Minutes of Granton School PTA Committee meeting held on the 1st June 9am in the conference room.

In attendance; Laura Osborne-Smith (Chair), Selina McClure (Sec), Niki Gillies (Dep. Sec), Karen Richmond, America Fernandez, Rachel Waite & Bianca Hamlin Shar.

1. **Apologies**

Tina Stockham (Dep. Chair), Elaine, Bobby Patel & Carole Heritage.

1. **Minutes of last Meeting**

Minutes were ratified.

1. **Matters arising from Minutes of the Meeting**

The PTA events free trial is coming to an end. It was agreed to carry on with this platform at a cost of £139 per year. It was noted that most of the committee are still to sign up.

Karen is still to look at setting up PayPal. **Action KR**

**Quiz Night - Thursday March 19th**

The Amount raised has not been confirmed. This needs to be followed up at the next meeting.

**Action AF/KR**

**“Easter Cup Cake and cookie sale” Friday March 27th**

The Amount raised has not been confirmed. (It is s somewhere in the region of £200). This needs to be followed up at the next meeting. **Action AF/KR**

SM proposed “Frozen Fridays” – to sell ice lollies. Laura is still to look at logistics and talk to Mr Terrey for the go-ahead.  **Action LOS**

LOS is still to look into to look into Kids Company to see if Granton is or can be registered as the school might to be able to get some help with some company corporate days. **Action LOS**

**Auction of Promises – Friday 22nd May**

The Auction was great success, even though many people did not come to the evening.

**£737** was raised on the night in the auction on lots. Approximately £101 was in bar takings. The final amount needs to be worked out minus the TEN costs (£21) and outgoings in the bar.

**Action KR/AF**

Selina has produced Thank you letters and certificates which need to be printed and delivered. LOS is to print. Selina is to deliver. **Action LOS/SM**

Clarry the auctioneer –was praised by the committee as he was very entertaining.

**New Starters day** – May 23rd

New starter flyer hasn’t been sent.

New starter day was a success.

1. **Summer Fayre -** June 27th

**Raffle**

It was decided to obtain a small lottery licence at a cost of £60 and do a print run of 1000 (cost £30). The raffle tickets are to be sold at school before the Fair. Selina has sourced a fair few good raffle prizes and stall holders for the Fair have been asked to provide a prize as well. **Action SM**

**Tokens**

After a discussion about cash handling, Bianca suggested a token system for the rides/stalls. The committee thought this was a great idea. There would still be cash stalls. SM is to look into prices and report back. **Action SM**

**Flyer**

Niki has organised the flyer which looks great. These are to be distributed by the committee in local shops and businesses.

SM is to advertise this on SMN and new starters on Facebook. **Action SM**

**Estate agent boards**

Niki managed to get 50 names for the boards which have raised £750. However it was a bit of a struggle to get names. The original text that Niki sent to Mr T did not go out and didn’t have the necessary impact, as it failed to mention that the boards were raising money for the school. LOS reported that the text messaging system has a 160 character limit and this would have affected the wording of the text.

**Bubble wands**

The committee approved Annie buying bubble wands to be sold at £1 a go (60p per unit). **Action AL**

**Culture Club**

Sue B had a great idea for a “Culture club” as a celebration of different cultures. It’s a bit too late to add to the Fair but LOS thought it could be added to the International evening.

**Misc**

Cost of external stalls is £25 and a raffle prize. Food stalls are £50.

See separate paper for stalls and rides booked. LOS is to put in Google drive as reference.

**Action LOS**

Café in hall and food stall in kitchen selling burgers etc to be set up.

LOS to check what will be set up in the hall as there was artwork last year. **Action LOS**

LOS to speak to Mr T & school council to see what the children can offer the school fair for stalls and entertainment **Action LOS**

LOS stated that a new tent may need to be purchased. LOS is to look into this. **Action LOS**

LOS asked for volunteers for a shed clearance. KR and SM have volunteered for a Weds PM.

**Action LOS/KR/SM**

LOS to look into T-shirts and banners (vinyl) to advertise PTA’s involvement as there was no mention of PTA involvement in last year’s video much to the chagrin of the committee. **Action LOS**

Selina is to set up a doodle poll for volunteers with one hour time slots. LOS is to send out text.

**Action LOS/SM**

1. Active Kids Baseball Caps

Ms Carnegie has requested that the PTA buy baseball caps for sports day. (Date TBC).   
This will help when scoring and keep the children safe in the sun. The baseball caps would be in the house colours. The decision needed to be as to whether to gift the caps or to ask parents to buy the caps. The committee decided that it would be best to gift but to have the PTA logo on the caps. Los is to look into the cost. **Action LOS**

1. PTA Pilot pack

SM has signed up for PTA UK pilot pack for new starters. She reported that she was unhappy with the proposal to upload new parents details to the PTA UK website therefore it was decided by the committee not to take part in the scheme.

1. **AOB**

There has been a complaint regarding bouncy castle flyers which went in the book bags.

Mr Terry has asked if the PTA committee still wants to have business sponsorship.

This was discussed by the committee and agreed that as this was not a PTA event the guidelines for flyers in the book bags & the complaint should be dealt with by the school as this is purely a school matter.

**EGM – 29th June 2015**

Laura is to book family learning room for future meeting and advertise that PTA meetings are family friendly. **Action LOS**

Selina has done a poster for the EGM which needs to be put up. LOS is to do this. **Action LOS**

**Dates of next meetings**

1. EGM – 29th June
2. Fund raising Summer Fayre 15th and 22nd June.