

CONSTITUTION

Horfield Church of England School Association

1. The name of the association shall be Horfield Church of England school association.
 2. The objects of the Association are to advance the education of the pupils of the School by providing and assisting in the provision of facilities for education at the School (not normally provided by the Local Education Authority) and as an ancillary thereto and in furtherance of this object the association may:
 - a) foster more extended relationships between the staff , parents and others associated with the school - and
 - b) engage in activities which support the school and advance the education of the pupils attending it.
 3. The Association shall be non-political and non-sectarian.
 4. All parents and staff to be deemed members of the Association.
 5. The President of the Association shall be the Head Teacher and a Vice President the Deputy Head Teacher.
 6. There shall be a committee consisting of:
 - President - The head teacher
 - Vice president -Deputy head teacher
 - Chairperson
 - Vice Chairperson
 - Treasurer
 - Secretary
 - Four members
- The committee shall be elected annually and may serve for not more than 3 consecutive years.
7. Five members of the said committee shall constitute a quorum for the committee.
 8. The Annual General meeting of the Association shall be held during the first term of the school year.
 9. Thirty five members shall constitute a quorum at the Annual General meeting.
 10. Parents who no longer have children at the school may not continue to hold office after the end of the year.
 11. No alterations of the rules may be made except at the Annual General meeting or at a special meeting called for this purpose and carried by a two thirds majority of those members present at that meeting. No alteration or amendment should be made to clause 2 or 13 which would cause the association to cease to be a Charity at law.

12. All proposals for amendment to the constitution shall be submitted to the secretary not less than 21 days before the Annual General meeting.

13. Any assets remaining on dissolution of the association after satisfying any outstanding debts and liabilities shall be given to the School for the benefit of the children of the School in any manner which is exclusively charitable at law.

14. The committee shall have the power to co-opt members and form sub-committees as necessary, provided that co-optees shall not exceed 3 in number and provided further that all sub-committees shall report back to the main committee before any decisions of a budgetary nature are made.

15. The honorary treasurer shall keep an account of all income and expenditure and shall submit duly audited accounts at the Annual General Meeting. The treasurer's books shall be kept in the same order throughout the association's existence. The banking account shall be in the name of the association and withdrawals shall be made in the name of the association on the signature of any two of the following ;

President
Chairperson
Treasurer
Secretary

The honorary auditors shall be appointed. The financial year shall run concurrent with the school year.