

The Friends of Laleham School

Monthly Meeting

Tuesday 5 July 2022

7pm in person



Attendees (Committee & Trustees)	Other Members	Apologies
Emma Sayle, Chair Sarah Ellis, Secretary Helen Panyandee, Vice Chair Nick Warner, co-opted Treasurer	Mr Meehan Laura Stevens Charlotte Brown John Robinson	Mel Warren, Trustee Caroline Pow

Agenda

FoLS updates

- Actions from previous meeting
- Treasurers report
- Trustee and Committee recruitment
- Forthcoming events and activities – (summer fair, circus, Terracycle).

- Website

School updates

- outdoor learning area

AOB

- Engaging parents

Item	Discussion	Actions														
1. Previous minutes and actions from previous meeting	<p>Carried forward</p> <p>School will be putting a plaque acknowledging that FoLS funded the new outdoor learning area</p>	School														
2. Treasurer's report	<p>All previous Treasurers reports can be downloaded from the FoLS website - Friends of Laleham School (pta-events.co.uk)</p> <p>The Treasurers reports for June were reported at this meeting.</p> <table border="1"> <thead> <tr> <th>Item</th> <th>Net</th> </tr> </thead> <tbody> <tr> <td>Easy fundraising</td> <td>£46.30</td> </tr> <tr> <td>Jubilee Jive</td> <td>£768.00</td> </tr> <tr> <td>Uniform sales</td> <td>£84.50</td> </tr> <tr> <td>Merchandise sales</td> <td>£69.00</td> </tr> <tr> <td>Terracycle</td> <td>£250.00</td> </tr> <tr> <td>JustGiving</td> <td>£18.98</td> </tr> </tbody> </table> <p>Current bank balance £23,610.57</p> <p>The invoice for the outdoor learning area arrived today, this will be paid before the end of our financial year on 31 July 2022.</p>	Item	Net	Easy fundraising	£46.30	Jubilee Jive	£768.00	Uniform sales	£84.50	Merchandise sales	£69.00	Terracycle	£250.00	JustGiving	£18.98	
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3. Volunteer and Trustee recruitment	<p>ACTIONS:</p> <p>➔ Promote trustee vacancies ahead of the AGM</p>	SE														

<p>4. Forthcoming events and activities</p>	<p>Summer Fair – 16 July</p> <p>12 to 5pm Set up from 10am Items to be removed from school on the Friday afternoon and taken to the Pavilion. Money and tables taken back to the school at 4pm on Saturday</p> <ul style="list-style-type: none"> • LRA have applied for the TENS licence • External funding has been received to cover costs of the bands • A local estate agent had offered £500 sponsorship if 10 houses have a board outside but they pulled out. <p>The FoLS activities at the fair are:</p> <ul style="list-style-type: none"> ▪ Child tombola ▪ Adult tombola ▪ Teddy tombola (year 4) ▪ Sweet and candy floss and Jars of Joy ▪ Bouncy castle (yr 1 and reception) ▪ Face painting and glitter (year 3) ▪ Merchandise ▪ Sports arena <p>External company doing BBQ and tea/coffee, 2 other food stalls. There are 8 stalls paying a flat rate.</p> <p>ACTIONS:</p> <ul style="list-style-type: none"> ➔ Continue organising and liaising with the LRA. ➔ Sort out face painting and glitter tattoos ➔ Risk assessment for the bouncy castle and details about how this would run <p>Terracycle After discussion it was agreed that the funding raised by this will be used to fund environmental activities.</p> <p>Sarah and Mr Meehan met to discuss, key outcomes are to look for a way to introduce collection of crisp packets at lunch time and for new Eco Champions to take an active role</p> <p>ACTIONS:</p> <ul style="list-style-type: none"> ➔ SE to work with AMcWB from September <p>Confirmed collection dates are: At Laleham Fair</p> <p>Bags2School Provisionally booked the following dates with bags2school for the next academic year:</p> <p>Friday 23rd Sep 2022 Friday 20th Jan 2023 Friday 5 May 2023 Friday 7th July 2023</p> <p>SE to send dates to Mrs Laland for adding to the calendar</p>	<p>ES</p> <p>ES and HP</p> <p>SE/NM</p> <p>SE</p>
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5. School events	None	
6. AOB	<p>Engaging parents</p> <ul style="list-style-type: none"> - Social events – need to think of something such as a picnic or BBQ - Perhaps link to a FoLS event - Parent representatives – these are FoLS representatives, the reps need to know what the expectations of the role are. - In September there's an information event for all parents, FoLS information to be included in these 	
Dates of next meetings	<p>19 September 2022 7pm AGM 10 October 2022 7pm</p>	