



Introduction General Meeting

Wednesday 19th September

Friends of St Edward's First School

St Edward's School, Parsonage Lane, Windsor SL4 5EN

Chair:	In Attendance: Chris Best (CB)
Vice Chair	Michaela Spear (MS)
Secretary:	Fiona Harnden (FH)
Staff:	Sarah Matthews (SM), Marijke Stone (MS); Julie Coram (JC)
Treasurer:	Antonio Diaz (AD)
Vice Treasurer:	Sabina Patel (SB)
Parents:	Chris Best (CB), Fiona Harnden (FH), Sandrine Le Moal (SL), Marcia Arnold (MA), Claire Lankester (CL), Antonio Diaz (AD), Claire, Alison Singleton (AS), Cher Rijnaard (CR), Daria, Jen Kirkpatrick (JK), Kasia Tatko (KT)
Apologies:	Amy Tisi (AT), Lucy Markham (LM), Matt Eaton (ME), Kat Keogh (KK) and Sabina Patel (SB)

- **Welcome Prayer and Introduction** **Action**

- **Election of Friends Committee:**
The following (new positions) were nominated and elected:
Chair: Chris Best; **Secretary:** Fiona Harnden; **Vice Secretary:** Marcia Arnold

Following the above, a request for volunteers for Class Representatives for part / all of 2018/2019:
Fledglings: Marcia Arnold (noted)

Many thanks to all the above for taking on these vital roles and a huge welcome to the new Fledgling parents.

- **Treasurer Summary 2017/2018:**
 - Funding of **£19,000** achieved against a target of **£17,000**
 - **Fundraising Target 2018/2019:** £22,000
 - **Committed funds for 2018/ 2019**
 - Upgrading Projectors for Smart TVs (£7,500)
 - Commitment to Arts Week funding (£6,000)
 - Friends donation *(£1,000) to support Pantomime
complete calculations and feedback to AD*SM**

- **Potential Grant applications** (closing dates not noted)

- Music £2,500**
- National Lottery Awards £10,000**
- Blue Spot Foundation £5,000**
- Sports England £10,000**

CL to provide details on the above to be put forward to Senior Leadership Team for consideration

CL/SM

Friends of St Edward's First School



- 2018 /2019 calendar events agreed below.

Overview and leads to be agreed

Event	Date	Actions:
Xmas Planning Meeting	4 th (Thursday) October	<ul style="list-style-type: none"> Room at Horse & Groom bk'd for 19:15pm
Quiz Night	5 th (Friday) October	<p>Other dates agreed 22nd March & 5th July</p> <ul style="list-style-type: none"> Alcohol License to be arranged
Cake & School Uniform Sales	18 th (Thursday) October (1:30/1:45)	<ul style="list-style-type: none"> Michaela to Lead
School Disco	21 st (Thursday) November	<p>Fledglings separate K1 (3:30pm-4:45pm) K2 (4:45pm-6:30pm)</p> <ul style="list-style-type: none"> Sabina Janjhi volunteered to lead activities
Xmas Bazaar	1 st (Saturday) December	<ul style="list-style-type: none"> Astrid to lead activities
Curry Night	15 th (Friday) March	<ul style="list-style-type: none"> Helen Blackwell to lead Location: Viceroy of Windsor
Brewery Night		
Sports Day	7 th / 14 th June	<ul style="list-style-type: none"> 12 – 20 volunteers to be nominated No afterschool clubs available
Non-uniform day	14 th (Friday) June	
Summer Fayre	15 th (Saturday) June Reserve date 13 th June	
Year 4 Leavers Party	Date tbc	<ul style="list-style-type: none"> Cher to lead activities
AGM	16 th (Tuesday) July	<ul style="list-style-type: none"> Location TBC

6. New Ideas

- i. **Tesco Tokens** (Datchet, Dedworth, Langley) – ends 31st October
- ii. Introduce similar scheme as Middle School – PSA “50/50 club”
All you need to do is join the club and pay £15 per parent to be entered into 10 draws this school year (October – July). The membership money (£15pp) is divided by 10 to create a monthly draw. Every month 50% of the draw goes directly to the PSA and the remaining amount to the winning parent.
 Details will be shared shortly in a version that the class reps can share / communicate with parents FH
- iii. **Sense Theatre**
The school to benefit from a discount theatre ticket scheme for West End shows managed by Lauren Prentice. FH
- iv. **Golf day opportunity** (Any week day, must be proficient player)
- v. **Outdoor cinema**
- vi. **Circus event** } (SM to discuss Middle School Agreement for fields access) SM
- vii. **Chocolate Bingo**
- viii. **Silent Auction**
- ix. **Xmas Trees**
- x. **Sponsored Mile** – To coincide with Middle School offsite/ Date TBC SM

7. AOB:

Friends of St Edward's First School



- i. Space needed to store gas cannisters (offers to AD)
- ii. Space needed to relocate alcohol supplies from current location
- iii. First Holy Communion Y2 parent volunteer (Mass Tuesday 23rd May)
- iv. PTA Communication to be managed by Julia
- v. Volunteer to manage 'Newsletter' communication going forward
 - What are the requirements?
 - Is there an existing template?

AD
SM
MS

CB

8. Date of next meeting: Friends meeting 14th (Wednesday) November, 19:15pm School location