**Holly Lodge Primary School Summer Fair Stall Booking Form**

The Summer Fair is being run by the Holly Lodge School Association at Holly Lodge Primary School on Saturday 24th June 2017. We are expecting a very good turnout as it is immediately followed by Happy’s Circus.

You will have access to set up your stall from 9:00 to be ready for 10:30 and the fair will run from 11:00 – 13.30.

The price of your stall is £15 plus a raffle donation.

The event will hopefully be an outside event, we are unable to provide shelter for your stall, so advise if you have one that you bring a gazebo (no bigger than 3x3m please). We reserve the right to change the venue to indoors if there is likely to be inclement weather on the day. In this case stallholders will be advised at least 24 hours prior to the event. Gazebos are unable to be used indoors.

If for any reason you are unable to attend on the day please contact the HLSA Secretary on 07771934843 or at hlsa.committee@gmail.com as soon as possible.

Payment is preferred by bank transfer or Paypal. Please include a screenshot of proof of payment with your email when returning the form.

Please make payment to:

|  |  |  |
| --- | --- | --- |
| **Bank Details** | **Paypal** | **Cheque (enclose hard copy of this form)** |
| Name: Holly Lodge PTA  Account: 51663244  Sort Code: 60-08-13 | HollyLodgePTA@ntlworld.com | Made payable to:  *Holly Lodge PTA*  send to:  FAO: Jessica Muirhead  (Summer Fair)  Holly Lodge Primary School  Stratford Road  Ash Vale  GU12 5PX |

***Closing date for applications is Friday 26th May***

**Stall holder details**

***Please return this section to*** [***hlsa.committee@gmail.com***](mailto:hlsa.committee@gmail.com) ***with proof of payment, or with your cheque as set out above.***

|  |  |  |  |
| --- | --- | --- | --- |
| Name |  | | |
| Trading Name & Business Type |  | | |
| Product/Service Description |  | | |
| Tel |  | | |
| Email |  | | |
| Any special requests/comments? |  | | |
| Do you require us to provide 2 tables\*? | | YES | NO |
| \*Junior school tables plus two chairs. | |  |  |

I enclose my payment / have made payment electronically of £15 (Cheque payable to Holly Lodge PTA) and understand that I am responsible for setting up, manning and clearing away my stall on the day. I agree to supply a raffle prize on the day. If I am unable to attend I will contact the HLSA Secretary on 07771934843 or at hlsa.committee@gmail.com to inform them as soon as possible.

Signed:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_