



FOTS/ SCHOOL MEETING MINUTES

15th October 2021

9am-10am

Present:

Jeremy Cross (Chair and Secretary), Holly Folly (Treasurer), Kevin Phelps (Headteacher)

1. Finances

HF informed KP that there is currently around £2600 in the FoTS account.

JC mentioned that FoTS will use BOPP for cashless payments to ease the issues of taking cash re efficiency, Covid-19, etc.

Importantly, HF asked that all requests to KP for FoTS finance come through the committee as they are legally responsible/ liable for managing and approving the finances as charity trustees.

2. School spending requests

KP listed the events and equipment that FoTS can support, being:

- Equipment:
 - iPads (£3000)
 - Football goals (2 x £80 = £160)
 - Early years bikes (£200/ bike and repair)
 - Recycled plastic benches (£300 each)
- Activities:
 - Torch Theatre bus (approx. £2000)

Action:

KP to send JC/HF confirmed list with prices.

JC/HF then to prioritise and create marketing around.

3. Events

KP shared that events can take place in the school with appropriate distancing including:

- FoTS meeting: this can take place in the main hall. We agreed to hold a meeting on Friday Nov 5th. The agenda will include: re-introducing all to FoTS (aims, calendar, etc.) and each other, sharing ideas for events, volunteering/ allocating roles, initial planning, etc.
- FoTS AGM: JC informed KP that we thought it best to wait until Feb (potentially Friday 11th) to schedule this due to the other activities/ events planned for Dec
- Large events:
 - KP confirmed that the Christmas Fayre will go ahead. We suggested Friday Dec 3rd for this. We will use the FoTS meeting on Nov 5th to plan this.
 - Funrun (Easter Term at Cresselly Cricket Club)



FRIENDS OF TAVERNSPITE SCHOOL

Tavernspite School, Tavernspite, Pembs., SA34 0NL



- Summer Fair (Summer Term, potentially held as a 'Closing Ceremony' on a Friday after a week of sports days)
- Smaller events: we discussed various options including a non-uniform day (lots of uniform days recently so leave until second half-term, potentially choose 'own clothes day'), school disco (not KP's preference as difficult to manage and not great revenue!), movie night (easier to handle!), photo with Santa, etc.

Actions:

JC/HF/KP to advertise Nov 5th FoTS meeting jointly on Facebook and through the What's App group

JC/HF/KP to pencil AGM in for Feb 11th 2022

JC to facilitate discussion around ideas and responsibilities for events at next FoTS meeting

4. Fundraising – non-event options

JC reported that he had gained admin rights to Easyfundraising and that we should promote this for Christmas purchases.

5. FoTS internal processes

JC reported that we have set up and will use PTA Events as our 'homepage' for FoTS at <https://www.pta-events.co.uk/friendsoftavernspiteschool> (which can also be accessed by this QR code)



Action:

JC to send the PTA information to KP to add to Tavernspite website.