**PTA EGM - Friday 7th July 2017 9.15am**

**Meeting held on School Site**

* **Welcome** to all
* **Present**: Mr De Freitas
* **Junior PTA**: Jo Patten, Karen Barlow, Karin Gerwat, Gemma Hamilton,

Tracy Jenkins, Aysen Cosar, Shani Ellis

* **Infant PTA:** Paula Lansley, Amanda Pawson
* **Apologies:**
* **Junior PTA**: Karen Britton, Amanda Shepherd.
* **Infant PTA**: Sarah Schleup, Anna Jago, Claire Larta, Jeni Kench

With the Infant PTA disbanding and closing their bank account in September, Karen Barlow would discuss any issues with Infants Treasurer – Claire Larta. We would need to keep the Junior PTA’s bank account and formerly change the name.

September Action

* All Officers will step down from their current positions.
* The PTA name will change
* Bank account name will change.
* Charity Commission will be notified and name changed.
* PTA UK will be contacted to amend Insurance
* New Constitution will be adopted at HDPS PTA AGM

Candidates interested in Officer Roles or Member Roles for new HDPS PTA – Expressions of interest.

* Chair - Jo Patten
* Vice-Chair - Tracy Jenkins
* Treasurer - Karen Barlow
* Secretary - Amanda Shepherd
* (Vice Secretary) Gemma Hamilton
* Web Administrator - Gemma Hamilton
* Members - Karin Gerwat, Amanda Pawson,

Paula Lansley, Shanni Ellis, Anna Jago, Sarah Schleup,

Kerry Lonergan, Karen Britton

AGM will be held for both Junior and Infants school on Friday 15th September. 9.15 am- 9.45 am,

Then New AGM for Hawes Down Primary School PTA after. 9.45 am – 10.15 am.

This is to include - Adoption of New PTA Constitution

Insurance Indemnities checked and amended with PTA UK

Agreed that this should also be the New Reception parent’s coffee morning. This is a chance for new parents to come along and show interest in PTA. Invitation to be sent out. Mrs Emmett and Mr Robinson to attend.

**Forthcoming Events – Autumn Term**

**Friday 29th September –** Quiz Night (Lower & Upper). Tickets may need to be limited.

**Friday 6th October** – Returners Disco (Upper)

**Thursday 19th October –** Harvest Festival at St Francis Church – help may be needed to walk the children to church. (Lower & Upper)

**Friday 20th October –** Barn Dance – Open to all – tickets to be limited. To be held in the Upper School Hall.

**Friday 3rd November** – Cross Country (Lower & Upper) – Refreshments needed

**Saturday 4th November** – Fireworks Night (Lower & Upper)

**Friday 1st December** – Movie Night – It was agreed to have 2 showings. First one for Lower School Children only, (no older siblings). Second showing open to all. So, if older sibling they would come to this one.

**Friday 8th December** - Fun Afternoon – (Upper) Jingle Bell Ball - (Upper School) and Santa’s Grotto (Lower & Upper school)

It was agreed to decorate outside gazebo area as a Grotto. Lower school will visit Father Christmas here. Upper school will have photos taken here. Fun afternoon for Upper school will take place as normal.

**Tuesday 5th December** – Dress Rehearsal for Lower School Production

**Wednesday 6th December & Thursday 7th December –** Lower School Christmas Production to be held in Upper school hall. Christmas sale for after both productions.

**Thursday 14th December –** Upper School Productionto be held at Langley Boys School. PTA will sell refreshments.