

Friends of Harwood Hill

Harwood Close, Welwyn Garden City, Hertfordshire AL8 7AG

hhsa@harwood.herts.sch.uk harwoodhillevents.co.uk UK registered charity 1096053



The General Data Protection Regulation came into force on 25 May 2018. This is the FOHH Privacy Policy.

The FOHH is committed to protecting and respecting the personal information we hold. For any personal data provided to us for the purposes of organising and running events, the FOHH is the Data Controller and is responsible for storing and otherwise processing that data in a fair, lawful, secure and transparent way used for our purposes only. We do not pass any information on to third parties unless we gain your consent first.

What personal detail we hold:

Personal data held would include name, child's name(s) and class(es), address, email address, phone number, answers to questions that relate directly to an event.

Why we need your personal data:

The reason we hold personal data is to be able to administer FOHH events. Our lawful basis for processing personal data is that we have a contractual obligation to provide event information when tickets have been requested.

Reasons we need to process data include:

Processing of ticket payments and communication
Administration of event organisation such as volunteers
Vital information to protect life, such as allergy information

How long we hold personal data:

Data relating to parents of the school will be retained until they no longer have a child/ren at Harwood Hill. Data relating to members of the general public will be retained for no longer than 18 months from the date of purchasing an event ticket. Answers to specific questions relating to an event are deleted 30 days following the event. Data is not processed for any reason other than those documented in the policy.

Who we share personal data with:

The FOHH does not supply any personal data it holds for this purpose to any other third party. The FOHH does not store or transfer data outside of the UK.

Rights regarding personal data:

As a data subject, you may have the right to request access to rectification or erasure of your personal data; to restrict or object to certain kinds of processing of your personal data. To the portability of your personal data and to complain to the UK's data protection supervisory authority, the Information Commissioner's Office about the processing of your personal data.

As a data subject you are not obliged to share your personal data with the FOHH. If you choose not to share your personal data with us we may not be able to administer attendance at events.