



Friends of the Mead Committee Meeting Minutes - 3rd March 2022

Attendees:

Sarah-Jane Churcher (SJC), Matthew Grogan (MG), Andy Martin (AM), Rachel West (RW)

Apologies:

Matt Cullimore (MC)

1. Easter (SJC)

- SJC noted that the Easter disco has been booked for 30 March, 240 eggs have been purchased. SJC is following up on specialist eggs for children with allergies/intolerances
- SJC shared that we will charge £1 per child for own clothes day
- San Danby is not available for the Easter bunny role, and AM is away - remains TBC

2. May Ball (SJC)

- SJC noted that Salomon's has been booked for 21st May, she is currently finalising the ticketing site, this will launch soon
 - SJC shared that it will be 10 people per table, wine will be booked directly through Salomons via an Excel form, once SJC confirms table number
 - Ticket covers a welcome drink, 3 course meal & entertainment
 - SJC noted that Melissa is leading the decorating team, using Salomon's direct supplier
 - Teachers will get tickets for the ball at cost
 - There will be a silent auction on the night, we need 6 prizes to add our own lots to this auction
 - We also need to look at sponsors, we have a main sponsor, but need some £300 sponsors
- >>Action: All to look at sourcing prizes/sponsors for the ball

3. Funding Request - Mrs Ovenden

- Mrs Ovenden has requested a small amount of funding to purchase additional resources for pre-reception. **DECISION:** APPROVED

3. Meadfest (SJC)

- SJC shared that she has been looking at lining up vendors for Meadfest, which will be held on September 10th this year
- The inflatables company are unavailable - MG shared that we can look at KBS inflatables instead. We may need volunteers to man the inflatables, if they can provide the inflatables only.
- The marquee people have confirmed the date, after last year they should hopefully be keen to deliver a better service
- Electrics - Nathan has offered to assist for 1 last year, on the basis that he will have someone to train this year who can take over from next year

- Sumup machines - there is some confusion over how these operate - RW will take these and review with MG, RW will organise the bar this year
- MG noted that we need to book the deckchairs - SJC will follow up
- Theme - RW suggested "Mardi Gras" which was agreed by all
- We can have a maximum of 499 people, therefore can sell 450 tickets for the event

3. AOB(SJC)

- We need to ensure that all cheques are made out to "The Friends of the Mead School", otherwise they will bounce
- SJC is working on the newsletter, which will come out in March - this will include an update on the gym, once we receive from the school
- Next wider FOM meeting to be held in late March, date TBC