Fowsa meeting 6th February 2024 @Dapa

**Attendees**

Melissa Wylie, Vicky Connelly, Suz Prior- Crossan, Jamie Wheatcroft, Lou Gibson

Apologies - Sharon Turley

1. **Uniform sale review**

Successful sale, £110 profit. Big Thank you to Rachel Bampton (and Ross!) for organising.

**Actions**

* Remaining uniform needs sorting. Any non- branded to be given to clothes sale.
* Would Rachel be happy doing a uniform sale on a regular basis (maybe every half term?)

1. Silent Disco

Silent disco proposed before Mr Williams leaves.

Quick internet search indicated we could get 100 headphones for £260.

Dates TBC. Proposed end of May or 7th June? Note: SATS are 13-16th May and half term starts 27th May.

Suggested £5 a ticket, 2 x entry times of 100 children. Potential £740 profit (plus tuck shop profits). Suz agreed to compile the three different playlists.

**Actions**

* Mr Williams to be asked if he’s happy with the silent disco
* Dates to be confirmed.
* Silent disco equipment to be ordered.
* Reminder to be added to disco information: No mobile phones to be brought to the disco.

3.Circus

Currently pencilled in:

Friday 12th July – workshop in school

Saturday 13th July -2 shows lasting 40-60 mins. 11am and 2pm. 250 audience members.

We have been quoted £1197 (plus vat) for the 12th and £2395 (plus vat) for the 13th. Total amount us £3592 (plus vat).

**Jobs needed in lead up:**

1. Advertising
2. Ticket sales
3. Plan and buy refreshments.
4. External stall holders (face painting, Kate crystals, cookie woman, pizza, balloons, ice cream)
5. Planning and shopping of games like tin can alley, coconut shy, tombola, hook a duck, raffle tickets.
6. Risk assessment.

**Jobs needed on the day:**

1. Man the gates x 3
2. Stall volunteers for games and refreshments
3. ??

**Considerations discussed:**

1. Do we have enough volunteers for this to even be possible?
2. How much should we charge? £3592 divided by 500 tickets = £7.18. To break even it realistically needs to be at least £8 but ideally £10 in order for us to turn a profit. Is this too much for your average family of 4 (who would also need to pay for refreshments and games)
3. Is the circus worth the money?
4. How would adverse weather conditions affect the day? Less money made on refreshments, low turnout, games would need to go inside so quite spread out etc.
5. How much should we charge external stall holders? Feedback was that we were too high at last year’s fair.
6. IF we must open it up to the public, how and when should we do that?
7. If we don’t go with the circus, can we realistically do a summer fair given the lack of volunteers?
8. Can we do a scaled back circus? E.g run the workshop on the Friday and have a small carnival fair on the Friday afternoon.

**Actions**

* Put out a call to the wider FOWSA team to sense check numbers.
* If numbers are low then put out a call to parents stating what we are hoping to achieve but it wont be possible without a guaranteed number of helpers.