**Minutes of HDJS PTA Meeting**

**Friday 26th February 2016**

Present: Georgina Crispin (Chair), Jo Patten, Karen Barlow, Gemma Hamilton, Tracy Jenkins, Amanda Grinham, Sarah Brown, Kerry Lonergan, Helen Hogan, Paula Lansley

Teachers were unable to attend as the meeting was held off-site in school hours.

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|  |  | ACTION |
| 1. | **Minutes agreed** of last meeting |  |
| 2. | Recent events were reviewed, which was the 4J cake sale and this went well. |  |
| 3. | Forthcoming events were discussed, which are:  Fri 26 Feb – Movie Night  Fri 4 March – Mother’s Day gift sale  Fri 4 March – eco bag collection  Fri 18 March – 3W Cake sale  Mon 18 March – Race Night  Mon 21 March – Easter Egg hunt (back up Wednesday 23 March)  Smartie challenge (over Easter?)  **Movie night**  Around 100 tickets have been sold via the website but we are expecting a lot to arrive on the door with cash. The arrangements are all in hand.  **Mother’s Day Sale**  The items have all been bought and we will share the wrapping between us. We will arrive at school at 1.30pm and the event will start at 1.50pm. We will probably have a long table which will involve choosing the gifts, distributing them and taking the money. One of us will keep an eye on siblings to make sure that they don’t buy the same gifts as each other. Georgina is to inform Matt that we will also be selling the gifts in the playground after school. Prices are mugs £3, pens £2.50, wooden hearts £2.50, notebooks £2, scarves £3  **Eco bags**  These have been sent home with the children. Paula will put a sign up at the juniors asking people to take the filled bags to the infant school library. We need to move the bags daily from the library to the garage.  **3W cake sale**  Paula will arrange for the email to go out about the cake sale.  **Race night**  We will aim to sell around 120 tickets based on hall capacity. A sponsor for each race has been found. We will have a raffle with 1st, 2nd and 3rd prizes allocated, after that winners can choose prizes. We will have a raffle for a race owner and jockey owner which will be champagne or wine if adult or sweets if a child and a losers prize. On the night we will also play heads and tails. Paula will liase with Tommy (who is running the race night) to find out what assistance is needed on the night and she will then allocate jobs. Sarah has negotiated a deal with Sainsburys where they have given us £400 of gift vouchers to spend on events in return for mentioning Sainsburys on our event literature. This will be followed by £500 in April. We can use these to buy the raffle prizes and also the drinks needed to stock a bar for the evening. Karen and Amanda will shop for the bar once we get an idea of how tickets are selling and Georgina and Jo will shop for the raffle prizes. A parentmail for the event will go out next week.  **Easter egg hunt**  This will go out on parentmails on 7th and 14th March with the only option being to pay using the website.  **Smartie challenge**  We have decided to leave this for the time being and briefly discussed other ideas such as copper trail in the playground with the different houses competing or a loose change collection box in reception. | ALL      ALL  GC    PL        PL      PL  KB/AG  GC/SB  PL  GH |
| 4. | Some forthcoming summer events were discussed, which are:  Fri 15 April – 3TC cake sale  Thurs 12 May – circus  Fri 13 May – 3BC cake sale  Disco/colour run/movie night/yr 6 £1 challenge  We may reintroduce Wonka Wednesday now that we have the vouchers given to us by Sainsburys.  We have provisionally booked 10th June for a disco.  Circus tickets will go on sale after Easter. The prices will be £8 a ticket with £30 for a family ticket (4 people). We can sell 475 tickets. In addition to ice creams, bbq, bar and the stalls run by the children we discussed facepainting and hair spraying.  Tracy will look into how you go about arranging a colour run.  We can have another movie night in the summer term, possibly showing Alvin and the Chipmunks. | TJ |
| 5. | **Any other business**  Football kits have been ordered.  Sarah is to send out a parentmail clarifying details of the PTA website, eg. payment options, the paypal fee etc. 146 parents have signed up so far.  A promising company has been found to start work on the new playground items we are saving for and details of their plans are to be circulated.  New PTA positions from September are Jo (chair), Kerry (vice chair), Paula (treasurer), Karen (secretary). These will be formally voted at the AGM.  A particular thank you to Sarah for the fantastic gift voucher deal negotiated with Sainsburys. | SB |
| 5. | **Next Meeting (to discuss race night)**: Friday 11th March at 9.30am |  |