**Minutes of Fobs meeting on Tuesday 3rd November 2020**

Present: Apologies:

Alex McAlpine Rachel Earl Sarah Dudley Holly Brown Talitha Frohn Beccy Butler Suzanne Bantel Sharon Buckley Callie Hursthouse Laura Penhallow Jo Venables Nicolette Lennox Carla Benjamin Lucy Denly Linda Lovelock Victoria Thorne-Jones Ash Low Sarah Bird Marion Barton Caroline Auld Samantha Parry Amy Fuller Vicki Sales

 **Minutes Approved** Minutes approved from meeting on 8th October 2020.

**Financial Update**

All refunds for pantomime have been issued. (Fobs -£4 due to transaction fees). £49.00 paid out for Hiscox insurance (yearly renewal)

£389.00 Mufti day £45.00 Online shop sales £82.00 Anti-bac Keyrings £140.00 School lottery

Updated total – approximately £900 (Calendars still need to be paid for).

**Feedback**

Lottery – Sales did go up to 102 tickets sold, but now back at 97 sold per week. Alex and Sarah have signed the gambling permission form.

Christmas Cards - £2000 has been taken so far. All went well, but a couple of late requests couldn’t be accepted due to printing deadline.

Mufti day – Crazy hair theme worked well and lots of children took part. Some parents used the card payment machine at the school gates. As a lot of parents pay online in advance, we need to make it clear to the children coming through the gates that they are not expected to put £1 in the collection buckets before they can go past, as some were worried that they didn’t have £1 to put in.

Virtual balloon race – We had 64 entries. £192 profit made as there were no running costs. Need to make it clear what time entries close on the day as it closed in the morning, and usually you have until the close of day to enter most Fobs events, so some people may have missed out. Good feedback from those who took part, as we were joining an organised event the race took place over Romania, next time we might be able to look for one more local. There is another race running at Christmas but as there are a lot of other things going on we have decided to wait until next year before organising another one.

**Future Events**

Online shop – Ongoing.

Foreign currency – Ongoing.

Hats, Caps and Beanies – They are selling well, people are pleased with the softness and quality although some of the logo’s weren’t central, but not really a problem or noticeable when on. Large sizes have been offered to teachers, not much interest as yet. Can order new stock in batches of 20.

Grants – Ongoing. We have received the second half of the Co-op grant of £1,400, this goes straight to the school and is to be used for outdoor/sports equipment eg; netball posts and goal posts. Match funding grant available from IBM. Will put a reminder about match funding from companies on the Fobs newsletter.

Nearly New Uniform – Still have lots of stock. Jo and Talitha have taken photo’s of the items to put online. Any donations from Fobs members are being accepted and for the moment the rest of school are being asked to continue organising private collections between parents. Only want items which have the school logo, not plain t-shirts, jumpers etc. Reminder to go out on facebook. Maybe able to set up selling uniform through PTA events but this would include a fee (this could be made optional so that Fobs covers it) so maybe just set this up for items that have the School Logo and keep everything else on facebook and continue to ask for donations to Fobs.

Christmas Jumpers – Reminder to parents in Fobs newsletter asking for any unwanted Christmas jumpers/costumes/etc.

Anti-bac Keyrings – Still selling well, 71 sold so far (one breakage), 7 left. Can order more if needed.

Scrunchies – People are impressed with the quick delivery time. Demand has slowed down a bit, still have 15 left to sell.

Bisley Wildlife Calendar – Still selling at a steady rate.

Christmas Crafts – Viv has made up packs to sell, available from her house. 23 sold so far.

Fab bricks – 59 keyrings sold so far. Reminder to go out that it finishes on 13th November and can be ordered on PTA events, good as stocking fillers. Last year we sold 100 items, but there was more choice of products, so doing well. Minifigures will be back in stock in the future. Carla to check with company that orders will arrive before Christmas.

Happy Bags – Next collection still ok for Monday 9th November. Can be dropped off the night before and covered with a Tarpauline

AGM – Thursday 12th November at 8pm. Will only be a short meeting, 10/15mins. Sarah/Alex will give general review of the past years activities. Callie will give a financial review from the past year and the financial plan for the year ahead. Current committee members will all step down from their roles. Anyone can then volunteer for any position and then be elected on to the committee. Reminder to go out that we need to have twice as many non- committee members attending than Committee members for the AGM to go ahead.

Virtual Quiz – The next Quiz will be on Saturday 14th November at 8pm. It will cost £3 per team to enter and will last approximately 15 minutes.

Mufti for Secret Santa – Friday 27th November. Children to bring in an unwrapped gift in good condition, no alcohol or nuts (value between £1 and £5). These will be collected in at the front gates in boxes per class. Not everyone will be able to bring in a gift, so we can ask if anyone is able to bring in a spare gift. One person will be in charge of each class - collecting and storing the presents until Secret Santa the following Friday 4th December. Need to ask school if Foxcubs nursery want to take part. On 4th December all gifts will be taken back to school and a wrapping station will be set up outside. Each class will take it in turns to come outside choose their gifts and have them wrapped and labelled by Fobs helpers. And then can be returned to the class. If Foxcubs are included we could do the wrapping in their garden maybe between 11 and 1pm on the Wednesday.

Christmas doorstep photo’s with Lorraine – Almost sold out. Lorraine is checking that her insurance still covers her to do the photo’s during the lockdown. Not using any props. Needs to have a set of guidelines to follow. If anyone who has booked can’t take part due to their family isolating we will need to refund if it’s not possible to rearrange for a later date.

Virtual disco – Rachel and Marion. Not sure how popular it is going to be with the older kids. Might be better to move it to the end of January as there won’t be so much going on and will be something to look forward to. There are some websites that do virtual parties which we can look into.

Santa Zoom calls – Santa zoom calls can be booked on PTA events from 4th November. Expecting time slots to sell out fast. They will be for 5 minutes per family. Need to make it clear at time of booking that there are not going to be any presents. The zoom call should take 4 minutes giving time to finish up without rushing. Clive will have planned breaks booked in. No extra volunteers needed for this.

Christmas Raffle – Talitha and Samantha. !0 prizes have been collected so far. £100 has been donated for 1st prize. £50 Amazon voucher also donated. All winners will be contacted and then they will have a week to collect their prize. Check that donated vouchers have good expiry dates or can be extended in case of another lockdown as vouchers for restaurants, leisure activities, etc may not be able to be used straight away by the winner due to individual circumstances. On-line raffle only this year so no tickets to send home to sell. Less work for Fobs, collecting in and folding tickets, etc. Not everyone will buy online and need to encourage people to ask family members to purchase some. Using an on-line raffle website means that they take 10%, but we are saving on the printing of tickets and buying envelopes so should work out about the same as usual. It’s all set up and ready to run and they organise the draw so less work for Fobs. One requirement of the on-line raffle is that all prizes must be delivered to the winners within 23 days of the draw, and the winner must fill in on-line to say they have received them. We need to make this clear when people buy the tickets so that they know what is required of them if they win. To make sure all winners do this we should get them to log on when the gift is being handed over, as if they forget to do it we won’t get the money from the raffle.

Video Pantomime – Run by Hobgoblin Theatre Company, will cost 50p per child and needs a minimum of 200 children (£100) for it to run. School are happy to go ahead with this. Fobs will cover the cost as a treat for the children. Sarah D to ask Mrs Fisher if it’s easier for school to organise it and then Fobs give them the cheque, or if Fobs need to arrange it.

Year 6 Leavers Hoodies/Books – Sarah B organising the hoodies using the same company as last year, orders can be made online. Ash organising leavers books, permission slips will be sent to year 6 parents shortly. Mr Priestly and Miss Taylor have been asked to take photo’s of year 6 throughout the year.

**Time and date of next meeting**

Zoom meeting on Monday 30th November at 8pm.

(AGM 12th November 8pm)