



Granton School PTA [Spring events sub-committee] held
**Friday 20th January 2017 from 7pm in the back room at
 The Railway, 2 Greyhound Lane SW16 5SD.**

Spring Events S/C Minutes

Attended in person		WhatsApp		Apologies
Kelli Wolfe (Chair)	Selina McClure	Bridget Lester	Fiona Macnab (Secretary)	Laura Osborne-Smith
Hessie Tidcombe (Treasurer)	Niki Gillies	Marcia Harris	Kat Bee	Lisa Maria
Oshani DeZoysa (Member)	Kirsty Hurley	Lucie Holliday	Annie Liyanage	Katie Pickles
Daniel May-Miller (Member)	Karen Richardson	Bobby Sanghiera-Patel		

1) Apologies

2) Treasurer's Report

a) Current bank balance is ~£7800. Final accounting of the Winter events remains dependent on accessing the PayPal account, as the ticket sales through the PTA-events website all go through PayPal. Handover information incomplete. **Needs to be resolved as a matter of urgency.**

b) Oaks have finally paid £650 sponsorship from the 2016 Summer Fair and want to develop relationship with Granton to sponsor future boards. Have already indicated willing to sponsor Summer Fair 2017 boards. **(NG to liaise)**

c) Outstanding sponsorships still unpaid: Funky Medusa / Vale Vets -Summer Fair (£40 each) and SLM- Winter Fair (£300)

d) PTA needs invoice from DJ equipment hire and communicate with school about staff costs.

e) Grantonpta.org domain has expired

f) PTA UK membership up for renewal, but PTA UK have announced memberships now free

**ACTION: HT to submit completed report by 31/01/17
 HT to resend invoices to outstanding sponsorships**

3) Upcoming Events

Term 3

- a) Cake sale (Valentine's) - Friday, 10/02/17. Need 6-7 volunteers after school to sell cakes and call for cake donations. **ACTION: KW to confirm location with school. SMc to design flyers.**



- b) Lego Batman film showing - can get film most likely from 7th April
 - i) **NG to confirm date** we can get DVD. First choice plan: Sat 8th April, 2 showings, 10am and 1pm; If DVD unavailable in time, second choice is Sat 22nd April 2-4pm
 - ii) Should make this event open to Granton families and their guests

Term 4

- c) Grandparents' Tea - **ACTION: KW to enquire with Annie Liyanage re: previous event**
- d) Auction of Promises - Decision taken to invest the time and effort into the Summer Fair instead of this event. The group agreed to try a small Silent Auction as part of the Quiz Night event.

Term 5

- e) Cake sale (Easter) - Friday 31/03/17, need 6-7 volunteers to sell after school + call for cake donations. **ACTION: KW to confirm location with school. SMc to design flyers.**
- f) Quiz Night - The group discussed location for this event and whether it should be held at the school hall or the previous location (The Railway pub). It was agreed that NG should approach Shane, the owner of The Railway, and see if he will donate the space and quizmaster again. If so, it will be a very straightforward, low effort / high return event. It was felt strongly that holding it in the school hall would put people off attending. To increase funds raised, we should charge £5 per person and offer a small "Silent Auction" as part of the event.

ACTION: NG to request a Wed or Thurs in early May
KW to lead on Silent Auction

Term 6

- g) Summer Fair - Sat 1st July 3-7pm; Prize stall needs consideration. Last year there were not enough higher value (£1-2) prizes to reward those children who saved up their tickets to get better prize. More signage on the day and in lead up. Also need smaller quantities of pre-mixed punch if selling. Inflatables (bouncy castle, etc) need to be booked earlier for better pricing. Tasks to complete now:
 - i) Sponsor letter to local businesses, focus on diversity & investment (**KW**)
 - ii) Stall bookings available (early bird discount -10% by 1st March) (**SMc**)
 - iii) Book: inflatables (**SMc**), Book People (**SMc**), PA (**KW**), band (**KW**)
 - iv) Storytelling? (ie Nikki Woolard or Tots Tales/Cordelia) (**KW**)
 - v) Second hand uniform stall? (**KW**)
 - vi) Invite Mayor (**DMM**) and Tooting MP (**KH**)
 - vii) Call for Volunteers (**ODS**)



- h) Family Camp Out - Dulwich Wood Camp (scout centre), possibly 15th/16th or 22nd/23rd July, depending on scheduling of the Y6 field trip and Y6 Leaver's Ball (TBC by school). Initial enquiry via Whatsapp received several positive responses to the idea.

ACTION: KW to enquire dates with school

4) **Any other Business**

- Parents Evening 31/01 & 02/02

**ACTION: KW to laminate new signs/photos for PTA board
HT and DMM to outreach at Parents Eve**

- PTA to launch campaign to encourage Employer Contributions, such as matching schemes and sponsorships.
- Investigate registering with Co-op as a local charity
- Request PTA announcements be included in Parent Mail system. **ACTION: KW**
- Winter events in review:
 - Winter Fair should be slightly later (1-5 instead of 12-4 perhaps, since traffic extremely slow during first hour.) Need to maximise the chocolate donations better - keep odds 1 in 5 of winning, but split any large quantities of individually wrapped pieces into smaller batches. Chocolate supplies had to be replenished (purchased) three times during event.
 - Winter Disco - event log has been updated with quantities of food purchased / sold to assist future committee. Disco sold 246 tickets, had 4 gratis "under 3s". Recommended that all tickets be the same price, since each person is taking up limited spaces. Took in approximately £500 on the night.

5) **Date of next meeting(s)**

TBC