

Friends of St Edward's First School



Friends of St Edward's First School
7.00pm, 1st May 2019
Staff Room, St Edward's First Catholic School,
Parsonage Lane, SL4 5EN, Windsor

In Attendance

Chair:	
Vice Chair:	Michaela Spears (MSP)
Secretary:	
Staff:	Mrs S. Matthews (SM), Miss M. Stone (MS)
Treasurer:	Antonio Diaz (AD)
Vice Treasurer:	
Class Representatives:	Fledglings: Cher Rijnaard (CR), Micheala Spears (MSP) Year 1: Clare Lankaster (CL) Year 2: Alison Singleton (AS), Jen Kirkpatrick (JK), Michaela Spear (MSP) Year 3: Cher Rijnaard (CR), Sandrine Le Moal (SLM) Year 4: Cher Rijnaard (CR), Jane Pike (JP), Sarah Stephenson (SS)
Parents:	Matt Southgate (MS), Mr Dandrea (MD),
Apologies:	Chris Best (CB), Kerry Wallis (KW), Sabina Jhanji (SJ), Fiona Harnden (FH), Emma Flusky-Garcia (EFG), Soraya Wells (SW), Jane Regan (JR), Amy Tisi (AT)

Agenda:

1. Welcome – Prayer and introductions
2. Apologies
3. New Chair and Secretary election
4. Treasurers updates, funding requests
5. Forthcoming events (Summer Term)
6. 2019/2020 Events
7. AOB
8. Date of next meeting

1. Welcome – Prayer and introductions

2. Apologies

3. New Chair and Secretary election

Both Chris Best and Fiona Harnden had to stand down as respectively Chair and Secretary due to work commitments and opportunities. The Friends thanks them for their support over the past few months and wish them all the best in their new roles.

On Wednesday 1st May 2019, the Friends voted unanimously for Jen Kirkpatrick (Fledglings and Year 2 Mum) as their new Chair along with Alison Singleton (Year 2 Mum) as the new Secretary.

They both have played an active part in the committee since their children started St Edward's First Catholic School and are committed to carry on the good work of their predecessors.

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4. Treasurers updates:

Friends raised £11, 5K net so far this year with a significant amount coming from the Tesco grant initiated by Clare Lankaster, company match fund from Francesca Fruli, the 2 Discos, 2 Quiz nights, Curry night, cake sale and Happy Bag Collection.

The Friends would like to thank everyone for their contributions that subsidised the pantomime, 2/3 of the swimming fees, gazebos, leavers party, playground renovations and 2 smart TVs.

Bank balance on 1st May 2019 was £32K of which £13K is uncommitted.

Agreed future fundings:

- Sponsored Lion in Summer Term which the Friends voted in favour (Cost £750)
- Mr Tim and Mr Oliver coming for one day in June (Cost £1,000)
- Autumn Term Curriculum week with Mr Tim and Mr Oliver coming to work on a project around Bonfire night (Cost £6,000) to tie up with the new School Autumn Fayre
- Gazebos for the Fayres

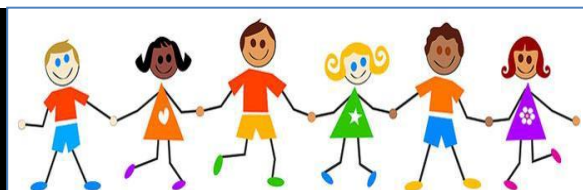
Future funding requests:

- New round house next to the new hall
- Onsite nursery
- Ipads and 2X Smart TVs

5. Forthcoming events (Summer Term):

Event	Date	Action	Action Owner	Action Status
Cake Sale	17 th May	Michaela to coordinate	MSP	Ongoing
Communion Celebration	23 rd May	Tea and Coffees to be organised	MSP	
Happy Bags Collection	24 th May			
New Parents Evening	5 th June	Friends to introduce themselves – Leaflet to be prepared and added to new parents pack	SLM	Leaflet drafted and with Chair committee to review
Sports Day	7 th June / 13 th Reserved	Friends to supply drinks, bacon baps and ice pops?		
Dress Down Day in return of bottle or sweet jar	14 th June	Dress Down Day in return of bottle (KS2) or sweet jar (Fledg and KS1)	All	
Summer Fayre	15 th June	-2 nd Planning meeting will be held at the Castle pub on 8 th May -Volunteer list to be drafted on new Friends website -Raffle tickets to be ordered	All SLM JP	WIP WIP
Quiz Night	5 th July	-Tickets to be sold on new website -Drinks order -Ask Astrid to help with Wine and beer to be supplied	SLM AD AS	WIP Prosecco already ordered (AS), WIP
Year 4 Leaving Party	13 th July	Hoodies, food and Year book To be organised	CR	WIP
Sponsored Mile	TBC	Date to be confirmed	SM	WIP
Friends end of Year Picnic	17 th July (Subject to Ok from Middle School)	Open to all current children and parents as well as all new parents for school year 19/20	CR	

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6. 2019/2020 Events:

Event	Date	Action	Action Owner	Action Status
Tea and Tissues	5 th September	Friends to organise hot drinks	TBC	WIP
Friends Mtg	10 th September	Friends to organise drinks and nibbles	TBC	WIP
Autumn Fayre	TBC	Date to be decided on 23 rd May	SM CR	CR to meet with SM on 23 rd May
Circus	?	Date to be decided Location to be agreed Need approval from Middle School	JK CO	WIP
Swimaton "The big Splash" <i>Fundraising to subsidise swimming lessons</i>	13 th October	Application to be submitted	CL MSP	WIP
Quiz nights X3		Dates to be decided in September		
Cake Sale X3		Dates to be decided in September		
Happy Bags Collections X3		Dates to be decided in September		
Santa Grotto		Date to be decided in September		
Communion Celebration		Date to be decided in September		
New Parents Evening		Date to be decided in September		
Sports Day		Date to be decided in September		
Sponsored Mile		Date to be decided in September		
Leavers Party		Date to be decided in September		
Dress Down Days in return of bottle or sweet jar X2		Dates to be decided in September		
Summer Fayre		Date to be decided in September		

7. AOB:

Arising / Ongoing Actions:

Date	Description	Action	Status
1 st May 2019	Parents skills list to be sent out	CR	WIP
1 st May 2019	Friends Constitution to be approved and signed	MSP JK	WIP

8. Date of next meeting (s):

- Summer Fayre Planning 8th May 2019, 7.30pm at the Windsor Castle Pub 98 Kings Rd, Windsor SL4 2AP
- AGM Tuesday 16th July 2019 at School