

FOMP Committee Meeting Minutes – February 9th 2021

Admin Updates	Gmail/Drive Security	Y	There is a 2 step verification on the Gmail/drive for security reasons.
	HMRC/Gift Aid	Y	Application sent for gift aid – should take a few weeks to receive login details. Gift aid means we can claim 20% extra on money donated towards the playground renovations and donations to the year 6 funds only. Potential to use Gift Aid via tick box on PTA Events.
	Treasurer Update	Y	<ul style="list-style-type: none"> • Current amount in Barclays account - £2817.42. • Total amount across all accounts £4975.79 - (with reserved amounts deducted) there is £4183.16. • In terms of managing the finances for the upcoming school year, it is best to hold back £2200 for coach trips etc; £200 per year group. We have donated £1000 for coaches previously. There are no school trips or visits planned for next term yet but we are unsure of trips planned for the autumn/winter term. However the PLG visit has been booked for next year.
	Xmas Cards	Y	The Christmas cards for Xmas 2020 raised a total of £241.
	Xmas Bags	Y	Christmas goody bags and Xmas eve bags raised a total of £169.61.
	Year 6 Committee updates	Y	The year 6 committee have fundraising plans in place. Once Covid restrictions have eased and they can make plans for their leavers celebration, they will claim their donation from FOMP.
	Secondhand Uniform Sales	Y	The second hand uniform sale via the Facebook group is going well with more people joining and using the group. Gill is stepping down as uniform Co-Ordinator – Helen is taking on the role.
Spring/Summer Term			
	Zoom Entertainer Event	Y/N	We offered to put on a Zoom circus/science event for the pupils, however the school have decided to put on a Zoom circus for the children

Fundraising events and projects			<p>instead using their Wellbeing Funds. We have donated a top-up amount of £220 towards this.</p> <p>It would be nice to be able help with another event like this – all voted in favour of keeping £250 aside for future wellbeing events/projects.</p>
	Mother's Day Afternoon Tea Box	N	Potential to sell presents instead – candles/mugs etc. Lovely idea but best suited to another year once covid restrictions have lifted. Pass.
	Red Nose Day	Y	FOMP to help with advertising and collecting donations. Set up a Just Giving page for donations rather than cash.
	Easter Egg Hunt	Y	Covid restriction dependant. If allowed on the school field, a possibility. Kushboo to research and get ideas.
	Bag2School Collection	Y	Yes, to holding another event at some point in the spring/summer term as many companies are not collecting until after the Easter holidays. Jodie to research other companies. Potential to open up the collection to the community – is there a better place to hold it?
	Auction	Y	Holding an online auction, possible date of Friday 23 rd April. Combination of gifts, services and vouchers. Elina is currently working through the Company/Donator list as some of the companies are not around anymore. Helen is going to start contacting companies. Payments will be made through PTA Events.
	Break the Rules Day	Y	Break the rules day is has been given the go ahead from the school and will take place on Friday 28 th May. Payments via cash or PTA events/just giving to be decided.
	Circus	N	The circus is still booked to be held on 9 th June 2021 however with the covid restrictions that are currently in place, it looks unsure if this can go ahead. Everyone voted in favour of cancelling and asking for our £200 deposit back. Pass.
	Joke Book	Y	Everyone really likes the suggestion of a joke book and it was suggested that we could tie in the recipe book. This was further stretched into the idea of a commemorative book for each year group,

			to include a mix of work the children have done. Potential to be printed by Blurb. Jodie to do some research.
	Calendar	Y/N	Everyone agreed a calendar would be a great fundraiser that the pupils and their parents could take part in (photos submitted for each month?). Could be printed with the term dates already added. All voted in favour of postponing and exploring the idea further next year.
AOB	Thank you Notes/Board for Teachers and School Staff	Y	All voted that this would be a nice thing to do for the staff to show appreciation for the hard work they have put in over the past year. Options to research – notes just from the pupils or parents too? Notes, messages or drawings or a combination of all? Find two representatives for each year group (one per class) and collaborate with a central representative – Abbey to help with this. Make a Facebook group for the class representatives.
	PTA Cinema Packs	Y/N	Idea of FOMP making cinema packs for each class – more research needed but all agreed that its an idea we'd like to explore.
	Wellbeing ideas	Y/N	Wellbeing is a key focus in the school given the year the pupils have had. To tie in with projects the school is doing. Research ideas – wellbeing fund of £250 set aside to help with those projects.
	Secondhand Books	Y	There are currently three boxes of secondhand books in storage. Ideas are to look through the boxes and give any good condition books to the school library. Keep parents/community aware that we are happy to accept any secondhand book donations. Can we maybe sell bundles of books via eBay/Facebook?
	Playground Refurbishment	Y	Ongoing fundraiser. Estimated cost of £10,000. Working with school to research companies and get quotes. Lots of engagement with parents and caregivers eg flyers, posters, Facebook posts and a fundraising newsletter – constant updates and reminders. Use photos of the repairs that need doing and examples of what the finished refurbishment could look like.

	Donation requests	Y	<p>Adding more ways for parents to donate to the school.</p> <ul style="list-style-type: none">• Possibility of direct debit donations. Small fee taken off – 2% for regular donation, 3.6% for a one off donation.• Posters with a “Text to donate” number.• Developing a QR code for donations.
--	-------------------	---	---