**Friends of the Mead (FoM) Meeting**

**Wednesday 14.11.18**

**Minutes**

Attendance: Ruth Campbell, Andrew Webster, Kate Glover, Ayme Flay, Anna Paine, Clare Curran, Poonam Majdani, Claire Chattenton, Tammy McIntosh, Emma Moss, Nicola Spencer, Tinka Tschamurov, Shelley Wadsworth, Nicky Roche, Madeline Stolz, Emma Howarth, Alicia Faith, Emma Kent, Sian Haines, Alice Patience, Tamasin Absolon, Katie Lovell, Marion Borrageiro

Apologies: Claire Henry

**WELCOME** – Reintroduction of the new FoM committee by Emma Kent, which includes herself as Chair, Alice Patience as Vice-Chair, Kate Glover as Treasurer and Tammy McIntosh as Secretary.

 • Reminder of Objectives of FoM, running fun events that bring everyone together outside of the classroom to raise fund for FoM, which in turn will be used to enrich and add value to the education of our children above and beyond what the school provides.

 • Update from Kate Glover regarding FoM funds, these are available from Kate and the office

**WINTER FAYRE**

 • Key donation dates for bottles and toys for Secret Santa (Wednesday 21st, Thurs 22nd and Friday 23rd November) to be communicated via ParentMail.

 • Cake donations to be delivered on Friday 23rd and morning of Sat 24th .

 • Labelled Jolly Jam Jars to be taken into classrooms, due Thursday 22nd .

 • Ruth to send ParentMail regarding Christmas Trees from Downingbury Farm.

 • In response to request for activities for the older children, a photobooth, slime station and decorate a bauble have been set up.

 • Feedback from Tammy regarding parent volunteers for year 2, although 3 classes, they are smaller class size, so suggestion to review stalls allocation as slime station and jolly jam jars are ‘high volume’ stalls.

**FoM Funding Projects**

 • Gymnastics equipment (vault and springboard) approved.

 • 3D printer, was suggested by Clare Curran for her husband to send email to Mrs Wilson as new generation printers coming out, which will mean the old generation will be cheaper if she still wants to go down this route.

 • Suggestion by Shelley Wadsworth to create a display board with fund raising goals and ideas. Ruth to put a display in reception at xmas fayre to show what the funds raised will be spent on.

 • Claire Henry raised the issue of fencing/nets around new astro. Mr Webster confirmed nets will be put in during the Christmas holidays.

 • FoM still investigating seating options for astro.

**FoM Logo**

 • New logo was voted in by a narrow margin (11/10), will be announced in January 2019.

**Potential Future Events**

 • Tammy offered to run a Quiz Night, looking at February or March at school. All agreed it would be a supported event. Details to follow.

 • Own Clothes Day once a term, easy fundraiser and children enjoy.

 • Kate Glover to run a Glow Disco in the Spring Term.

 • Easter event was discussed, suggested no Easter bonnets but instead arts and crafts type event. Further discussion to follow. Alice Patience to run.

 • Summer Fayre - Discussion regarding a ticketed Summer Fayre and separating it from Sports Day. Agreed this is a good idea. Discussion regarding music at the Summer Fayre, school choir, external band, asking parents and children to get involved. Will look into detail next year and for ideas and volunteers. Marion, Claire Curran and Shelley volunteered to form a sub-committee.

 • Further suggestions for events – Fashion show, Run + potential Dog walk day (to be organised by Claire Henry).

**Constitution**

 • The constitution needs updating, Exec will review in December and an updated Constitution to be presented at January meeting for voting.

**AOB**

 • Lighting at the school gate isn’t working effectively, Ruth to raise with Rebecca. (Update: this has now been actioned by the school)

 • School uniform labelling policy questioned. Ruth to check with Andrew. (Update: this has now been actioned – information added on school website, uniform page)

**Next FoM meeting 16 January 2019**

**NEW CLASS REPS**

Class Reps were discussed and volunteers are as follows;

 • Pre reception – Claire Chattenton, Alicia Faith and ?

 • Reception –TBA

 • Year 1 – Anna Dixon, Katie Balcombe

 • Year 2 – Emma Moss and Nicola Spencer

 • Year 3 – Sarah Dollery (3F), Sian Haines and Emma Howarth

 • Year 4 – Nicky Roche and Luci McQuitty

 • Year 5 – Claire Henry (5A) and TBA

 • Year 6 - TBA

Suggestion to send letter to Year 6 & Reception parents re parent rep role. *Ruth to action this, Emma to write brief*

**FOM MOVIE NIGHT, FRIDAY 5 OCTOBER 6-8PM**

 • Ruth to ask for staff volunteers and communicate information, decision to provide popcorn and juice taken, students staying until 5.30pm to bring a packed tea. Pupil council to vote for film. *Kate Glover to provide Ruth with the list of films available*

 • After much debate, the decision was made to provide one room, one movie, for approx 40-150 children, no excess bedding or sleeping bags allowed. Excluding pre reception and kindergarden this year as the feedback last year was it was too late for them/caused disruption to the older children. Parents to collect from the gym exit so no congestion in stairwell. Need to look at collection process. Tammy offered to run bar for parents drinks.

**AOB**

 • Christmas cards – Emma Kent to lead this, it’s a good fundraiser for FOM, she will investigate companies for options on how to run it more efficiently and drive it.

 • Christmas Fayre will be held on 24 November from 12-2 with a plan to reduce stalls, streamline where possible (ie food and drink together), do less but make it better. There was a suggestion the older children we like more appropriate aged stalls. Also need to ensure there are plenty of volunteers and help to coordinate clear up after the event.

 • School panto trip – FoM sponsoring the school trip this year. Are kindy and pre ception included? Cost of tickets for parents to accompany them? Ruth to check and communicate

**Future fundraising projects;**

 • Gymnastics equipment, ask Mrs McKenzie for a wishlist, new trampoline. All agreed.

 • Contribution to STEAM equipment.

 • Half term subject focus, with workshops or associated events that ‘add value’ or enrich the topic.

 • Seating for the new astro - need to look at options available to store it, possible sponsors, local businesses, tate fencing. Ruth to ask Mr Webster/Rebecca if this would be suitable FoM

 • On sponsors, there was discussions regarding new the external cookery class provider to possible offer something for the Winter Fayre

 • Mr Webster suggestion FoM contribute to Mead logo umbrella’s, discussion was had regarding design and costs. Most agreed this is not an appropriate use of FoM funds, should come from school marketing budget.

 • Suggestion for FOM family dog walk/picnic

 • FoM Disco for Valentine’s Day suggested. Short discussion whether to run this, in association with Valentine ’s Day or if at all. To be decided next meeting.

Meeting ended. **Next FOM Wednesday 17 October 2018**. All welcome