. Donations for school - are school taking donations at the moment? Craft bits for the Haven etc. and books. The Haven is not running at the moment at Holt Road. Books would be gratefully received. Anything else can be put in the PTA shed.

Any other business

Responsible:

1. Fundraising for big items - trim trail for Holt Road and Ipads for Mill Lane. Need to start thinking about this again.
2. What has money been spent on? Paying for PA Connect app - second payment has just been made.
3. Filling in the swimming pool at Mill Lane, and sourcing canopies for children to sit under. Marie and Gemma have got quite a long way with quotes/contractors. Most of the work would be done for free. Gemma has emails on the subject when we come back to this in the future. It looks quite difficult to fill in the swimming pool, so might need to put canopies elsewhere, maybe outside the library? Gemma has details of canopies which are like the Hellesdon High School ones. Would need surveyors to deal with the swimming pool being filled in. Agreed pursue getting canopies up on other side of school.