Minutes of Granton School PTA Committee meeting held on the 20th April at 7pm in the conference room.

In attendance; Laura Osborne-Smith (Chair), Selina McClure (Sec), Niki Gillies (Dep. Sec), Rachel Wait.

Fran Aspinalli (L), Annie Liyanage (L)

1. **Apologies**

Julie Naldrett, Bianca Hamlin Shar, Bobby S Patel, America Fernandez, Karen Richmond, Tina Stockham (Dep. Chair), Justine McNinch & Carla Alves.

1. **Minutes of last Meeting**

Minutes were ratified.

1. **Matters arising from Minutes of the Meeting**

* Discussion regarding parent pay and online ticketing - It was decided to go with PTA events for a free trial. Cost is £140 a year which is a flat fee. **Action SM**
* **Quiz Night -** Thursday March 19th
* It was hard to sell tickets and also people bought tickets and didn’t turn up. However those that attended said that it was a fun night and we did fill the room.
* It was thought that people may have been put off by the venue & cost.
* It was proposed to run a quiz again at school sometime in the future to see what interest it attracts.
* **The Amount raised has not been confirmed. This needs to be followed up at the next meeting.**

“**Easter Cup Cake and cookie sale”** Friday March 27th

* The sale was a success – the split tables worked and eased the pressure, but it was quiet compared to other sales. Possible reasons was that it was the end of term and the children has already has cakes made in class. Also some parents complained that cake price points were too high.
* We didn’t do refreshments – however the aim is to introduce this at some point.
* We had lots of cakes left over which were donated to after school club and the teachers.
* **The Amount raised has not been confirmed. (its somewhere in the region of £200). This needs to be followed up at the next meeting.**

1. **Constitution**

As there was insufficient numbers to form a quorum, it was decided to hold another EGM as soon as possible on a Monday in the morning. Proposed date was 15th May.

1. **Upcoming Events**

iii) **May Cake** Sale – move to Friday 8th May.

Volunteers and flyers needed

iv) **Marathon day** – Friday April 24th

No refreshments required

**v) Auction of Promises –** Friday 22nd May

Points raised;

The Auction will be at 6.30pm for a 7pm start.

* LOS has confirmed that Mr Terrey is to be the auctioneer.
* LOS to ask Mr Terrey about promises to be “Head Teacher for a day” **Action LOS**
* Selina has written an AOP promises request letter with LOS signature. This has been distributed to over 50 local businesses. These businesses need to be chased up. SM has delegated some chasing to Fran, Rachel and Laura. **Action SM/LOS/RW/FA**
* America has confirmed that she is doing the bar. **Action AF**
* Post-box is too be set up in office. **Action LOS**
* Another Flyer is to be sent via book bags this week. Deadline for promises extended to 1st May. SM to updated and send LOS a gif for the electronic notice board.

**Action SM/LOS**

* A Temporary event notice is still to be done **Action SM**
* NG to look into estate agent boards. **Action NG**
* LOS suggests a Crèche in the studio so that kids can come with parents if they wish.
* Online auction site has been set up
* Payment needs to be on the night or within two weeks of the auction finishing.

vi) **New Starters day** – May 23rd

PTA has been asked to provide refreshments. We could do a cake stall.

SM to do flyer for the PTA with details of the AOP & Summer Fayre. **Action SM**

**vii) Summer Fayre -** – June 27th

* LOS has confirmed that she has booked two Caribbean food stands
* Band needs to be booked
* LOS has booked gladiators and bouncy castle for the Summer Fayre. Cost £200.
* Slush puppies stall has been booked.
* Possible face painter from Blossoms gym
* SM proposed a shed clear-out to see what we have for the fair.
* Niki’s graphic designer friend to do flyer and poster for Summer Fayre

1. **Grant for Playground**

Playground competition closing date 30th April. Justine, Tina and Selina to go through application this week.

1. **AOB**

SM proposed “Frozen Fridays” – to sell ice lollies. Laura to look at logistics and talk to Mr Terrey for the go-ahead.  **Action LOS**

LOS still to look into to look onto Kids company to see if Granton is or can be registered as the school might to be able to get some help with some company corporate days. **Action LOS**

Evening meetings have been poorly attended so it decided to go back to morning meeting and trial evening meetings again in the new Autumn term

**6 Dates of next meetings**

1. EGM – TBC
2. Fund raising AOP & Summer Fayre 5th May